AGENDA
CURRICULUM AND INSTRUCTION COUNCIL
Monday, November 17, 2014
1:30pm
B-208

I. APPROVAL OF MINUTES (Refer to Minutes from November 3, 2014)

II. REPORTS AND UPDATES
   a. Accreditation Update
   b. Articulation Officer Report
   c. CurricUNET Update
   d. Enrollment Management Report
   e. Exceptions to Academic Regulations Report
   f. Planning and Institutional Effectiveness Committee Report
   g. Student Learning Outcomes and Assessment Update

III. ANNOUNCEMENTS
   a. Quadrennial List

IV. TRAINING
V. CONSENT AGENDA FROM TECHNICAL COMMITTEE

Revised Courses without Catalog Changes
1. Anthropology 100, Introduction to Cultural Anthropology
2. Criminal Justice 101, Introduction to Criminal Justice

Revised Courses with Minor Catalog Changes
3. Anthropology 100H, Honors Introduction to Cultural Anthropology
   a. Prerequisite: A high school or college GPA of 3.0 or above
4. Apprenticeship Electrician 061, Electrical Safety and First Aid
5. Apprenticeship Maintenance Mechanic 054, AC,DC Motors and Motor Control Circuits
6. Apprenticeship Maintenance Mechanic 057, Electrical Safety/System Troubleshooting
7. Apprenticeship Maintenance Mechanic 058, Predictive Maintenance/Troubleshooting and Lighting
8. Mathematics N60, Elementary Algebra
9. Mathematics N60L, Beginning Algebra Math Lab

Course Deactivations
No courses to review

Removal of Deactivated Courses from Programs
No programs to review

Removal of Deactivated Courses from General Education Plans
No plans to review

Revised Programs with Minor Catalog Changes
No programs to review

Program Deletions
No programs to review

Course SLO Revisions
10. Geology 101, Introduction to Geology

Program SLO Revisions
No programs to review
VI. CURRICULUM ITEMS

Discussion Items (1st Readings)

New Courses
1. Apprenticeship Carpentry 021E, Tool/Equipment Applications (stand-alone)
   a. Prerequisite: Apprenticeship Carpentry 021A and Apprenticeship Carpentry 021B
2. Apprenticeship Carpentry Plasterer 023, Tool/Equipment Applications (stand-alone)
   a. Prerequisite: Apprenticeship Carpentry 071A and Apprenticeship Carpentry 071B
3. Apprenticeship Carpentry Plasterer 031, Ornamental Plastering
   a. Prerequisite: Must be a State Indentured Plasterer Union Apprentice.
4. Apprenticeship Modular Furnishings Installation 023C, Tool/Equipment Applications (stand-alone)
   a. Prerequisite: Apprenticeship Modular Furnishings Installation 021 and Apprenticeship Modular Furnishings Installation 022
5. Apprenticeship Operating Engineers 047J, Operating Engineers Hazmat 40 Journeyworker (stand-alone)
6. Apprenticeship Operating Engineers 048J, Disaster Site Worker Journeyworker (stand-alone)
7. Apprenticeship Operating Engineers 049J, OSHA Construction Training Journeyworker (stand-alone)
8. Apprenticeship Operating Engineers 051J, Operating Engineers Hazmat 8 Journeyworker (stand-alone)
9. Apprenticeship Operating Engineers 052J, Mobile Cranes Journeyworker (stand-alone)
10. Apprenticeship Operating Engineers 053J, Special Inspector Education Journeyworker (stand-alone)
11. Apprenticeship Operating Engineers 061J, Concrete Transportation Construction Inspector Journeyworker (stand-alone)
12. Apprenticeship Operating Engineers 062J, Asphalt Inspection Journeyworker (stand-alone)
15. Apprenticeship Operating Engineers 075AJ, Soils Inspection and Testing Journeyworker (stand-alone)
16. Apprenticeship Operating Engineers 076AJ, Structural Plan Reading for Inspectors Journeyworker (stand-alone)

Revised Courses
17. Apprenticeship Operating Engineers 047, Operating Engineers Hazmat 40 (stand-alone)
18. Apprenticeship Operating Engineers 048, Disaster Site Worker (stand-alone)
19. Apprenticeship Operating Engineers 049, OSHA Construction Training (stand-alone)
20. Apprenticeship Operating Engineers 051, Operating Engineers Hazmat 8 (stand-alone)
21. Apprenticeship Operating Engineers 052, Mobile Cranes (stand-alone)
22. Apprenticeship Operating Engineers 053, Special Inspector Education (stand-alone)
23. Apprenticeship Operating Engineers 061, Concrete Transportation Construction Inspector (stand-alone)
24. Apprenticeship Operating Engineers 062, Asphalt Inspection (stand-alone)
25. Apprenticeship Operating Engineers 063A, ACI Laboratory Testing Technician I (stand-alone)
26. Apprenticeship Operating Engineers 064A, ACI Laboratory Testing Technician II (stand-alone)
27. Apprenticeship Operating Engineers 071A, Reinforced Concrete
28. Apprenticeship Operating Engineers 072A, Prestressed Concrete
29. Apprenticeship Operating Engineers 073A, Structural Steel/Welding
30. Apprenticeship Operating Engineers 074A, Structural Masonry
31. Apprenticeship Operating Engineers 075A, Soils Inspection and Testing
32. Apprenticeship Operating Engineers 076A, Structural Plan Reading for Inspectors
33. Apprenticeship Operating Engineers 077A, ICC Soils Special Inspector
34. Apprenticeship Surveying 121, Plane Surveying and Coordinate Geometry
35. Apprenticeship Surveying 122, Advanced Coordinate Geometry
36. Apprenticeship Surveying 123, Laptop Surveying/Aerial Photogrammetry
37. Apprenticeship Surveying 124, Plan Reading and Subdivision Surveying
38. Apprenticeship Surveying 125, Major Project Plans and Survey Layout
39. Apprenticeship Surveying 126, Control and Geodetic Surveying
40. Apprenticeship Surveying 127, U.S. Public Land Surveys
41. Apprenticeship Surveying 128, Property Surveys and Legal Descriptions
42. Electrician 080, Electrical Safety and First Aid (stand-alone)
43. Electrician 081, Codeology (stand-alone)
44. Electrician 082, NEC Study Level 1 (stand-alone)
45. Electrician 083, Code Calculations (stand-alone)
46. Electrician 084, Math Skills for the Electrician (stand-alone)
47. Spanish 102, Elementary Spanish II
   a. Prerequisite: Spanish 101/101H or Spanish 101A and Spanish 101B or two years of high school Spanish
   b. Distance Education
48. Spanish 201, Intermediate Spanish I
   a. Prerequisite: Spanish 102/102H or three years of high school Spanish
   b. Distance Education
49. Spanish 202, Intermediate Spanish II
   a. Prerequisite: Spanish 201 or four years of high school Spanish
   b. Distance Education

New Programs
No programs to review

Revised Programs
No programs to review
VI. CURRICULUM ITEMS

**Action Items** (2nd Readings)

**New Courses**
50. Apprenticeship Carpentry 041A, Powered Industrial Truck Operator - Rough Terrain
51. Apprenticeship Carpentry 041B, Powered Industrial Truck Operator - Industrial Terrain
52. Apprenticeship Carpentry 075C, Light Gage Welding AWS – B
53. Apprenticeship Carpentry Pile Driver 022, Safety and Health Certifications
54. Apprenticeship Carpentry Pile Driver 024B, Piles and Hammers B
55. Apprenticeship Carpentry Pile Driver 025B, Pile Caps and Columns B
56. Apprenticeship Carpentry Pile Driver 026B, Falswork B
57. Apprenticeship Carpentry Pile Driver 027B, Abutment B
58. Apprenticeship Carpentry Pile Driver 028B, Bridge and Deck Forms B
59. Apprenticeship Carpentry Pile Driver 029B, Structural Welding-AWS B
60. Apprenticeship Carpentry Pile Driver 031B, Welding Fabrication B
61. English 213, Creative Writing
   a. Prerequisite: English 101/101H

**Revised Courses**
63. Apprenticeship Carpentry 003A, Tilt-Up Introduction
64. Apprenticeship Carpentry 004A, Lifting, and Bracing Safety
65. Apprenticeship Carpentry 004B, Pour-in-Place Wall Forms
66. Apprenticeship Carpentry 005A, Wall-Column Forms/Cutting and Burning
67. Apprenticeship Carpentry 005B, Site Work/Curb and Gutter
68. Apprenticeship Carpentry 005C, Specialized Forms and Rigging
69. Apprenticeship Carpentry 021A, Orientation
70. Apprenticeship Carpentry 021B, Safety and Health Certifications
71. Apprenticeship Carpentry 021C, Basic Wall Framing
72. Apprenticeship Carpentry 022A, Commercial Floor Framing
73. Apprenticeship Carpentry 022B, Basic Stairs
74. Apprenticeship Carpentry 022D, Exterior Finish Details
75. Apprenticeship Carpentry 023B, Basic Roof Framing
76. Apprenticeship Carpentry 023C, Advanced Roof Framing
77. Apprenticeship Carpentry 024A, Basic Commercial Framing
78. Apprenticeship Carpentry 024B, Advanced Commercial Framing
79. Apprenticeship Carpentry 024C, Panelized Roofing
80. Apprenticeship Carpentry 025A, Foundations and Flatwork
81. Apprenticeship Carpentry 025C, Advanced Stairs
82. Apprenticeship Carpentry 026A, Tilt-Up Panel Construction
83. Apprenticeship Carpentry 026B, Wall Forming
84. Apprenticeship Carpentry 026C, Gang Forms/Columns
85. Apprenticeship Carpentry 026D, Abutments
86. Apprenticeship Carpentry 027C, Beam and Deck Forming
87. Apprenticeship Carpentry 027D, Stairs and Ramp Forming
88. Apprenticeship Carpentry 028A, Bridge Construction
89. Apprenticeship Carpentry 028C, Intermediate Commercial Framing
90. Apprenticeship Carpentry 029A, Rigging
91. Apprenticeship Carpentry 033A, Cabinet Millwork and Assembly
92. Apprenticeship Carpentry 033B, Cabinet Installation
93. Apprenticeship Carpentry 033C, Show Case/Loose Store Fixtures
94. Apprenticeship Carpentry 033D, Molding and Trims
95. Apprenticeship Carpentry 034A, Plastic Laminates
96. Apprenticeship Carpentry 034B, Solid Surface and Stone Countertops
97. Apprenticeship Carpentry 034C, Stair Trim
98. Apprenticeship Carpentry 034D, Doors and Door Hardware
100. Apprenticeship Carpentry 041AJ, Powered Industrial Truck Operator - Rough Terrain – Journeyworker (stand alone)
102. Apprenticeship Carpentry 075B, Light Gage Welding LAC
103. Apprenticeship Carpentry 076A, Basic Hand Finishing
104. Apprenticeship Carpentry 076B, Automatic Finishing Tools
105. Apprenticeship Carpentry 077A, Drywall Installation/Finish Trims
106. Apprenticeship Carpentry 077B, Advanced Hand Finishing
108. Apprenticeship Carpentry 078B, Advanced Metal Framing
109. Apprenticeship Carpentry 078C, Wet Wall Finishes
110. Apprenticeship Carpentry 078D, Ceiling and Soffit Finishing
111. Apprenticeship Carpentry 079A, Drywall/Acoustical Ceilings
112. Apprenticeship Carpentry 082B, Firestopping Procedures
113. Apprenticeship Carpentry 082C, Decorative Trims and Textures
114. Apprenticeship Carpentry 083, Door/Door Frames
115. Apprenticeship Carpentry 085, Supervisory Training
117. Apprenticeship Carpentry 089, Free-form Lathing
118. Apprenticeship Carpentry 090, Residential Steel Stud Framing
119. Apprenticeship Carpentry Pile Driver 021, Orientation
120. Apprenticeship Carpentry Pile Driver 024A, Piles and Hammers A
121. Apprenticeship Carpentry Pile Driver 025A, Pile Caps and Columns A
122. Apprenticeship Carpentry Pile Driver 026A, Falsework A
123. Apprenticeship Carpentry Pile Driver 027A, Abutment A
124. Apprenticeship Carpentry Pile Driver 028A, Bridge and Deck Forms A
125. Apprenticeship Carpentry Pile Driver 029A, Structural Welding-AWS A
126. Apprenticeship Carpentry Pile Driver 030, Printreading
127. Apprenticeship Carpentry Pile Driver 031A, Welding Fabrication A
128. Apprenticeship Carpentry Plasterer 025, Basic Plastering
129. Apprenticeship Carpentry Plasterer 026, Exterior Plastering
130. Apprenticeship Carpentry Plasterer 027, Dot and Screed Techniques
131. Apprenticeship Carpentry Plasterer 028, Interior Plastering
132. Apprenticeship Carpentry Plasterer 029, Tender and Plastering Equipment
134. Apprenticeship Carpentry Plasterer 032, Plastering Equipment Application
135. Apprenticeship Carpentry Plasterer 033, Finish Applications
136. Apprenticeship Carpentry Plasterer 034, Theme Plastering
137. Apprenticeship Modular Furnishings Installation 030, Crew Lead Customer Service Training
138. Business 127, Introduction to E-Commerce
   a. Distance Education
139. Management 135, Human Resource Management
   a. Distance Education
140. Spanish 101, Elementary Spanish I
   a. Distance Education
141. Spanish 101H, Honors Elementary Spanish I
   a. Prerequisite: A high school or college GPA of 3.0 or above
   b. Distance Education
142. Spanish 101A, Elementary Spanish IA
   a. Distance Education
143. Spanish 101B, Elementary Spanish IB
   a. Prerequisite: Spanish 101A
   b. Distance Education

New Programs
No programs to review

Revised Programs
144. Associate in Science in Apprenticeship Carpentry, Drywall/Lather (11988)
145. Certificate of Achievement in Apprenticeship Carpentry, Drywall/Lather (21664)
146. Associate in Science in Apprenticeship Carpentry, Framing (13232)
147. Certificate of Achievement in Apprenticeship Carpentry, Framing (21659)
148. Associate in Science in Apprenticeship Carpentry, Plastering (31705)
149. Certificate of Achievement in Apprenticeship Carpentry, Plastering (31706)
150. Associate in Science in Apprenticeship Carpentry, Tilt-Up (13233)
151. Certificate of Achievement in Apprenticeship Carpentry, Tilt-Up (21660)
VII. POLICY CHANGES

**Discussion Items**
No policies to review

**Action Items**
No policies to review

VIII. ACADEMIC SENATE ITEMS

**Discussion Items**
No items to review

**Action Items**
1. Procedures and Requirements Attendant to BP6117
2. SCC Curriculum and Instruction Council (CIC) Membership – Distance Education Coordinator

IX. CATALOG AND OUTLINE FORM MODIFICATIONS

No items to review
Procedures and Requirements Attendant to BP6117

Introduction

In the best interest of students, the colleges in the Rancho Santiago Community College District have agreed to maintain a common curriculum, i.e., shared curriculum. The Academic Senates at Santa Ana College and Santiago Canyon College have endorsed this principle, and as a result, the Curriculum and Instruction Councils at each college have cooperated and acted in concert in every possible instance. This means a continuing and ongoing commitment to a common, i.e., shared curriculum within general education and transfer requirements. Also, each college should have the flexibility to develop in ways that best suit the needs of students at each college.

Purpose

The clear and practical curriculum procedures explained in this document will provide maximum student access and faculty cooperation between the two colleges, while preserving academic freedom and encouraging innovation.

Courses

Courses with the same number will have the same title, number of units/hours, requisites, repeatability, and basically the same course content. As a result, revisions of common, i.e., shared curriculum must be communicated between the respective departments at each college. Course Outlines of Record may be structured to allow each college flexibility in approach and emphasis as long as the content is basically the same. If, after serious and due consideration, one of the colleges wishes to make a substantive change to the course content or any change in the number of units, and the other does not agree, the college making the change must invoke a number change and handle all state requirements and articulation changes. In addition, common curriculum or courses that are equated (viewed as equivalent) that are considered active participatory in physical education, visual arts, or performing arts, and that are related in content, should be grouped the same at both campuses unless one campus does not offer a particular course.

Note: Due to the fact that transferable courses are articulated primarily on course description and content and are also reviewed for course purpose/objectives, textbook/materials, instructional methods, outside assignments, and standards of achievement, even a slight variation in any of the areas listed above may result in a different articulation outcome for a common course.
CURRICULUM & INSTRUCTION COUNCIL

Mission
The Curriculum and Instruction Council fulfills the state-mandated role of certifying the academic integrity of all credit and non-credit classes and programs. It is founded on a joint agreement between the Academic Senate and the Board of Trustees to rely primarily on the advice of the Academic Senate with regard to curriculum; for example, establishing prerequisites, degree and certificate requirements, and grading policies. The Council is also part of the college and district collegial governance framework and provides a forum for students, staff, and faculty to participate in formulating curricular, instructional, and academic policy.

Responsibilities
- Approve, review, and modify all course outlines
- Approve all catalog and policy changes affecting curriculum, instruction, degree and certificate requirements, standards of student participation, etc.
- Approve and modify all college academic standards and policies

Chair
The Academic Senate President or designee will serve as chair.

Membership
1 Co-Chair or At-Large Academic Senate Appointee
1 At-Large Academic Senate Appointee
1 Chief Instructional Officer or Designee
1 Student
Articulation Officer

Distance Education Coordinator

15 Faculty - one from each of the department curriculum committees:
- ACE & Reading
- Business & Computer Science
- Career Technical Education
- Child Development and Education Studies
- Communication
- Continuing Education
- Counseling and Special Services
- English
- Exercise Science
- Fine and Performing Arts
- Library
- Humanities
- Mathematics
- Sciences
- Social Sciences

*Dean of Career Technical Education or Designee Director of Apprenticeship
*Dean (credit)
*Dean (non-credit)
*Curriculum Specialist
*Support Services Assistant
*Graduation Specialist

*Non-voting resource/not counted toward quorum