

## Student Success & Equity Committee

### Minutes

May 18, 2015

**Attendance:**

Joseph Alonzo Diana Babayan Ruth Babeshoff Nena Baldizon-Rios Amanda Carpenter Jennifer Coto Rosi Enriquez Marilyn Flores Denise Foley Jane Francis John Hernandez  
Mary Mettler Imelda Perez ~~Frank Rivera~~ ~~Maureen Roe~~

**Guest:** Alison Williams

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
<ol style="list-style-type: none"> <li>Approval of Prior Minutes from April 27, 2015</li> <li>Milestone Letters Follow-Up - Mary Mettler</li> </ol>	<ol style="list-style-type: none"> <li>Minutes from April 27, 2015 – Moved by Diana Babayon to approve, 2<sup>nd</sup> by Rosi Enriquez and approved by committee.</li> <li>Letters can be formatted into the body of e-mail. E-mail will be sent 2 weeks after finals week</li> </ol>	<p>Send letters to Mary. She will forward to Sergio to include in e-mails.</p>
NEW BUSINESS		
<ol style="list-style-type: none"> <li>Annual Committee Evaluation Form – Mary Mettler</li> <li>Update on Implementation of Student Success Task Force Recommendations – John Hernandez</li> <li>Early Alert – Mary Mettler</li> </ol>	<ol style="list-style-type: none"> <li>Shared Governance committees have been asked to complete the new Annual Committee Evaluation form. Recommendations for SS &amp; E were discussed and noted.</li> <li>John gave an overview of the recommendations included in the document that was distributed. It can also be found on the Student Success &amp; Equity webpage under “Additional Resources”.</li> <li>Mary gave an overview of the EA handout. There has been good faculty participation in the program. Suggestions to better inform faculty by using Black Board and add to New Faculty Institute workshops. EA Overview section will be updated to include Title 5 language and related Education Code.</li> </ol>	<p>John to follow-up with Sergio Rodriguez and Aaron Voelcker to inquire about correlating EA as an intervention tool Mary to talk to Scott James regarding Black Board Julie will send revised EA Overview with minutes.</p>
REPORTS		
<ol style="list-style-type: none"> <li>Initiatives Integration Meeting – John Hernandez</li> <li>BSI – Maureen Roe</li> <li>SSSP – Ruth Babeshoff</li> <li>Student Equity – Joseph Alonzo</li> </ol>	<ol style="list-style-type: none"> <li>John gave an overview of the committee meeting on May 15, 2015. Makeup of committee includes representatives from Professional Development, Basic Skills, SSSP, SSE &amp; Institutional Effectiveness. The focus of the group is to increase communication &amp; coordination, maximize resources &amp; avoid duplication and provide seamless delivery of services that support student success. Next meeting will be scheduled for September.</li> <li>No Report</li> <li>The Academic Intervention video is to be completed on Tuesday. The new pocket folder for Early Welcome was funded by SSSP along with the new Academic Success Guide, redesigned by Miguel Luna and Amanda Campbell. Three new counselors have been hired.</li> <li>Joseph has been meeting with departments to discuss how to infuse Student Equity in implementation and planning of programs. New website in progress. Attended the Equity Conference 2 weeks ago. Equity</li> </ol>	<p>Invite Aaron Voelcker to 1<sup>st</sup> Fall SS &amp; E meeting Julie will schedule the Initiatives Integration September meeting</p>

	Institute is planned for 8/18 with Dr. Veronica Neal. Facilitators needed. RSVP to Joseph. Foster Youth is a large part of Student Equity and will be working to build a relationship with that student population. Working on a tracking system to track services used by students.	
<b>SUGGESTED FUTURE AGENDA ITEMS</b>		
Invite Aaron Voelcker to first meeting in Fall to review Framework of Indicators and new ACCJC Standards		

**Santiago Canyon College  
Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)