

**Student Success Committee
Minutes
November 18, 2013**

Attendance:

~~Diana Babayan~~ Ruth Babeshoff Nena Baldizon-Rios Jennifer Coto Lisa Dela Cusack Rosi Enriquez Jane Francis ~~John Hernandez~~ Erica Jaimes Mary Mettler Imelda Perez
~~Maureen Roe~~ ~~Martin Stringer~~

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Prior Minutes from October 14, 2013	<ul style="list-style-type: none"> The Minutes from the 10/14/13 meeting were approved. 	
NEW BUSINESS		
1. Student Success & Support Program: Ruth Babeshoff 2. Institutional Pathway to SSI: Mary Mettler for John Hernandez 3. Completion Milestones: Mary Mettler	<ul style="list-style-type: none"> Ruth is in the process of putting together the work group that will help author the SSSP plan that is due to the State Chancellor's Office in October 2014. Currently Ruth, Jennifer Coto, Jane Francis (math, Maureen Roe (English/BSI), Mary Mettler (co-chair Student Success Committee) and balance of work group TBD. The plan needs to be written and moved through the shared governance process and Board of Trustees approval before the actual due date, so the bulk of the work on the plan needs to be accomplished this spring 2014. <u>Online Student Education Plans:</u> SCC & SAC decided to go with the Datatel, now Ellucian, Student Planning module for online student education plans. It works with Degree Audit, a program that SCC has already worked on. SAC has now hired someone to work on Degree Audit so both colleges can move forward in sync. ITS will pay for the software & SCC & SAC SSSP funds will pay for consulting fees for both degree Audit training and Ellucian Student Planning scoping and training. The committee reviewed the Rio Hondo College "Pathway to Student Success Initiative Implementation" timeline draft which encompasses the college community. We explored if there be a benefit for SCC to work on something similar. The committee felt that the SSSP work group will be represented by "the college community" and they may be able to address some of the tasks/activities that Rio Hondo has listed. Since the SSSP group's priority is the SSSP plan initially, the group will need to explore the additional implementation plan afterwards. Mary spoke to Sergio regarding how to capture information on student "milestones". Sergio will have to manually gather this information as Datatel cannot do it automatically. Suggestions 	<p>Mary to meet with John prior to the 12/9 meeting to report the possibility of a modified framework.</p> <p>Mary will discuss capturing information on</p>

	<p>were given as to what “milestones” would be important:</p> <ol style="list-style-type: none"> 1. Highest Basic Skills Class: English 061/Math 080/Reading 097 2. 30 units of 100 level classes + 2.0 GPA: AA Degree 3. 1st Semester 3.0 GPA 4. AD or A2 to Good Academic Standing 5. Departmental Criteria <p>The committee decided to choose #2 to address first. Other choices will be determined at the next meeting.</p> <ul style="list-style-type: none"> • Because of the addition of intersession the college calendar for spring 2014 shifted and was modified which effects 2 SSC meeting dates. Meeting dates for spring are as follows: February 10 (from February 3), March 3, April 14 (from April 7) and May 5. 	<p>the milestones discussed with Sergio. Jennifer will work on a letter for spring</p> <p>Julie will send a revised schedule of meetings with minutes</p>
BSI TASK FORCE		
1. BSI Task Force Updates: Maureen Roe		Julie will e-mail Maureen’s written report with minutes
PIE COMMITTEE		
1. PIE Committee Report: Mary Mettler	<ul style="list-style-type: none"> • The PIE Committee is working on a rubric for determining request priorities and will vote and approve recommendations at the next meeting. Committees may request funds also. Any requests the SSC has should be submitted to John for this upcoming budget year 	
SUGGESTED FUTURE AGENDA ITEMS		
1. Momentum Points for SSSI Pathways		

NEXT MEETING - December 9, 2013

Santiago Canyon College

Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)