

**Student Success Committee
Minutes
October 17, 2011**

Attendance:

Ruth Babeshoff Nena Baldizon-Rios Jennifer Coto Lisa Dela Cusack Leah Freidenrich John Hernandez Cristina Hajnabi Anne Hauscarriague Mary Mettler Brian Mills
Eden Quimzon Martin Stringer Christine Umali-Kopp Robert Waldren Flo Zysman

Alternates:

Judy Strother, Rosi Enriquez

Guests:

Maureen Roe

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Prior Minutes September 19, 2011 2. Early Alert – Mary Mettler	<ul style="list-style-type: none"> • The September 19, 2011 minutes were approved with corrections, Rosi Enriquez was in attendance. BSI Task Force Report, first sentence should read “Maureen reported that the “five” part BSI Plan is due..... • Mary distributed the Early Alert Fall 2011 October Update. Mary asked for suggestions to better the process: <ul style="list-style-type: none"> ○ Send out reminders ○ Bring to different forums ○ Follow-up with p/t instructors ○ Send another e-mail with explanation, include a deadline and link ○ Not user friendly – IT issue ○ Include as Flex Activity again ○ Send a survey to those faculty that have used Early Alert for feedback 	Mary will follow-up with IT re: “user friendly” issues.
BSI TASK FORCE		
1. BSI Task Force Report – Maureen Roe	<ul style="list-style-type: none"> • The BSI plan is completed for the year. Assessment tools are in place for the new plan. Nga Pham and Caroline Durdella will be included in the process. 	
TRANSFER INITIATIVES & CHALLENGES		
NEW BUSINESS		
1. Draft Report: Student Success Task Force – John Hernandez	<ul style="list-style-type: none"> • John presented a PowerPoint from the Recommendations of the California Community Colleges Task Force on Student Success. Attached is a summary of the comments from that discussion. 	
SUGGESTED FUTURE AGENDA ITEMS		