

**Student Success Committee
Minutes
September 19, 2011**

Attendance:

Ruth Babeshoff Nena Baldizon-Rios Jennifer Coto Lisa Dela Cusack Leah Freidenrich John Hernandez Cristina Hajnabi Anne Hauscarriague Mary Mettler Brian Mills
Eden Quimzon Martin Stringer Christine Umali Kopp Robert Waldren Flo Zysman

Guests:

Maureen Roe J.T. Gonzalez Judy Strother Leonor Aguilera Eduardo Cervantes

| OLD BUSINESS | DISCUSSIONS/COMMENTS | OUTCOME/FOLLOW UP |
|---|--|--|
| 1. Faculty Co-Chair Election 2. Approval of Prior Minutes from April 18, 2011 3. Early Alert – Mary Mettler | <ul style="list-style-type: none"> Nena nominated Eden Quimzon as Faculty co-chair for 2011/2012, Ruth seconded the nomination. Minutes for the April 18, 2011 meeting were approved. <i>Early Alert</i> provides an electronic method of notifying students of instructor concerns regarding attendance, grades, etc. in a particular course. Mary Mettler reported that nine (9) faculty in Communication, ACE, Sociology, History, Business, Math, Nutrition and Reading had used <i>Early Alert</i> in fifteen (15) sections, sent to 101 students. John requested that the members encourage and promote the use of <i>Early Alert</i> at faculty meetings. Flo suggested surveying faculty regarding the positive or negative outcome of <i>Early Alert</i> and thought it would be helpful to know if the email was successfully received. Eden thought this might be accomplished by automatically sending a survey to students asking if they found <i>Early Alert</i> helpful. Christine would like a reminder about <i>Early Alert</i> be sent the 3rd week of instruction. | <p>The vote was unanimous. Eden Quimzon was elected 2011-2012 Co-Chair.</p> <p>Ruth asked Mary to hold her data on Early Alert each semester as evidence for the current and future accreditation reports.</p> <p>Mary will send a reminder to faculty after the meeting that <i>Early Alert</i> is available.</p> |
| NEW BUSINESS | | |
| 1. Annual Orientation 2. Early Decision/Early Welcome & Discover SCC – Eduardo Cervantes | <ul style="list-style-type: none"> John offered to meet with the committee’s student representative, Cristina Hajnabi, to provide her with an overview of the work of the Committee. John provided a hand-out from College Council of the most current structure of participatory governance. The current membership of the Student Success Committee is 10 faculty, 3 administrators, 2 classified staff and 1 student. Eduardo presented statistical information about the Early Decision, Early Welcome and Discover SCC programs. | |
| 1. BSI Task Force Report – Maureen Roe | <ul style="list-style-type: none"> Maureen reported that the four-part BSI Plan is due on October 10, 2011. A draft of the BSI Plan will be presented to Academic Senate on September 20, 2011 and the final draft will be presented on October 4, 2011. Part 1 – <i>Expenditures</i> is being prepared by Mary McMullin Part 2 – <i>Response to the ARC Report</i>, provides information on five (5) major activities, the Writing Center, MaSH, | |

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| | <p>Orientation, Academic Probation Workshops and the English Department and ESL's work with the improved placement test.</p> <p>Part 3 - <i>Data Analysis</i> will present internal data on the top two (2) programs, the Writing Center and MaSH.</p> <p>Part 4 - <i>Next year's five (5) activities</i> which will include the addition of tutoring for Continuing Education's high school subjects.</p> | |
| TRANSFER INITIATIVES & CHALLENGES | | |
| <p>1. The Changing Landscape of Transfer - Robert Waldren</p> <p>2. SB 1440 (Associate Degrees for Transfer) - Leonor Aguilera</p> | <ul style="list-style-type: none"> • Robert Waldren presented a PowerPoint on transfer information. • Leonor Aguilera presented a PowerPoint on SB1440. | |
| SUGGESTED FUTURE AGENDA ITEMS | | |
| <p>1. Completion By Design - John Hernandez</p> | | |

Next Meeting

*** October 17, 2011 * 3:00-4:30 * E-107**