

**Student Success Committee
Minutes
November 23, 2009
3:00 - 4:30, E-107**

Attendance:

Diana Babayan Ruth Babeshoff Nena Baldizon-Rios Theresa Buck Jennifer Coto Lisa Dela Cusack John Hernandez Anne Hauscarriague Chen Chen Julian Mary Mettler
Aracely Mora Kay Powell Eden Quimzon Christine Umali Kopp Anita Varela Robert Waldren

Guest:

Roberta Tragarz

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
<p>1. Approval of Prior Minutes from October 19, 2009 2. Early Alert - Diana Babayan & Mary Mettler</p>	<ul style="list-style-type: none"> Minutes from the October 19, 2009 meeting were approved. Mary and Diana met with Linda Miskovic and Tuyen Nguyen regarding information needed to begin working on Early Alert programming. First need categories for areas of concern as listed in handout, which are due back to Tuyen 12/7. It was decided to combine #1 & 2 (Attendance and Tardy) and 6 & 8 (Study Skill Issues and Time Management Issues) leaving 8 categories rather than 10. Also change #9 from "Fail" to "Grades". Suggestion to have drop down menus to expand on concern. Counseling has a template for an e-mail letter that will be sent to students and will work on a draft. Basic Skills has less class sections and will be the pilot program in Fall 2010. Linda Miskovic informed the Committee that SAC would like to be involved in the process and it makes sense from ITS perspective. Linda will work with Micki Bryant in Counseling at SAC. It was decided to have Tuyen start working on the programming 	<p>Mary and Diana will ask Tuyen if there will be access to Early Alert throughout the semester rather than a certain window of time.</p> <p>Jennifer will take information to counselors to create Early Alert letter. Draft of letter will be an agenda item for March 15th meeting.</p>
BSI TASK FORCE		
<p>1. BSI Task Force Report - Eden Quimzon 2. BSI Logo Choices - Eden Quimzon</p>	<ul style="list-style-type: none"> Task Force met on 10/30/09 and worked on revising plan for 09/10. Identified items that are complete, in process and not complete. Not completed items were deferred to 11/12. Copies of 2 BSI logos were distributed. Changes to the logo image were discussed along with infringement issues because of the hawk design. Anne will clarify with graphic artist and Eric Harsen. After design has been approved by this committee, it will be taken to Academic Senate and College Council. Chen Chen will take information to ASG. 	
TRANSFER INITIATIVES & CHALLENGES		

NEW BUSINESS		
1. Categorical Budget Cuts: "What's at Risk?" – Ruth Babeshoff & Lucy Carr-Rollitt	<ul style="list-style-type: none"> Lucy distributed a hand out outlining DSPTS budget reductions and how they affect students, department and college. The college must still provide accommodations and equipment regardless of funding or staffing as mandated by the state. Over 13% increase in students served this year. DSPTS will not be able to purchase equipment when needed. Last year Braille equipment had to be ordered at the cost of \$8000 unexpectedly. Liability falls on the district if we are unable to fulfill requirements as needed. 	
SUGGESTED FUTURE AGENDA ITEMS		
1. EOPS & Matriculation Categorical Budget Cuts: "What's at Risk?" – Ruth Babeshoff 2. BSI Logo Choices		

Next Meeting
March 15, 2010 * 3:00-4:30 * E-107