

**Student Success Committee
Minutes
April 19, 2010**

Attendance:

Diana Babayan Ruth Babeshoff Nena Baldizon-Rios ~~Theresa Buck~~ Jennifer Coto ~~Lisa Dela Cusack~~ John Hernandez ~~Anne Hauscarriague~~ Chen Chen Julian Mary Mettler
Aracely Mora Kay Powell Eden Quimzon ~~Christine Umali Kopp~~ Anita Varela Robert Waldren

Guest:

Mary McMullin Joseph Alonzo Tuyen Nguyen

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes from March 15, 2010 2. Early Alert	<ul style="list-style-type: none"> • Minutes from the March 15, 2010 meeting were approved. • Tuyen Nguyen was invited to attend the meeting to address the problem that occurred with the internal Datatel pre-requisite checking. It was found that the Datatel system was not checking the correct screen in the student component of the program. Students were able to register for a class not satisfied with the pre-requisite. The system has now been tested and is working. When a student registers the system will presume success until such time grades are posted. • Mary Mettler, Jennifer Coto, Christine Umali Kopp, Diana Babayan and Anne Hauscarriague drafted the Early Alert letter. Mary distributed the draft and asked that it be taken to divisions for input. Feedback will be discussed at our next meeting. Mary Mettler and the SAC representative will meet with the ITS programmer in early summer. SCC and SAC will need to have work in place at the same time before meeting with the programmer. The interface with the WebAdvisor is in place. Academic Senate will be given an update on progress along with submitting to College Council as an information item. Will focus on 16 week classes. A reminder note will be sent to instructors during week six of instruction and followed-up during week seven or eight to see which instructors have sent the letters. Hope to have training during Flex week and a “pilot” Early Alert menu item for Fall. 	Early Alert System: Mary to update Academic Senate and John will update College Council
BSI TASK FORCE		
1. BSI Task Force Report – Mary McMullin	<ul style="list-style-type: none"> • The draft of “2 for 1” Hawk logo, presented at the last meeting, received approval from the Academic Senate and ASG. Posters will be made and ASG will post in classrooms. Working on the following: <ul style="list-style-type: none"> ○ Bookmark – Side one may show services available to students Side two “How to Succeed & Survive College” ○ Stickers ○ Work with divisions - logo on syllabi ○ Logo on home page Other suggestions were to have bookstore put bookmarks in books, t-shirts for first day of school, banners similar to Student Life banners 	Mary will e-mail BSI State Plan draft to Julie who will forward to the committee.

	<p>and advertising in the ABS notebook (Lorrie is working on order for Fall).</p> <p>The BSI State Plan is due in September rather than October. The BSI Task Force will meet this Friday and review the plan. Would like to present to the Academic Senate and this committee in May. BSI Task Force is working on various activities. Update will be given at the Student Success Committee meeting on May 17. Suggestion to have Nga Pham attend a meeting in the Fall to discuss BSI Research Reports from the past two years.</p>	
TRANSFER INITIATIVES & CHALLENGES		
NEW BUSINESS		
SUGGESTED FUTURE AGENDA ITEMS		

NEXT MEETING *MAY 17, 2010 * 3:00-4:30 * E-107