

**Student Success Committee**

**MINUTES**

**November 24, 2008 \* 3:00 - 4:30 \* E-107**

**Attendance:**

~~Diana Babayan~~ Ruth Babeshoff Nena Baldizon-Rios Cari Cannon ~~Theresa Buck~~ Jennifer Coto Lisa Dela Cusack Matan Goldstein  
John Hernandez Anne Hauscarriague Mary Mettler Aracely Mora ~~Kay Powell~~ Eden Quimzon Anita Varela Robert Waldren

**Guests:** Patty Godinez, Mary McMullin, Jose Plaza, Christine Umali Kopp

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
<p>1. Approval of Minutes of 10/27/08 Meeting 2. Overview of Orientation Programs: Ruth Babeshoff, Jose Plaza, Patty Godinez 3. Early Alert: Ruth Babeshoff</p>	<ul style="list-style-type: none"> <li>Minutes from the 10/27 meeting were approved</li> <li>Jennifer gave an overview of new student orientation for the Early Decision program. Approximately 1200 students go through this process. The Academic Planning Guide is updated yearly and distributed and discussed during orientation. Ruth discussed the Adult Re-entry orientation which is longer as these students require assessment and also tour the campus. Trevor Walker and adjunct counselor Sheryl Christenson conduct these orientations. Nena went over the EOPS Early Decision orientation process and explained that it is specialized for potential EOPS students. They also attend another session in July or August. Patty and Jose distributed information regarding the Discover SCC program. Orientation Leaders are recruited by contacting students that completed the program, student leadership, and ASG. Leaders attend a two day training session during the summer. Early Decision students along with first time freshmen are contacted by post card and/or phone calls to participate in the program. Information is also posted in the community. Over 500 students have participated in the last two years.</li> <li>Ruth distributed Title 5 information regarding Student Follow-up which is part of the Matriculation Plan. At one time there was a process in place but because of the timeliness getting results it was dropped. An Early Alert system process needs to be put in place to be in compliance.</li> </ul>	
<b>BSI TASK FORCE</b>		
	<ul style="list-style-type: none"> <li>Mary McMullin distributed the BSI Task Force and Department Activities Report for the meeting held on 11/21. The task force meets once a month. Departments are working on different activities and strategies to promote the BSI Initiative in the classroom.</li> </ul>	
<b>NEW BUSINESS</b>		
<p>1. Committee Issues &amp; Tasks 08/09: Lisa Dela Cusack</p>	<ul style="list-style-type: none"> <li>A list of committee Issues and Tasks for 08/09 was compiled and distributed. It was decided that the significant areas to pursue would be Early Alert and intergrading BSI throughout the college community. There was a suggestion to distribute the Academic Planning Guide to faculty. Other issues will be discussed as needed.</li> </ul>	

**Next Meeting**

**March 16, 2009 \* 3:00-4:30 \* E-107**