

**Student Success Committee
MINUTES
May 18, 2009 * 3:00 - 4:30 * E-107**

Attendance:

Diana Babayan Ruth Babeshoff ~~Nena Baldizon-Rios~~ ~~Theresa Buck~~ Jennifer Coto Lisa Dela Cusack Matan Goldstein ~~John Hernandez~~ Anne Hauscarriague Mary Mettler
~~Aracely Mora~~ Kay Powell ~~Eden Quimzon~~ Christine Umali Kopp Anita Varela ~~Robert Waldren~~

Guest:

Mary McMullin

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Prior Minutes From April 20 Meeting 2. Early Alert 3. Student Success Committee Communication Tasks 4. Operationally Determining Future Student Basic Skill Needs 5. Information On Website	<ul style="list-style-type: none"> • Minutes from the April 20, 2009 meeting were approved. • Datatel components are not in place for the Early Alert System. Mary Mettler and Diana Babayan volunteered to start researching in the fall. • Jennifer Coto will provide a summary of BSI work at the Counseling adjunct division meeting. Alison Williams will be asked to do the same for BMS and Maureen Roe for Humanities. • Nga Pham will be asked to provide research information. • Website may be geared toward faculty but address more than one group. Who would maintain, what should be on the site, will need input and direction. Anita Varela volunteered to research other college websites. 	
BSI TASK FORCE		
1. BSI Task Force Report – Mary McMullin 2. BSI Plan & Expenditures – Mary McMullin	<ul style="list-style-type: none"> • No report from BSI Task Force. • Committee approved the BSI Plan & Expenditures as presented. The documents will be sent to the Academic Senate in the fall for approval. At this point, budget cuts to this project are unknown. 	
NEW BUSINESS		
1. Transfer Initiatives, Strategies & Challenges – Ruth Babeshoff/Robert Waldren	<ul style="list-style-type: none"> • No report at this time. 	
SUGGESTED FUTURE AGENDA ITEMS		
	<ul style="list-style-type: none"> • Website • Early Alert Task Force 	
ANNOUNCEMENTS		
	<p><u>Diana</u>- Writing samples were given to students at five Early Decision sessions to determine if they were taking the correct test. Results showed that most showed writing sample concurred with test.</p> <p><u>Jennifer</u>- Early Decision students that scored in English N50/N60 classes</p>	

are being sent to the Basic Skills room for advising and this new procedure is working well.

Mary McMullin- Developing material that will work better in reading classes and reading labs.

Lisa- Basic Skills workshops and mentors for English 50 students have been working well. Students are taken to lunch, have one on one contact and have continuous follow-up on needs and progress. May extend to N60 students next year.

Matan- To raise awareness of students that have been killed by drunk drivers ASG is working on a memorial event tentatively to be held next Wednesday. A sample information sheet for faculty to read in class along with a sign-up sheet was distributed. A suggestion for the Honors Advisory Committee: Due to the loss of the Honors Program Coordinator, it was suggested that Honor Students be placed in regular classes as an example and promote skills of achievement. This is Matan's last semester at SCC.