

**Student Success & Equity Committee (SSEC)
MINUTES
November 26, 2018
1:30 - 3:00 H-208**

Attendance: Joseph Alonzo Diana Babayan Ruth Babeshoff Nena Baldizon-Rios (absent) Amanda Carpenter Dora Escobar Corina Evett Denise Foley Kathryn Kosuth-Wood (absent) Rachel Petrocelli (absent) Frank Rivera Syed Rizvi Maureen Roe Rosa Salazar DeLaTorre Martin Stringer Rudy Tjiptahadi Luis Uriarte (absent/student representative) Joyce Wagner Ivan Zambrano (absent/Classified alternate)

Guests: Joanne Armstrong Sergio Rodriguez Vincent Vargas (student representative)

Courtesy Copy: Jennifer Coto Tiffany Gause Sheena Tran

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
Approval of Prior Minutes from October 22, 2018	<p>Correction: Kathryn Kosuth-Wood was absent due to teaching schedule conflict. She will be returning in spring 2019.</p> <p>Rosa Salazar DeLaTorre replaced Rudy Frias as the Continuing Education representative.</p> <p>Sergio Rodriguez and Aaron Voelcker will attend meetings as needed.</p>	<p>Ruth Babeshoff moved to approve the minutes as corrected. Diana Babayan seconded and the October 22, 2018 minutes were approved by the committee.</p> <p>Abstains -2-</p>
NEW BUSINESS & UPDATES		
<ol style="list-style-type: none"> 1. Guided Pathways Workgroups, Org Charts & Roles of All Parties Involved (SS & Equity Co-Chairs) 2. Recruitment of Volunteers (Project Facilitators) 3. Discussion on Desired Outcomes at the End of Pathway Inquiry 4. EMP 2016-2022 – Student Success & Equity 	<ul style="list-style-type: none"> • Dora Escobar distributed the updated GP structure approved by College Council on October 9, 2018. Four counseling contacts were added to the leadership team and their roles defined. Denise Foley and Joyce Wagner are the Project Facilitators. Discussion on Equity’s role and responsibilities. • To ensure the inclusiveness of all segments of the college, an interest form will be sent campus-wide. Responses will be submitted to the communication leads for review. Communication leads are defined by collegial governance committees. Equity guides are unique and will be selected in consultation with the director and faculty co-chairs. Even upon the formation of clusters, anyone can attend the meetings; even if they do not have an official role. Discussion on recruitment of classified and student positions challenges. Concerns were raised regarding where non-credit fits in. The committee agreed to include at least one counselor from non-credit and one classified to the clusters. • Project facilitators are responsible for actualizing the actions outlined in the 2018-19 Inquiry Phase of the SCC Guided Pathways Plan. Clusters will have specific assignments. • A chart identifying which area or areas is/are responsible for each goal is located on the PIE website. The committee reviewed the five goals Equity is responsible for and discussed ways to assess how we support these goals. Area reports and 	<p>Next year a recommendation will be made to add non-credit roles to GP workgroups.</p> <p>Rudy will follow up on the timeline and due dates.</p>

<p>Responsibilities Discussion (SS & Equity Co-Chairs)</p> <p>5. Enrollment Management Plan Goal 4</p>	<p>initiatives may provide information. Beginning in spring, goals will be added to the agenda as a standing item for discussion.</p> <ul style="list-style-type: none"> Corinna reported Goal 4 states that the Committee will “collaborate with appropriate stakeholders to support student learning and increase retention, success, and completion.” The Office of Institutional Effectiveness & Research is putting together a comprehensive data set of student attributes to be used in a stepwise discriminant statistical analysis. This analysis will identify the best predictors of success (or non-success), based on our specific student population and key student attributes that we have readily available to us prior to first census. The equity committee was asked to weigh in on the list of student attributes in order to assist with building a more comprehensive data set. In addition to making recommendations about how the college might define success and non-success for the purposes of the analysis. <p>The committee provided a list of 24 additional student attributes:</p> <ol style="list-style-type: none"> Hours worked outside of the classroom Self-guided placement IB or AP participation in high school Non-credit transfers Career Advanced Placement Program – Dual Enrollment Athletics AVID ASG Participation in college Summer Advantage Academy STAR’s Project Rise First Year Support Center Writing Center MaSH Guardian Scholars SSS TRiO SI Leaders Completed an Ed Plan in the first semester GAP Year Attended intersession Spring semester persistence – students who enrolled for spring during early enrollment and continued spring classes Top 10 majors – Any courses in the top ten majors that students seem to have difficulty passing? ASB participation in high school 	<p>Committee will discuss the topic of defining success and non-success in the spring.</p>
--	--	--

<p>6. BSI, Student Equity, SSSP (Credit/Non Credit) Integrated Plan (Maureen Roe, Ruth Babeshoff, Non-Credit Rep., Joseph Alonzo)</p> <p>7. Data Collection for New Equity Template for February Meeting.</p>	<p>24. Participation in student service offerings in high school</p> <ul style="list-style-type: none"> • <u>Credit</u>: Dora reported guided self-placement is implemented and going well. • Reports tabled due to time. • Tabled due to time. 	
FUTURE AGENDA ITEMS		

2018-2019 MEETINGS - Room H-208

February 25, 2019

March 25, 2019

April 22, 2019

May 20, 2019

Santiago Canyon College

Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)

Student Success & Equity Mission Statement

The Student Success and Equity Committee helps facilitate college-wide development, support, and implementation of programs, evaluations, policies, and procedures that are in line with Santiago Canyon College's vision of student access, success, equity, social justice, and multicultural education. The committee helps meet the goals and objectives of student success and equity at Santiago Canyon College.