

**Student Success & Equity Committee
Minutes
September 24, 2018
1:30 - 3:00 H-208**

Attendance: Jeanell Allenegui (Absent) Joseph Alonzo Diana Babayan Ruth Babeshoff Nena Baldizon-Rios Amanda Carpenter (Absent) Denise Foley Rudy Frias Tiffany Gause Kathryn Kosuth-Wood (Absent) Rachel Petrocelli Frank Rivera (Absent) Maureen Roe Martin Stringer Rudy Tjiptahadi Vincent Vargas (student representative) Joyce Wagner Anaisabelle Garcia (Classified alternate/Absent) Evan Ostrow (Math alternate/Absent)
Courtesy Copy: Jennifer Coto Corina Evett Sheena Tran Ivan Zambrano
Guest: Dora Escobar Luis Uriarte (student) David Vakil

OLD BUSINESS	DISCUSSIONS/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Prior Minutes from May 21, 2018		Diana Babayan moved to approve the minutes as presented. Martin Stringer seconded and the May 21, 2018 minutes were approved by the committee.
NEW BUSINESS & UPDATES		
1. Committee Orientation (Syed Rizvi)	<ul style="list-style-type: none"> Syed Rizvi provided a brief overview of the committee structure and welcomed new members. Additional departments have been invited to attend the meetings on an ongoing basis. Our 4 categorical programs have now been fully integrated, and the one program is called the Student Equity and Achievement Program. The 2018/19 allocation is the same as last year and there will be no changes to the distribution formula this year. 	
2. Nomination/Election of Committee Faculty Co-Chair (Syed Rizvi)	<ul style="list-style-type: none"> Maureen Roe nominated Corinna Evett to serve as the faculty co-chair of the Student Success and Equity Committee. Syed welcomed Corinna Evett as the co-chair and introduced Corinna as Tiffany Gause’s replacement as a voting member, representing student equity. The co-chair also serves on the PIE Committee. Corinna Evett nominated Maureen Roe to serve in her place as the Student Equity & Success representative on the PIE Committee for the fall semester. 	<ul style="list-style-type: none"> Maureen Roe moved to approve Corinna Evett as faculty co-chair; Joseph Alonzo seconded, and the motion carried unanimously. Corinna Evett moved to approve Maureen Roe to serve on the PIE committee for fall 2018. Nena Baldizon-Rios seconded, and the motion carried unanimously.
3. Vision & Mission Statement (Group Discussion)	<ul style="list-style-type: none"> The committee reviewed the mission statement and discussed their role and responsibilities. Joseph Alonzo and Corinna Evett shared mission statements from DeAnza and Skyline College’s as examples of possible language to include in the mission statement. 	<ul style="list-style-type: none"> Forward suggested revisions/additions for the mission statement
4. Equity Committee’s Role On Campus & Goals (Group Discussion)	<ul style="list-style-type: none"> Syed Rizvi emphasized the importance of having an equity constituent incorporated into the Education Master Plan, PIE, etc., in order to expand our role on campus. Corinna Evett stated Guided Pathways is in the inquiry phase with a group being formulated to more formally explore how Guided Pathways will work and make recommendations for any possible future of Guided Pathways. Student equity will have a role in all of the four sub-groups, and Corinna Evett shared the proposed “Organization Structure for Guided Pathways” document that was presented in the Academic Senate. 	<ul style="list-style-type: none"> Joseph Alonzo moved to add a counselor to each sub-group, Ruth Babeshoff seconded, and the motion passed unanimously. Joseph Alonzo moved to add a classified position to each sub-group; Nena

<p>5. Data Driven Outcomes for 2019-2021 for Equity Funded Projects and Initiatives (Group Discussion)</p> <p>6. Standardized Equity Driven Outcomes & How Do We Tie Them to the Educational Master Plan (EMP) (Group Discussion)</p> <p>7. BSI, Student Equity, SSSP (Credit/Non Credit) Integrated Plan (Maureen Roe, Ruth Babeshoff, Rudy Frias, Joseph Alonzo)</p>	<p>The committee reviewed the sub-groups and discussed the importance of having counselor and classified roles in each of the sub-groups.</p> <ul style="list-style-type: none"> • Syed Rizvi announced that future projects and initiatives funded through Equity will need to go through a re-application process. Projects will be submitted to the Institutional of Effectiveness to assess if it is measurable and falls under the Student Equity and Achievement Program guidelines. Projects must address our goals and provide data driven outcomes. It was agreed some projects cannot be measured but do contribute to student success (i.e. professional growth, providing students with food, etc.). In these cases, focus groups might be used. When making funding decisions, a review of the programs funding streams into the same request will also be reviewed. The committee will continue to approve the projects following assessment. New categories of students have been added. Rudy Tjiptahadi requested clarification on how we define “low income” students. If we use the Chancellor’s Office definition, 75.5% of college students are low-income. The committee recommended to expand the definition and do a comparison. • Syed Rizvi shared that changes need to be made to streamline the measurement of equity outcomes. More information and clarification to follow soon. <p>BSI/BSIT - Maureen Roe reported:</p> <ul style="list-style-type: none"> • BSI Task Force Meeting, today, September 24th. • This is the last year of the grant. • Family Night will be held on November 13. <p>SSSP Non-Credit - Rudy Frias reported:</p> <ul style="list-style-type: none"> • Continuing Ed. has created their own food pantry for students with locations at all of the Continuing Education sites. • The Hawk’s Nest contributes to the non-credit food pantry. <p>Student Equity - Joseph Alonzo reported:</p> <ul style="list-style-type: none"> • Food corners have been established throughout the campus; each is stocked with hot and cold food for students. The corners are located in FYSC, EOPS, TRiO, CAMP, Veterans & Scholarship Office, & OEC. • The Food Pantry currently receives \$450 per month in payroll deductions. 	<p>Baldizon-Rios seconded, and the motion passed unanimously.</p> <ul style="list-style-type: none"> • Corinna Evett will present the requests to Academic Senate. • Need to establish the criteria of what is being assessed.
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	<ul style="list-style-type: none"> • The OC Coastkeeper Garden is collaborating with Shereen Siddiqui, Ph.D. (Assistant Professor of Women’s Studies), Mike Taylor (Professor of Biology), and the Hawk’s Nest to develop a community garden to provide a sustainable source of fresh produce. Volunteers joined together to build raised planter boxes for vegetables. • Four students were identified at the beginning of the semester as being homeless. Syed Rizvi, asked Joseph to work with Safety & Security to establish a procedure for homeless students to take showers on campus, between 6:00am-8:00am, Monday through Friday, per AB 1995. • Emergency funds are almost exhausted for this year already. Equity will submit a request to Helpful Hawks for additional funds. • Equity teams underwent intensive training this summer to ensure that we our living and breathing equity on campus. • The advisory group is discussing the Emoji planning. <p>SSSP Credit - Dora Escobar reported:</p> <ul style="list-style-type: none"> • Currently working on the implementation of AB 705 with Math and English to put procedures in place and determine how to inform students of the transition. Need to determine a guided self-placement for students who have been out of class for 10+ years. • First Year Support Center (FYSC) moved to E-303, and testing center is located in E-307. Terry Flores moved to the D-building. <p>Additional Comments:</p> <ul style="list-style-type: none"> • Syed Rizvi commended the FYSC and Financial Aid on the implementation of College Promise. The allocation for this year is \$584K. First-year students who meet the criteria are being awarded on a first-served basis and may have their tuition waived or receive a \$200 book voucher. • Joseph Alonzo will serve as Syed Rizvi’s designee for administrative co-chair of the Student Equity and Success Committee in his absence. 	
THEORY & PRACTICE EXCHANGE		
1. Discussion – Do we want to continue discuss articles or try something new (Group Discussion)	It was determined that the committee would eliminate this practice.	
FUTURE AGENDA ITEMS		
	<ul style="list-style-type: none"> • Revisit – Vision & Mission Statement • Guided Pathways Inquiry Phase Update (Corinna) 	

2018-2019 MEETINGS - Room H-208

- October 22, 2018**
November 26, 2018
February 25, 2019
March 25, 2019

April 22, 2019

May 20, 2019

Santiago Canyon College - Mission Statement - Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)

Student Success & Equity Mission Statement - The Student Success & Equity Committee will recommend, coordinate, and initiate strategies which enhance student success and student equity at Santiago Canyon College. The committee will serve as a “hub” for student success initiatives such as the Student Success & Support Program (SSSP); Basic Skills; and Student Equity.