

**Minutes of the GP Convocation Planning Group  
JULY 27, 2019**

**In attendance:**

**Leonor Aguilera, Joseph Alonzo, Anaisabelle Garcia, Alana Gates, Haydeh Kaveh, Kendrick Kim, Cindy Partida, Syed Rizvi, Rudy Tjiptahadi, Loann Tran**

**Faculty Facilitators: Joyce Wagner, Denise Foley**

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP	TIMEFRAME
<p>1. Updates to Guided Pathways Proposal for Academic Senate Approval</p>	<ul style="list-style-type: none"> <li>• Some updates to language was discussed</li> <li>• Review of the cluster organization resulted in two recommendations:               <ol style="list-style-type: none"> <li>1. inquiry cluster designation should change to “development group” or simply “group” ex. Student Services Group.</li> <li>2. the data coach should remain designated as a classified position for the SS and PD groups. SS wants a designated research analyst for their data coach, but understands that there are staffing issues.</li> </ol> </li> <li>• Student services indicated a need for a more formal communication between their group and the Planning, Technology and Research group regarding plans for gathering student information</li> </ul> <p>It was agreed to bring these proposed changes to the academic senate.</p>	<p>Make proposed changes and submit to academic senate for discussion and approval</p> <p>There is a scheduled LT meeting after the first Senate meeting where we can address any suggested changes from the Senate</p>	<p>First Senate meeting, September 3</p> <p>First LT meeting, September 6</p>
<p>2. plans for Fall convocation</p>	<p>Timeframe: 11:15-12:15 (12:30 latest)</p> <p>The discussion of the draft agenda for this time resulted in the following recommendations:</p> <ol style="list-style-type: none"> <li>1. Intro (at most 5 minutes) Basic reminder of the four pillars as well as –a data graphic (“reason why Guided Pathways”); which includes the final percent of those successful in Spring from those who enrolled in fall, not just from those that applied in fall.</li> <li>2. update from Spring (10 min)</li> </ol>	<p>Revise the video and slide presentation per group feedback</p>	<p>By convocation</p>

	<p>3. Example of Pathway- Pathways to teaching with comparison data graphic (10-15 min)  - prefer to keep pathways to teaching data but if we need to try EOPS path for comparison data</p> <p>4. Student Voices- with video (10-15 min)</p> <p>5. Plan for next year (condensed, not a slide for each development group) and invitation to join (at most 5 min)</p> <p>6. a closing short survey</p>		
<p>3. Future Plans:</p>	<p>Chose 2 dates for Fall retreats:</p> <ol style="list-style-type: none"> <li>1. Sept 27: Topic The Onboarding Process at SCC: From application to Fall Census</li> <li>2. Nov 15<sup>th</sup>: Panel Discussion and Q and A from 3 colleges who have already implemented Guided Pathways successfully. Include SAC so we can better understand their implementation process</li> <li>3. update to the Guided Pathways website:</li> <li>4. choose times for Leadership team meetings</li> </ol> <p>Fridays: 11-1, or 2-4pm? Sept 6<sup>th</sup>, Oct 4<sup>th</sup>, Nov 1<sup>st</sup>, Dec 6<sup>th</sup></p>	<ol style="list-style-type: none"> <li>1. Talk to Ambar regarding room needs</li> <li>2. Talk to Ruth about Counselor participation on these Fridays</li> <li>3. assign the logistics plan of these retreats to the Professional Development cluster</li> <li>4. put goals for the clusters on the website</li> <li>5. put information relating to conferences on website</li> <li>6. Doodle poll to LT for preferred time on the chosen dates</li> </ol>	<ol style="list-style-type: none"> <li>1. right away</li> <li>2. right away</li> <li>3. done</li> <li>4. after the first cluster meeting of the Fall semester</li> <li>5. as needed. Joseph Alonzo has access to relevant page to edit</li> <li>6. Right away</li> </ol>
<p>4. Other</p>			