

Santiago Canyon College - College Council (Planning and Budget Allocation)

AGENDA MINUTES – July 26, 2011, 2:00 p.m., E-107

Administrators: John Hernandez, Aracely Mora (absent), Steve Kawa, Jose Vargas, Juan Vázquez

**Faculty: Morrie Barembaum, Corinna Evett, Joe Geissler, Craig Rutan (absent), Rosa Salazar de la Torre,
Craig Nance, John Smith (absent), Rick Adams (alt) (absent)**

Classified: Diane Durdella, Zina Edwards (absent), Sheryl Martin, Janell McWilliam (absent), Cecilia Diaz (alt) (absent)

Student: Colton Long (absent) Technology, Curt Childress (absent) EMP Rep: Jim Isbell (absent) Communication: John Weispfenning (absent)

Approved 8/23/11

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 6/28/11	Approval	Correction: Program Updates, #10: ...program review, 2009-2012.	Motion to approve with correction (Evett/Hernandez) passed unanimously.
OLD BUSINESS			
1. Collegial Governance Framework: Corinna Evett	Information	<ul style="list-style-type: none"> a. Corinna presented the proposed revisions to the Collegial Governance Framework, as discussed at the task force meeting. b. Discussion: suggestion to have background information “pop up” when icon is highlighted; Honors may be a governance addition in the future; AB540 and Safe Space are designated as <i>Groups</i>; and, designation needs to be changed to <i>President’s</i> Classified Advisory Group. c. Juan noted that consideration for additional collegial governance committees/councils also needs to review the potential contractual commitment (released time/beyond contract). 	Corinna will provide electronic copies of framework and definitions to Council (Lynn will forward).
2. Budget Update: Juan Vázquez	Information	<ul style="list-style-type: none"> a. SCC is starting the year with a tentative budget that has gone from \$7 million last year to \$6.3 million this year. If the next “trigger” of cuts occurs, approximately \$3.5 million district-wide will be cut from this year’s budget. SCC’s share will be around \$900,000. b. August 4th is the deadline for SAC/SCC to submit their cuts to the district. These numbers will be reviewed by fiscal and used to create the adopted budget, which will be presented to the Board in August. The state deadline for the adopted budget is September 15. c. A master (prioritized) list of cuts will be collated from the submissions by the college’s major units (Academic Affairs, Student Services, OEC, and Administrative Services). d. The District Enrollment Management Committee (DEMC) is scheduled to meet on August 11. e. Steve presented the SCC General Fund Budget Report. He explained the report had to be updated several times due to the addition of summer classes and other related costs. It is possible 	

		that next year's SCC budget (after cuts) will start at a number below the current cost of part-time instruction. SCC may need to commit money out of this account to meet the required reductions.	
3. Accreditation: Aracely Mora	Information	No report.	
PROGRAM UPDATES			
1. Associated Student Government: Colton Long		No report.	
2. Communication: John Weispfenning		No report.	
3. Educational Master Plan Committee: Jim Isbell		No report.	
4. Continuing Education: Jose Vargas		a. Jim Kennedy has been assigned as Interim Vice President at CEC, beginning August 8. b. Summer classes end this week, and fall begins August 29.	
5. Classified Advisory Group: Diane Durdella		No report.	
6. Technology: Curt Childress		No report.	
7. Budget/Facilities/Safety/Admin Services: Steve Kawa		Facilities: Expected completion dates: <ul style="list-style-type: none"> • Humanities – April 2013 • Athletics Complex – end of May 2012 • Loop road – Chapman entrance road will be paved next week, and project completed in November • Signalization – February 2012 (Santiago Cyn Rd for general, and second Chapman entrance for construction) 	
8. Curriculum and Instruction Committee: Craig Rutan		No report.	
9. Academic Affairs: Aracely Mora		No report.	

<p>10. Student Success Committee/Student Services/Foundation: John Hernandez</p>	<p>a. Fall 2011 enrollment information:</p> <ul style="list-style-type: none"> • Up 500 students compared to same day last summer • Early Decision/Early Welcome programs enrolled 895 students • First-time students is up 240 • Full-time student status is up 125 students • Freshmen (under 30 units) is up 35 students <p>b. Electronic transcript requests are now available to students at SAC/SCC. Requests are made on-line and transcripts are sent immediately to the receiving institution.</p> <p>c. The 2011-12 Budget Act approved by the legislature lays out a timeline and criteria for determining whether midyear cuts are enacted. One such scenario (Tier 1) will include an enrollment fee increase of \$10 (from \$36 to \$46).</p>	
<p>11. Academic Senate: Morrie Barembaum</p>	<p>a. Concern at the District Council meeting that SAC might drop below 20,000 FTES, which may affect funding in long-term. Challenge is to build enrollment back up, if they drop below 20,000, after the hold-harmless is lifted.</p> <p>b. Craig Rutan has been appointed to the State Curriculum Council.</p> <p>Next meeting, Tuesday, August 23, 2:00 p.m., E-107.</p>	
<p>12. President: Juan Vázquez</p>		