

Santiago Canyon College - College Council

MINUTES

April 28, 2015, 1:30 p.m., E-107

Administrators: John Hernandez, Aracely Mora (absent), Arleen Satele, Jose Vargas, John Weispfenning

Faculty: Corinna Evett, Joe Geissler, Rudy Frias, Craig Nance, Craig Rutan, Joyce Wagner, Rick Adams (alt)

Classified: Zina Edwards, Sheryl Martin, Karen McCoy, Esther Odegard, Cecilia Diaz (absent - alt)

Student: Hector Soberano Technology: Curt Childress EMP Rep: Melinda Womack (absent)

Guests: Marilyn Flores, Patricia Hall

Approved 5/12/15

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 4-14-15	Approval		Motion to approve minutes as presented (Rutan/Martin) passed without dissent.
2. Governance Meeting Matrix Plus: John Weispfenning	Second Reading	Question raised regarding the correct time for Professional Development Committee.	Lynn Manzano will confirm the correct time for the Professional Development Committee. Motion to postpone item to the next meeting, Tuesday, May 12 (Rutan/Nance), passed without dissent.
3. Reorganization Request: Student Equity & Success: John Hernandez	First Reading	<p>A. Discussion regarding eliminating paper copies for distribution at the meetings.</p> <p>B. The position of Senior Clerk has not been filled, and the needs have been reassessed. The Special Project Specialist position will assist with developing and monitoring the budget. The budget difference is already available through transfers within the categorical fund.</p>	<p>Future meetings will include items projected to the screen for referral. Attachments will be e-mailed prior to the meetings.</p> <p>Reorganization will be considered for second reading at the next meeting, May 12, 2015.</p>
4. Categorical Funds Procedure Recommendation: John Weispfenning and Corinna Evett	Discussion	The recommended process was reviewed. The "year" was established as the academic year.	Following discussion, the recommendation was accepted.
5. Review of Governance and Committee Structure: John Weispfenning and Corinna Evett	Discussion	<p>A. Each governance committee should complete a workload survey. A reminder e-mail will be sent out for committee members to also individually respond.</p> <p>B. Considerations: Think about simplifying our governance system and how sustainable is what we have created for governance.</p> <p>C. According to the accreditation report, the district governance system needs to be evaluated. Corinna reported that POE will be conducting a survey similar to</p>	

6. College Council Structure: John Weispfenning	Discussion	<p>the one used by PIE at SCC.</p> <p>D. John Weispfenning reported that an Accreditation Task Force has been created to prepare/coordinate the accreditation report for the March 2016 deadline.</p> <p>A. John initiated discussion regarding the current governance structure.</p> <p>B. Possible change on College Council membership to “President or designee.” The President would continue to attend.</p> <p>C. Currently meeting is largely report-oriented. Possibility of having a topic-specific presentation to engage Council.</p> <p>D. Retain time for announcements.</p> <p>E. How do we keep people informed about governance committees? Possible single web page for all councils.</p> <p>F. Receive summaries for each committee/council prior to meeting for discussion.</p>	Discussion will continue at a future meeting.
OLD BUSINESS			
1. Accreditation Update: Aracely Mora	Information	No additional report.	
2. Budget Update: John Weispfenning	Information	Waiting for Governor’s May Revise.	
PROGRAM UPDATES			
1. Associated Student Government: Hector Soberano		<p>A. Nine students will be attending State Student Senate meetings this weekend.</p> <p>B. Continuing classroom presentations on the revised safety officer policy.</p> <p>C. Book Run set for May 9 – encourage donations.</p>	
2. Educational Master Plan Committee: Melinda Womack		No report.	

<p>3. Planning and Institutional Effectiveness: Corinna Evett</p>	<p>A. Resource Development will be providing a listing of all grants currently running at RSCCD. B. Planning and Resource Allocation Survey is out with deadline this week. Revised documents should be out prior to the end of the semester.</p>	
<p>4. Continuing Education: Jose Vargas</p>	<p>Recent announcement of the GED Testing Center. This will help with reporting requirements. This semester is the first to offer GED in Spanish.</p>	
<p>5. Classified Advisory Group: Zina Edwards</p>	<p>Discussion regarding restructure of group, professional growth opportunities, and possible donation to Book Run.</p>	
<p>6. Technology: Curt Childress</p>	<p>No report.</p>	
<p>7. Budget/Facilities/Safety/Admin Services: Arleen Satele</p>	<p>A. Evacuation drill is set for Wednesday, April 29, at 10:20 a.m. and 7:20 p.m. B. Damaged light poles have been replaced in the parking lots. C. All new building identification has been installed.</p>	
<p>8. Curriculum and Instruction Committee: Joyce Wagner</p>	<p>Joyce Wagner, Scott James, Von Lawson, Kari Irwin, and Tiffany Garbis attended the California Apprenticeship Council meeting in Anaheim. There is concern that the Legislative Analyst's Office (LAO) is considering apprenticeship classes to be absorbed by continuing ed. The State also does not like the journey workers classes that are closed classes. Craig reported the LAO feels all basic skills credit and non-credit classes should be adult ed and block grant/K-12.</p>	
<p>9. Academic Affairs: Marilyn Flores</p>	<p>Finalizing several faculty hiring interviews over the last month of the semester.</p>	
<p>10. Student Success and Equity Committee/Student Services/ Foundation: John Hernandez</p>	<p>A. Student Success and Equity: presentation given to committee on understanding veteran students. B. Foundation: Bill Underwood is a new board member. He</p>	

<p>11. Academic Senate: Corinna Evett</p> <p>12. President: John Weispenning</p> <p>Next meeting: Tuesday, May 12, 1:30 p.m., E-107</p>	<p>is involved in the Villa Park Rotary.</p> <p>C. Student Services: Early Welcome started last Friday, and will continue over the next five Fridays, ending May 29.</p> <p>A. Barbara Sproat and Aaron Voelcker (Institutional Effectiveness, Library, and Learning Support Services) presented at the last meeting.</p> <p>B. Executive Committee is reviewing Administrative Regulations forwarded by Human Resources Council.</p> <p>A. John congratulated Patricia Hall on her selection as the Classified Employee of the Year Award.</p> <ul style="list-style-type: none"> o Faculty/Staff Recognition Ceremony is scheduled for Thursday, May 28, at 1:00 p.m., in D-121. o Celebrating 15 on the 15th starts at 6:00 p.m. on May 15 o Plaque unveiling for Vazquez Promenade at 5:30 p.m. <p>B. In process of hiring 11 faculty positions, plus one additional replacement of a retirement in Counseling, due to the requirements of Student Success initiatives, degree audit, and ed plans.</p> <p>C. Recently, the Council considered a Senior Clerk reorganization in Kinesiology/Athletics. John took into consideration the Council vote and the needs of the campus. He is going forward with recommending the reorganization to the Chancellor’s Cabinet.</p>	
--	---	--

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)