

Santiago Canyon College - College Council

MINUTES

September 24, 2013 2:00 p.m., E-107

Administrators: John Hernandez (absent), Aracely Mora, Steve Kawa (absent), Jose Vargas, Juan Vázquez

Faculty: Corinna Evett (absent), Michael DeCarbo, Joe Geissler, Rudy Frias, Craig Nance, Craig Rutan, Nooshan Shekarabi, Rick Adams (alt)

Classified: Diane Durdella, Zina Edwards (absent), Sheryl Martin, vacant, Cecilia Diaz (absent-alt)

Student: Jason Wayne (absent) Technology: Curt Childress EMP Rep: Rick Adams Communication: Martin Stringer

Draft for Approval

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 9-10-13	Approval		Motion to accept minutes as presented (Rutan/Geissler) passed unanimously.
2. Revised SLO Mapping for Degrees and Certificates: Craig Rutan	Second Reading	Craig Rutan noted this operation would become potentially automatic when Task Stream is implemented.	Motion to recommend approval (Nance/Geissler) passed unanimously.
3. Adoption of Policy for Temporary Suspension of Courses: Craig Rutan	Second Reading	A. Craig Rutan reported the SCC Academic Senate had approved the second reading, and it is on the SAC Senate agenda today. B. Previously, Jose Vargas raised the question about applying this to non-credit. Possible solution - once approved by SCC and SAC, a form will be created for submittal. The form would include a check-off that non-credit courses would not be impacted. Sheryl Martin and Rudy Frias indicated they saw no problem with this solution.	Motion to approve (Shekarabi/Rutan) passed unanimously.
4. Basic Skills Report: Aracely Mora	Information	A. The Basic Skills Report was e-mailed to Council members yesterday. The report is due to the state on October 10, and is up for second reading by the Academic Senate next Tuesday, October 1. B. Aracely complemented Maureen Roe on the work she has done with Basic Skills. The report will go to the Board as an information item (not a presentation).	Contact Maureen Roe with any editing suggestions.
OLD BUSINESS			
1. Accreditation Update: Aracely Mora	Information	A. SCC and SAC made presentations to the Board last Monday to update them on the respective team's work in preparation for the self-evaluation in 2014. B. Question has been submitted to the ACCJC to find out if a "substantive change" would need to be submitted due to the logistical changes at OEC.	

2. Budget Update: Juan Vázquez	Information	<p>C. Craig Rutan noted that the accreditation committee members are on track, and evidence should be completed in a month, with standard reports submitted in November.</p> <p>D. A meeting day/time is being worked out with Board members to meet with Standard IVB representatives. Suggestion was made to send questions to the Board in advance.</p> <p>Funds, in the amount of \$16,000,000, were approved at Monday's Board meeting to cover costs of remodeling OEC (Redevelopment, Stabilization and Measure E).</p>	
PROGRAM UPDATES			
<p>1. Associated Student Government: Jason Wayne</p> <p>2. Communication: Martin Stringer</p> <p>3. Educational Master Plan Committee: Rick Adams</p> <p>4. Continuing Education: Sheryl Martin</p> <p>5. Classified Advisory Group: Zina Edwards</p>		<p>No report.</p> <p>A. CIF Volleyball will be held at the gymnasium on Saturday, November 23.</p> <p>B. Vinh Bu is coordinating a holiday spectacular, featuring SCC Choir and instrumentalists, in the gym on Saturday, November 30.</p> <p>A. Rick Adams reported a revised Program Review template is going to the Senate for approval.</p> <p>B. Upcoming presentations are scheduled for Financial Aid and Student Placement.</p> <p>Continuing Education administrators and staff currently at OEC will be moving to the Chapman site the weekend of October 5th.</p> <p>A. Hawks have approved supporting Buy the Book with a \$300 donation, and the November on-line auction with a \$200 donation.</p> <p>B. The parking raffle raised \$385. John Smith won the parking spot.</p> <p>C. Plans are in the works for a holiday fund raiser.</p>	

<p>6. Technology: Curt Childress</p>	<ul style="list-style-type: none"> A. Five student focus groups are being convened by Judy Iannaccone on the topic of web design. The final report will be presented on October 10. B. Web Committee meets the first Thursday of the month C. Web Red-design group meets the 1st and 3rd Wednesday of the month D. Technology meeting – Sylvia LeTourneau and Phil Lyle, Director of Networking, attended. Announced that the “Out of Office” will become an external response, in addition to internal. E. Michael DeCarbo began discussion regarding the change to WebAdvisor logins as the general log in. Noted that the password must be complicated in order to keep “hackers” out. Curt noted there is always consideration to the balance of functionality and ease of service to these types of changes. 	<p>Michael DeCarbo will be attending the next Web design meeting. Contact Michael with input/suggestions, or e-mail Amy Styffe.</p>
<p>7. Budget/Facilities/Safety/Admin Services: Steve Kawa</p>	<ul style="list-style-type: none"> A. Administrative Services needs training and the commissioning report to receive the occupancy permit. B. The D-building roof is on schedule, and should be complete by the end of next week. C. Three new projects on schedule: D-building boiler replacement to meet AQMD requirements (2 week project); Gymnasium sound system (45-day project); and, netting around the swimming pool. D. The bid for the pump to the athletic field has been awarded. E. Repair and maintenance priorities for Child Development Center, which is up for recertification. F. No classes are scheduled for spring in the Humanities building. 	
<p>8. Curriculum and Instruction Committee: Craig Rutan</p>	<ul style="list-style-type: none"> A. Scott James is attending to offer guidance to the responsibilities in distance education. In compliance 	

<p>9. Academic Affairs: Aracely Mora</p>	<p>with the Department of Education, all distance ed. courses and materials must be compliant, and not considered correspondence courses.</p> <p>B. A change in prerequisite process for the district is under consideration. Approval must be received from the Academic Senate, administration, Board, and then submitted to the Chancellor's Office. The goal is to help students.</p> <p>A. The Board approved the modified instructional calendar.</p> <p>B. Deans and department chairs are determining what courses shall be offered that can be given in a four-week period.</p> <p>C. SCC is looking for approximately 120 FTES, or approx. 40 classes.</p>	
<p>10. Student Success Committee/Student Services/Foundation: John Hernandez</p>	<p>No report.</p>	
<p>11. Academic Senate: Michael DeCarbo</p>	<p>A. BSI Report was presented for first reading.</p> <p>B. Task Force – Status of committees at college and to see about possibilities of making new matrix.</p> <p>C. Mapping passed second reading.</p> <p>D. PIE and Enrollment Mgmt held their inaugural meetings.</p> <p>E. Accreditation and whether the remains</p> <p>F. Juan visited last week and talked about the possibility of a bond measure for the remaining buildings for the master plan.</p>	
<p>12. President: Juan Vázquez Next meeting: Tuesday, October 8, 2013, 2:00 p.m., E-107</p>	<p>A. After Measure E is depleted, we have no more available money to complete the Master Plan. The Performing Arts building and the Student Services buildings still need to be constructed, with the Performing Arts being the most expensive.</p>	

	B. Juan shared with the Community Foundation of Orange, and the board members agree that funding should continue to be explored, with a community building as the result for performing arts.	
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)