

**Santiago Canyon College - College Council**

**MINUTES**

**July 12, 2016, 1:30 p.m., E-107**

**Administrators: John Hernandez, Ruth Babeshoff, Arleen Satele, Jose Vargas, Vacant (VP Academic Affairs)**

**Faculty: Michael DeCarbo, Rick Adams for Corinna Evett (absent), Joe Geissler (absent), Rosa Salazar de la Torre,**

**Mary Mettler, Joyce Wagner, Melinda Womack (alt-absent)**

**Classified: Zina Edwards, Sheryl Martin, Karen McCoy, Vacant, Lupe Cervantes (alt - absent)**

**Student: Esther Chian (absent) Technology: Alfonso Oropeza EMP Rep: Anne Hauscarriague (absent)**

**Draft for Approval**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 5-24-16	Approval		Motion to approve minutes as presented (McCoy/Satele) passed without dissent with 2 abstentions.
2. New Member Introductions: John Hernandez	Information	Introduction of new members Ruth Babeshoff (Interim Vice President of Student Services) and Michael DeCarbo (Academic Senate President). Ruth Babeshoff also welcomed Interim President John Hernandez.	
3. Defining Non-Governance Committees: Michael DeCarbo	Discussion	Discussion regarding refining the working titles of current non-governance meeting groups at SCC/OEC, with the suggestion of establishing a Task Force to review.	<p>Council consensus to form the <i>Non-Governance Organization Task Force</i> as follows:</p> <p>Members:</p> <p>2 Administrators - Ruth Babeshoff (Co-chair), vacant (possible Dean)                  2 Faculty - Michael DeCarbo (Co-chair), Mary Mettler                  2 Classified - Zina Edwards, Sheryl Martin                  2 Students - TBD</p> <p>Task:</p> <p>Determine correct working titles of current non-governance meeting groups at SCC/OEC and create list for recommendation to College Council.</p> <p>Timeline:</p> <p>Complete by end of fall 2016, with report back to College Council in spring 2017.</p> <p>Categories for consideration:</p> <p>Title, membership, meetings, web presence, and</p>

<p>4. RSCCD Resource Development Grant Development Schedule: John Hernandez</p> <p>5. College Council Action Items, as of 5/24/16: John Hernandez</p>	<p>Information</p> <p>Information</p>	<p>Grant schedule reviewed by Council.</p> <p>A. College Council items distributed for December 2015 through May 2016.</p> <p>B. The most recent reorganization requests were approved at the last Chancellor's Council and will now go to the EERC.</p>	<p>reporting structure.</p>
<p><b>OLD BUSINESS</b></p>			
<p>1. Accreditation Update: John Hernandez</p> <p>2. Budget Update: Arleen Satele</p>	<p>Information</p> <p>Information</p>	<p>SCC received notice that the Accrediting Commission has reaffirmed SCC's accreditation as a result of the Follow-Up Report. Congratulations to all who worked on the Report.</p> <p>A. Arleen distributed the General Fund Budget Report, as of 3-31-16. The good news is that SCC is ending the 2015-16 year on the plus side. Arleen stressed that everyone will still need to continue be conservative with spending in 2016-17.</p> <p>B. July 18 – budget assumptions will be on BOT agenda.</p> <p>C. September 18 – Board reviews for adopted budget.</p>	
<p><b>COMMITTEE AND COUNCIL UPDATES</b></p>			
<p>1. Educational Master Plan Committee: Anne Hauscarriague</p> <p>2. Planning and Institutional Effectiveness: Michael DeCarbo</p> <p>3. Technology: Alfonso Oropeza</p>		<p>No report.</p> <p>No report.</p> <p>A. A room has been set up in the H building, without Quick Time, for testing by faculty members.</p> <p>B. Training sessions are on calendar regarding accessibility on web sites. Most common problems are images, headers</p>	<p>Contact Alfonso Oropeza with any questions.</p>

<p>4. Budget/Facilities/Safety: Arleen Satele</p>	<p>and links.</p> <p>Facilities:</p> <ul style="list-style-type: none"> <li>A. D building renovation is progressing well, with completion date of August 5. Carpet and tile will be installed over the next two weeks.</li> <li>B. Roofs are done on T buildings.</li> <li>C. Soccer fields now have pumps for water.</li> <li>D. OEC design and development is being reviewed to cut costs, with August as target date to finalize. Construction should begin in 2019.</li> </ul> <p>Safety;</p> <ul style="list-style-type: none"> <li>A. Planters are being placed in front of the waterfall/fountain under the sign monument.</li> </ul>	
<p>5. Curriculum and Instruction Council: Joyce Wagner</p>	<ul style="list-style-type: none"> <li>A. Recent curriculum conference. The Chancellor’s Office recognized the difficulty of creating the transfer degree for Chemistry and approved the current degrees.</li> <li>B. Twenty of the CTE descriptors are already complete.</li> <li>C. Credit for prior learning included in AB2462 – Advisory has been received from Chancellor’s office. Noted that EAR needs to be aware.</li> </ul>	
<p>6. Student Success and Equity Committee: Ruth Babeshoff</p>	<ul style="list-style-type: none"> <li>A. The College has received commendation by the State for one of the best Student Equity Plans. Out of the entire community college system, only 9 received commendation.</li> <li>B. The Chancellor’s Office has announced that SSSP, Student Equity, and Basic Skills do not have to submit plans this year. The State is looking at how to integrate and coordinate the plans.</li> <li>C. Judy Strother, counselor, retired as of June 2, 2016. Working on obtaining a long-term sub.</li> <li>D. Miguel Luna is being recommended for the open position of Transfer Success Center Coordinator. Ruth reviewed his</li> </ul>	

	outstanding credentials.	
<b>PROGRAM UPDATES</b>		
1. Associated Student Government: Esther Chian	No report.	
2. Continuing Education: Jose Vargas	<p>A. Jose announced the new faculty and Interim Dean, Abdul Isira, hired recently.</p> <p>B. FTES number is 9.90 above target. SCC last year was at 29.6%, with this year at 29.64%.</p> <p>C. Mary Mettler commended Jose Vargas for his advocacy efforts at the Fiscal Resources Council meeting.</p>	
3. Classified Advisory Group: Zina Edwards	No report.	
4. Student Services: Ruth Babeshoff	No report.	
5. Administrative Services: Arleen Satele	No additional report.	
6. Academic Affairs:	No report.	
7. Academic Senate: Michael DeCarbo	No report.	
8. Interim President: John Hernandez	John announced that SCC has been selected as a “Great Colleges to Work For”, in addition to being on the Honor Roll.	
Next meeting: Tuesday, August 23, 2016, 1:30 p.m., E-107		

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)