

Santiago Canyon College - College Council

MINUTES – May 14, 2013, 2:00 p.m., E-107

Administrators: John Hernandez, Aracely Mora, Steve Kawa, Jose Vargas, Juan Vázquez

Faculty: Corinna Evett, Morrie Barembaum, Michael DeCarbo, Joe Geissler, Craig Rutan, Rosa Salazar de la Torre, Craig Nance, Rick Adams (alt)

Classified: Diane Durdella, Zina Edwards (absent), Sheryl Martin, vacant, Cecilia Diaz (absent -alt)

Student: TBD Technology: Curt Childress EMP Rep: Jim Isbell Communication: Martin Stringer

Guests: Corine Doughty, Raul Gonzalez Del Rio

Approved 6-11-13

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 4-23-13	Approval	Correction to #8 under reports:The <i>State Academic Senate</i> has asked the State Chancellor’s Office for clarification of the number required from each institution.....	Motion to approve minutes as corrected (Rutan/Geissler) passed unanimously.
2. Reorganization: From Associate Registrar and Interim Director, Special Programs, to Director, Continuing Education Support Services: Jose Vargas	First Reading	Jose introduced the reorganization: Eliminates 2 positions and creates one new position; Human Resources has approved the new job description; and the current Interim Director is aware she would have to apply for the new position. Rosa and Sheryl supported placement of the permanent position.	Motion to waive the second reading (Nance/Salazar dela Torre) passed unanimously. Motion to approve the reorganization and forward the recommendation to the Chancellor’s Cabinet (Martin/Nance) passed unanimously.
3. Authorization to Apply for Grant and Instructions: Corinna Evett	First Reading	Corinna presented the revised copy. The title, Curriculum Committee Chair, needs to be revised to Chair, Curriculum and Instruction Council, and Project Administrator revised to Project Administrator/Dean.	Motion to waive second reading, accept edits, and approve the Authorization to Apply for Grant and Instructions as presented (DeCarbo/Rutan), passed unanimously.
4. Budget Priorities: Steve Kawa	First Reading	Budget Priorities as recommended by the SCC Budget Committee were distributed by Steve. An additional \$1.5 million will be requested from the District for next year, the Budget Committee assumed \$1 million would be needed to capture FTES and thus recommended only the top 5 or 6 items. Next year, PIE will look closer at the four general areas, Academic Affairs, Student Services, Continuing Education, and Academic Senate, and work in more detail with those groups. Q: Is this \$1.5 million for next year one-time money or a permanent budget adjustment? A: Currently one-time, but hoping that the dollars become permanent.	Confer with constituents for second reading on Tuesday, June 11.
5. Mindspring Initiative: Corinna Evett	Information	The Mindspring Initiative is focused on open educational resources. Corinna reported the President has agreed to participate in this initiative. The benefits include allowing for	

6. Web Committee: Michael DeCarbo	Second Reading	innovation and for SCC to get in on the ground floor (tailor text for courses) at no cost to college for first two years (funding from Gates Grant). The revised Website Committee description was distributed. The new version includes “an evolving” in the mission statement. The SCC Web Task Force and the Academic Senate recommend approval of this Committee to the College Council. This committee would report to the Technology Committee.	Motion to accept the recommendation and approve the Website Committee as presented (DeCarbo/Geissler) passed unanimously.
7. Enrollment Management: Corinna Evett	Second Reading	Revised membership was distributed. Recommendation to add a student.	Motion to accept Enrollment Management Membership with addition of student (DeCarbo/Rutan) passed unanimously.
7.B. VERATAC Grant: Aracely Mora	First Reading	Corine Doughty announced that it was recently determined that the contract with VERATAC (Vocational Research and Accountability Advisory Committee) needed to be submitted as a grant request. RSCCD Resource Development is responsible for placing all grants on the Board docket for approval.	Motion to waive the second reading and recommend approval of the VERATAC grant request as presented (Mora/Vargas) passed unanimously.
8. Mission Statement: Juan Vazquez	Information	The Mission Statement is evolving as a function of the EMPC. This item will go to the Academic Senate in the fall, then to College Council for consideration, and finally, to the Board for approval.	
OLD BUSINESS			
1. Accreditation Update: Aracely Mora	Information	Aracely shared a document from the Accrediting Commission on “Recent Events Affecting the ACCJC.”	Please share with constituents.
2. Budget Update: Juan Vázquez	Information	Juan reviewed highlights of the Governor’s <i>May Revise</i> of the budget.	
PROGRAM UPDATES			
1. Associated Student Government: TBD		No report.	
2. Communication: Martin Stringer		On May 18 and 25, SCC will host the CIF state and local men’s volleyball on national TV and Time Warner Cable.	

<p>3. Educational Master Plan Committee: Jim Isbell</p>	<p>Jim presented Program Review Executive Summary from Student Health and Wellness and CAMP.</p>	
<p>4. Continuing Education: Jose Vargas</p>	<p>Jose reported that six non-credit students that took the college placement test placed above English 101, and one placed in Business Calculus.</p> <p>Juan announced there is a District commitment to renovate OEC as quickly as possible after DSA approval. Estimated cost is \$12-15 million. Measure E dollars will be used to complete this project.</p>	
<p>5. Classified Advisory Group: Diane Durdella</p>	<p>No report.</p>	
<p>6. Technology: Curt Childress</p>	<p>A. Web Committee: doing virtual looks at web sites for redesign of SCC site.</p> <p>B. Technology Committee: Reviewed and approved Distance Education Handbook for web.</p> <p>C. Technology Plan: Approved to go forward to Academic Senate and College Council.</p>	
<p>7. Budget/Facilities/Safety/Admin Services: Steve Kawa</p>	<p>A. Substantial completion date for Humanities is still June.</p> <p>B. Fencing has been removed at the new Chapman entrance.</p> <p>C. Parking lot resurfacing is planned for the lower lot on the corner of Chapman/Newport, and the lot along the road on Newport.</p> <p>D. Facilities Committee will recommend number of staff spaces in Lot 7.</p> <p>E. Projects: netting at pool, gym sound system, D-building roof, refurbishing D building.</p>	
<p>8. Curriculum and Instruction Committee: Craig Rutan</p>	<p>The Curriculum and Instruction Handbook has been printed, and the voting membership has received copies.</p> <p>The Geography transfer degree was approved at the last meeting. The Board approved six additional transfer degrees at the last meeting.</p>	

<p>9. Academic Affairs: Aracely Mora</p> <p>10. Student Success Committee/Student Services/ Foundation: John Hernandez</p> <p>11. Academic Senate: Corinna Evett</p> <p>12. President: Juan Vázquez Next meeting: Tuesday, June 11, 2013, 2:00 p.m., E-107</p>	<p>Enrollment is strong for fall and summer (48 more sections than last summer).</p> <p>A. Early Welcome was very successful for fall. B. The Foundation hosted the 2nd Annual Donor Reception on May 9 (\$163,000 has been given out in scholarships and book grants). C. John had the opportunity to promote the Foundation during the Saigon TV taping with the SCC Chamber Singers. A. Sixty-two SCC students completed their Student Leadership Institute certificates, and Michael DeCarbo was selected by the students as presenter of the year.</p> <p>A. The last meeting of the year was held on Tuesday, May 7. B. Corinna expressed congratulations to Alex Taber, 2014 Orange County Department of Education Teacher of the Year.</p> <p>Juan thanked everyone for their participation during this challenging year.</p>	
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MISSION STATEMENT: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community. (Approved by College Council 4/12/11)