

**Santiago Canyon College - College Council
MINUTES – April 23, 2013, 2:00 p.m., E-107**

Administrators: John Hernandez, Aracely Mora, Steve Kawa (absent), Jose Vargas, Juan Vázquez

Faculty: Corinna Evett, Morrie Barembaum, Michael DeCarbo, Joe Geissler, Craig Rutan, Rosa Salazar de la Torre, Craig Nance, Rick Adams (alt)

Classified: Diane Durdella, Zina Edwards (absent), Sheryl Martin (absent), vacant, Cecilia Diaz (absent -alt)

Student: Yamileth Lopez for Rachel Bulosan Technology: Curt Childress EMP Rep: Jim Isbell Communication: Martin Stringer (absent)

Approved 5-14-13

Guests: Raul Gonzalez Del Rio

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 4-9-13	Approval		Motion to approve as presented (Rutan/DeCarbo) passed unanimously.
2. Educational Master Planning Committee: Corinna Evett	Second Reading	Confirmed that the membership should read 10 faculty, including one "at-large." No feedback received since last meeting. Representatives will be appointed by appropriate sources, and then the members will consult and confirm meeting dates. The committee is comprehensive, and built with flexibility for change. Affirmative response to question of whether EMPC would review and make recommendations for grants, followed by their recommendation to College Council.	Motion to approve as corrected (Rutan/Geissler) passed unanimously.
3. Planning Institutional Effectiveness Committee Responsibilities: Corinna Evett	Discussion	<p>This is the first generation and it will continue to formulate. Recommendations from this committee will go to College Council. PIE gives a forum for presentations and discussion of recommendations and an appropriate path for recommendations to the President. This process could minimize the subjective nature or prioritization.</p> <p>Recommendation, under Responsibilities to change third bullet from bottom: Forward a prioritized list of college-wide requests....and determine <u>how</u> to accommodate the requests. Evaluation portion of all these layers must continue. Working to develop a rubric according to the institution's values.</p> <p>Corinna Evett suggested placing the Authorization to Apply for Grant on the web for accessibility, in addition to instructions to complete the grant. Instructions were reviewed and revised as follows: 2,4,8: EMPC <u>Co-Chairs</u> and RSCCD <u>Resource Development Office</u> 6: Ask the Vice President <u>of the area impacted by the project</u> to have...</p>	<p>Motion to approve list of responsibilities, including revision, for PIE (Evett/Mora) passed unanimously.</p> <p>Grant Authorization and Instructions will be placed on agenda for next meeting, Tuesday, May 14, 2013.</p>

4. Web Task Force Committee: Michael DeCarbo	Second Reading		Agenda item postponed to meeting of May 14, 2013.
5. Enrollment Management: Corinna Evett	First Reading	<p>Resolution SP2013.8, and Statement of Philosophy and Guiding Principles 2013 were distributed.</p> <p>Resolution SP2013.9, and SCC Enrollment Management Committee Membership Proposal were distributed for first reading. The guiding principles are based on enrollment, not scheduling (not individual classes).</p> <p>Changes to proposed membership:</p> <ul style="list-style-type: none"> • Classified – Three members with <u>one</u> being the Registrar and the Transfer Center <u>Coordinator</u>. • Administrators – add <u>Registrar</u> 	<p>Second reading at meeting of May 14, 2013.</p> <p>John Hernandez will check the Transfer Center Coordinators availability to attend the meetings.</p>
OLD BUSINESS			
1. Accreditation Update: Aracely Mora	Information	No report.	
2. Budget Update: Juan Vázquez	Information	<ul style="list-style-type: none"> • There are “guesstimates” of more revenues coming from taxes. • Currently requesting \$30 million rollover. • Meetings are set to prioritize needs of the district. Aracely Mora and Corinna Evett are meeting with the joint department chairs on May 6, and John Hernandez is meeting with Student Services coordinators. • Target date of May 14 for the priority list. • Hoping new money will get us out of structural deficit. • Concern regarding “authorized center” status of OEC. 	
PROGRAM UPDATES			
1. Associated Student Government: Yamileth Lopez		Yamileth attended for Rachel Bulosan. Yamileth provided a list of upcoming events, including a state-wide student senate conference.	
2. Communication: Martin Stringer		No report.	
3. Educational Master Plan Committee: Jim		Jim presented on the two recent reports from Political Science	

<p>Isbell</p>	<p>and Student Health and Wellness. The reports are set up on a three-year cycle. Council members suggested posting exemplars of reports on the web for referral by other departments.</p>	
<p>4. Continuing Education: Jose Vargas</p>	<p>Jose reported the SCC Hawk Fest was a big success. He also distributed Continuing Education brochure mailers that include a focus on the new locations.</p>	
<p>5. Classified Advisory Group: Diane Durdella</p>	<p>Classified scholarship applications are now available, and will be awarded on May 15.</p>	
<p>6. Technology: Curt Childress</p>	<p>Curt reported that Michael DeCarbo presented the concept of a permanent Web Committee to the Technology Committee.</p>	
<p>7. Budget/Facilities/Safety/Admin Services: Steve Kawa</p>	<p>No report.</p>	
<p>8. Curriculum and Instruction Committee: Craig Rutan</p>	<p>The college will approve four Associate Degrees for Transfer (Anthropology, Geology, Philosophy & Spanish), to make a total of 15. The State Academic Senate has asked the State Chancellor's Office for clarification of the number required from each institution. The CSUs are moving toward requiring completion of no more than 120 units to earn a degree. New repeatability limitations will be in effect for fall 2013.</p>	
<p>9. Academic Affairs: Aracely Mora</p>	<p>Aracely commended the faculty for the flexibility and resourcefulness to reach the FTES targets.</p>	
<p>10. Student Success Committee/Student Services/Foundation: John Hernandez</p>	<p>The Foundation approved the request for \$100,000, to move forward with the International Student Program Coordinator. Also, Dr. David Chapel has been approved as a new member of the Foundation Board.</p>	
<p>11. Academic Senate: Corinna Evett</p>	<p>Corinna congratulated the three recipients of Faculty Excellence Awards:</p>	

<p>12. President: Juan Vázquez Next meeting: Tuesday, May 14, 2013, 2:00 p.m., E-107</p>	<p>Leslie Crucil, Adjunct, Continuing Ed Dora Escobar – SCC Adjunct Craig Rutan – Full-time</p> <p>No additional report.</p>	
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MISSION STATEMENT: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community. (Approved by College Council 4/12/11)