

Santiago Canyon College - College Council

MINUTES

February 25, 2014, 2:00 p.m., E-107

Administrators: John Hernandez, Aracely Mora, Steve Kawa, Jose Vargas, Juan Vázquez

Faculty: Corinna Evett, Michael DeCarbo, Joe Geissler, Rudy Frias, Craig Nance, Craig Rutan, Nooshan Shekarabi, Rick Adams (alt)

Classified: Diane Durdella, Zina Edwards, Sheryl Martin (absent), vacant, Cecilia Diaz (absent-alt)

Student: Hector Soberano for Jimmy Ko Technology: Curt Childress EMP Rep: Rick Adams Communication: Martin Stringer (absent)

Guests: Eric Harsen, Dean Hopkins, Judy Iannaccone, Alfonso Oropeza

Approved 3-11-14

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 2-11-14	Approval	Corrections: Old Business 3A: ...distributed the <del>revised</del> -proposed Administrative Regulation... Reports 5D: ...OUSD and SAUSD <del>members</del> partners...	Motion to approve minutes as corrected (Rutan/Geissler) passed unanimously.
2. Request for Authorization to Apply for Grant: Career Pathways: John Hernandez	Second Reading	Corinna Evett provided additional information: Courses are paid out of the grant. This will be the beginning of the pathway towards creating more teachers. Once the courses are built, the courses will continue to exist and be offered in the usual enrollment demand process. There is not a plan to offer more science courses, only Education and Human Development. There are no expectations of SCC faculty, except for those who volunteer. Janis Perry communicated to Corinna that NASA is eager to participate.	Motion to support the Career Pathways Request for Authorization to Apply for Grant (Geissler/Durdella) passed unanimously.
3. Website Update: Alfonso Oropeza, Dean Hopkins, Judy Iannaccone, Eric Harsen	Approval	A. Alfonso Oropeza introduced and demonstrated the updated SCC interactive web prototype. The re-design process has included the Web Redesign Task force, Website Committee, Technology Committee, TAG, SCC Management Council, Academic Senate, and now, College Council. B. Juan Vazquez noted that now is the time for all departments to review their web pages and make changes/deletions where necessary and appropriate, so that the most accurate information is transferred to the new site. C. Michael complemented the team on making the process public and available to all interested parties/groups.	Motion to postpone vote, pending Senate approval (DeCarbo). Revised motion accepted by DeCarbo to approve re-design pending approval by Senate (Vargas/Edwards) passed unanimously. The Senate will convey the result of their motion on Tuesday, March 4, to Alfonso Oropeza.
4. SCC Committee Meeting Matrix: Corinna Evett	First Reading	A. A task force of the Academic Senate created a monthly matrix of regularly-scheduled shared governance meetings held at the college and the district. B. Steve Kawa reported that the Facilities Committee voted to move its meeting to the fourth Monday at 3:00 p.m. C. It was confirmed that meetings listed in week one and in	Item will be considered for Second Reading at the next meeting, Tuesday, March 11, 2014.

<p>5. Enrollment Management Committee's Governance Handbook Description: Corinna Evett</p>	<p>First Reading</p>	<p>week five would meet consecutively.  D. Suggestion to add rooms to the grid, once finalized.  E. Matrix would become effective in fall 2014.</p> <p>A. Craig Rutan is co-chair of the Enrollment Management Committee. Craig reported that the committee needs a second classified (recommended to contact Victoria Williams) and one ASG student representative. The final Responsibilities bullet covers monitoring and evaluation of the plan.</p> <p>B. Aracely Mora indicated the review of this committee is evidence that SCC regularly evaluates committee roles and efficacy; another instance is the recent dissolution of SLOARC.</p>	<p>Contact Corinna Evett, Craig Rutan or Aracely Mora with additional comments or questions. Item will be considered for Second Reading on Tuesday, March 11, 2014.</p>
<p><b>OLD BUSINESS</b></p>			
<p>1. Accreditation Update: Aracely Mora</p>	<p>Information</p>	<p>A. Aracely Mora attended Accreditation Liaison officer training last Friday at Rio Hondo College. ACCJC staff was there to provide input on changes to policies and changes of standards and expectations.</p> <p>B. SCC Accreditation Core Four continues to look at the work that accreditation standard Chairs have submitted and notify of any need to refine. The key is to: address only what the standard asks for, be factual, and supply evidence to support any claim; to demonstrate practice, not policy.</p>	
<p>2. Budget Update: Juan Vázquez</p>	<p>Information</p>	<p>No significant changes (consumer saving is the new trend).</p>	
<p><b>PROGRAM UPDATES</b></p>			
<p>1. Associated Student Government: Hector Soberano</p>	<p>A. Hector Soberano is in charge of Green Operations for ASG.  B. ICC Club Rush was successful last week.  C. The Executive Board is holding ASG 101 on February 28 and March 7.  D. Planning: book run, volleyball, dodge ball, election for newly-vacant Senate Vice President.</p>		

2. Communication: Martin Stringer	No report.	
3. Educational Master Plan Committee: Rick Adams	Chair Roberta Tragarz will be sending out a general invitation to attend an informal program review information session.	
4. Planning and Institutional Effectiveness: Corinna Evett	Corinna Evett reported the committee is developing the rubric for prioritizing resource requests. As well as developing instructions for submitting requests college-wide and the process.	
5. Continuing Education: Jose Vargas	<p>A. Jose Vargas welcomed Hector as his ASG cohort for the SCC Hawk Earth Fest event.</p> <p>B. FTES for spring is on target and should end slightly above. Continuing to look for additional sites to increase FTES.</p> <p>C. New advertising campaign is in progress.</p>	
6. Classified Advisory Group: Zina Edwards	<p>A. Parking raffle is complete and Kay Powell was the winner.</p> <p>B. The Hawks have secured a memorial brick for Wanda Wright, and a scholarship has been created, with four recipients at \$500 each (computer science degree applicants).</p>	
7. Technology: Curt Childress	The Technology Committee approved the revised web page.	
8. Budget/Facilities/Safety/Admin Services: Steve Kawa	<p>A. Steve Kawa anticipates that the Humanities Building will be ready in late March, early April. Currently, office furniture is being installed.</p> <p>B. The Board has contracted with a firm in support of sustainability efforts throughout the district. The Facilities Committee is discussing ideas for sustainability projects at SCC.</p> <p>C. The committee is also discussing the process for naming campus facilities.</p>	Contact Steve Kawa with ideas for sustainability projects.
9. Curriculum and Instruction Committee (CIC): Craig Rutan	<p>A. Craig Rutan reported that CIC is discussing:</p> <ul style="list-style-type: none"> <li>• Changes on how committee may operate.</li> <li>• If current process is effective.</li> </ul>	

<p>10. Academic Affairs: Aracely Mora</p>	<p>B. The June deadline for curriculum submission is still important.  C. Continue to talk with GoverNet regarding system upgrade.</p> <p>A. The college continues to be on target for spring FTES; meeting 2.63% growth target as a district. This was accomplished using college dollars. In order to plan future calendars a cost-benefit analysis of intersession must occur.  B. Moving forward on Memorandum of Understanding with Saddleback College for cosmetology program (to begin in March). Cosmetology should generate 15 FTES for spring.</p>	
<p>11. Student Success Committee/Student Services/Foundation: John Hernandez</p>	<p>A. John Hernandez reported on a productive Joint College Enrollment Priorities/Student Success Act implementation group meeting held on 2/24/14 with SCC &amp; SAC student services faculty, staff and administrators. Several operational items were discussed including identifying board policies or administrative regulations that will need to be revised or developed to comply with the Student Success Act; reviewing college profiles of students impacted by new enrollment priorities sanctions; and received updates on Cynosure Online Orientation as well as certificate and degree audit.  B. Aracely Mora suggested that the Joint College Enrollment Priorities/Student Success Act implementation group attend or share information with the college's Enrollment Management Committee given that newly implemented student success act policies (loss of enrollment priorities and future loss of BOGFW) will impact enrollment.  C. Craig Rutan asked about the new SSSP data elements and what preparation has gone into the eventual transition with these new data elements. Tuyen Nguyen and Sergio Rodriguez have been involved with Dean Ruth Babeshoff in preparing for this transition.</p>	<p>Tuyen Nguyen and Sergio Rodriguez will be invited to the next College Council meeting, March 11, 2014, to provide an update on meeting student success initiative.</p>
<p>12. Academic Senate: Corinna Evett</p>	<p>A. Corinna Evett thanked Dean Corine Doughty (Business &amp; Career Technical Education) for locating funds for several faculty members to attend the 2014 on-line teaching</p>	

<p>13. President: Juan Vázquez</p> <p>Next meeting: Tuesday, March 11, 2014, 2:00 p.m., E-107</p>	<p>conference, in June.</p> <p>B. She also thanked Juan Vazquez for his advocacy with the Chancellor for district funds to send faculty to a technical conference in Denver, in October.</p> <p>C. The Faculty Development Committee is developing a reporting method for faculty that use college funds to attend professional development activities.</p> <p>Meeting adjourned.</p>	
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)