

Santiago Canyon College - College Council
MINUTES – February 12, 2013, 2:00 p.m., E-107

Administrators: John Hernandez, Aracely Mora, Steve Kawa, Jose Vargas, Juan Vázquez

Faculty: Corinna Evett, Morrie Barembaum, Michael DeCarbo, Joe Geissler, Craig Rutan, Rosa Salazar de la Torre, Craig Nance, Rick Adams (alt)

Classified: Diane Durdella, Zina Edwards (absent), Sheryl Martin (absent), Janell McWilliam, Cecilia Diaz (absent -alt)

Student: Rachel Bulosan (absent) Technology: Curt Childress EMP Rep: Jim Isbell Communication: Martin Stringer

Guest: Corine Doughty

Approved 2-26-13

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 12-11-12	Approval		Motion to approve minutes as presented (Geissler/Salazar de la Torre) passed unanimously.
2. Title V Year 2: Aracely Mora	Information	Aracely Mora reported that SCC continues to comply with federal requirements of the Title V grant. The Year 2 Report has been submitted.	
3. Reorganization - Business and Career Technical Education: Aracely Mora	First Reading	Corine Doughty presented the reorganization for the Business/ Career Technical Education (BCTE) Division. The reorg reflects a better distribution of responsibility (BCTE has a high number of reporting requirements) within the administration (Director) and the academic departments (LHE allocation). Corine has confirmed with Barry Resnick (FARSCCD) that the proposed LHE distribution does not create a change to the contract. The Distance Ed. Facilitator is currently being paid out of District Foundation funds, and housed in BCTE.	This item will be considered for Second Reading at the meeting on 2/26/13.
4. CAMP Student Services Specialist Reorganization Request: John Hernandez	First Reading	The CAMP reorganization request reflects the position as it appears in the funded grant, changing the Student Services Specialist from full to part-time.	This item will be considered for Second Reading at the meeting on 2/26/13.
5. Accreditation Steering Committee: Aracely Mora	First Reading	<p>A. Proposed membership for the SCC Accreditation Self-Evaluation Steering Committee was distributed for review. Standard IIA (Instructional Programs) needs representatives from credit and noncredit. All listed participants have confirmed willingness to serve on the committee.</p> <p>B. Aracely also distributed a memo from Commission President, Barbara Beno, which stresses that the college self-evaluation report should contain reasonable and realistic goals for measuring student success, that it should reflect a shift of focus on results instead of dialog, and that it stresses accountability.</p>	This item will be considered for Second Reading at the meeting on 2/26/13.

OLD BUSINESS			
1. Accreditation Update: Aracely Mora	Information	No additional report.	
2. Budget Update: Juan Vázquez	Information	Steve distributed copies of the SCC General Fund Budget Report 1-31-13, and the RSCCD 2012-13 Adopted Budget SB361 Revenue Allocation Simulation for Unrestricted Funds. Discussion followed regarding the current status of reaching the FTES target for credit and non-credit, the potential for adding growth, the structural deficit, and redistribution within the district.	
PROGRAM UPDATES			
1. Associated Student Government: Rachel Bulosan		No report.	
2. Communication: Martin Stringer		No report.	
3. Educational Master Plan Committee: Jim Isbell		The Communication department presented their Program Review Summary at the last EMPC meeting. History and Political Science will be presenting at the meeting next Thursday.	
4. Continuing Education: Jose Vargas		Jose Vargas expressed appreciation to everyone for the hospitality and welcome to noncredit faculty, staff and students have experienced at SCC.	
5. Classified Advisory Group: Diane Durdella		During their last meeting, Classified Hawks agreed upon the offering for scholarships, and approved a donation to the Hawks Golf Tournament. The Hawks also expressed agreement with the "all-email" limitations recently announced by IT. However, council members expressed that communication among colleagues at the college is extremely important and that we should not limit our ability to reach one another on campus; perhaps an e-mail explaining "netiquette" would prevent needing to take such action at the college level.	Constituencies will discuss use/access of "all" emails and return with comments.

6. Technology: Curt Childress	No report.	
7. Budget/Facilities/Safety/Admin Services: Steve Kawa	No additional report.	
8. Curriculum and Instruction Committee: Craig Rutan	Four additional Associate Degrees for Transfer have been approved by the Board of Trustees, for a total of eleven offered at SCC (one more is required by fall 2013). The Geography degree is in progress.	
9. Academic Affairs: Aracely Mora	<p>A. Effective Tuesday, February 19, Melinda Womack will be serving as Interim Dean of Arts, Humanities & Social Sciences/Library. The permanent position will be flown with a target start date of July 1, 2013. Meena Singhal's last day is February 28.</p> <p>A. The district is planning to upgrade the SCC web site to SharePoint 2010 (information sheet distributed). The SCC web site will remain relatively the same but that the change will allow for users to more easily make edits.</p>	
10. Student Success Committee/Student Services/Foundation: John Hernandez	Joint College Enrollment Priorities Implementation Group Recommendations were distributed. John Hernandez noted that fall 2013 registration will incorporate the new priorities.	Michael DeCarbo asked that it be ensured the EAR (Exceptions to Academic Regulations) Committee has institutionalized the new priorities.
11. Academic Senate: Corinna Evett	Corinna Evett reported the Senate completed the first reading of revisions to Senate Constitution. The Senate also discussed enrollment management, resulting in the proposal of a task force to capture the faculty philosophy.	
12. President: Juan Vázquez Next meeting: Tuesday, February 26, 2013, 2:00 p.m., E-107	No additional report.	