

Santiago Canyon College - College Council

MINUTES

November 25, 2014, 1:30 p.m., E-107

Administrators: John Hernandez, Aracely Mora, Arlene Satele, Jose Vargas (absent), John Weispfenning

Faculty: Corinna Evett, Joe Geissler, Rudy Frias, Craig Nance, Craig Rutan, Joyce Wagner, Rick Adams (alt-absent)

Classified: Zina Edwards, Sheryl Martin (absent), Karen McCoy, Esther Odegard (absent), Cecilia Diaz (absent - alt)

Student: Hector Soberano Technology: Curt Childress EMP Rep: Melinda Womack

Approved 12-9-14

| NEW BUSINESS   | ACTION         | DISCUSSION/COMMENTS  | OUTCOME/FOLLOW UP  |
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| 1. Approval of Minutes, 10/28/14   |                |  | Motion to approve minutes as presented (Womack/Hernandez) passed without dissent.  |
| 2. Student Equity Plan: John Hernandez                                   | Second Reading | The Student Equity Plan was presented at the last College Council meeting for first reading. The Academic Senate has supported the plan as revised.  | Motion to approve as presented (Nance/Rutan) passed without dissent.<br>The Plan will go to the Board of Trustees for approval on December 8, 2014.  |
| 3. Revised Request for Authorization to Apply for a Grant: Corinna Evett | First Reading  | <p>A. Planning and Institutional Effectiveness is supportive of the revised form, and the Academic Senate has reviewed as a first reading.</p> <p>B. Discussion:</p> <ul style="list-style-type: none"> <li>• If the request includes hiring of full-time faculty, the form must go to the Academic Senate. Yes, the Senate would consider as an off-schedule request.</li> <li>• <i>Per contractual obligation</i> (bumping rights) verbiage will be included for clarity.</li> <li>• The revised instructions will be available on the web.</li> <li>• If the grant has a summer deadline, the college will continue to be proactive, with possible e-mail feedback requests.</li> <li>• Bottom line – the recommendation goes to the College President for the final decision.</li> </ul> | Item will be up for second reading at next meeting, Tuesday, December 9.   |
| 4. Reorganization Request: Student Equity and Success                    | First Reading  | <p>A. All three positions, Director of Special Programs, Research Analyst, and Senior Clerk, use categorical funds. Revision requested on all three request forms to indicate <i>categorical funding to be determined</i>.</p> <p>B. The classified management position allows for 12 month, 40 hour/week work schedule.</p>   | Motion to waive second reading, including revised funding verbiage (Womack/ Nance), passed without dissent.<br>Motion to approve reorganizations (Geissler/ Nance) passed without dissent. |
| 5. Reorganization Request: Enrollment Services                           | First Reading  | A. Proposal to change positions from: Associate Dean, Admissions & Records, to Dean, Enrollment & Support  | Contact John Hernandez with any questions.   |

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|  |             | <p>Services; Registrar A&amp;R, to Assistant Dean, A&amp;R; Associate Dean, Student Support, to Assistant Dean, Financial Aid, Scholarships &amp; Veterans.</p> <p>B. John noted this reorganization is in response to Linda Miskovic's retirement, an opportunity to initiate a model that is common in other colleges and could interconnect areas, with no new management or additional costs.</p> <p>C. Placement on the salary schedule is the difference in the range of proposed salaries.</p> <p>D. These positions would be filled by an internal search.</p> <p>E. The placement of EOPS under Counseling is a historical alignment.</p> <p>F. Committed to realigning workload and not going over funding dollars.</p> | This item will be considered for second reading at the next meeting, December 9, 2014. |
| <b>OLD BUSINESS</b>                                  |             |   |  |
| 1. Accreditation Update: Aracely Mora                | Information | <p>A. The Commission will be meeting January 7-9, and will review the SCC and SAC reports at that time. The Commission Policy Committee will be reviewing annual dues and budgets.</p> <p>B. President Weispfenning will be attending the meeting to address the Commission.</p>  |  |
| 2. Budget Update: John Weispfenning                  | Information | Additional funding has not yet reached the colleges. We do expect additional funding from the State from CDCP, but a majority will go to SAC.   |  |
| <b>PROGRAM UPDATES</b>                               |             |   |  |
| 1. Associated Student Government: Hector Soberano    |             | <p>A. The next Movie Night is Thursday, December 4, with the movie <i>Frozen</i>. The day will include a <i>Frostival</i>, with proceeds going to a charity.</p> <p>B. ASG members assisted with the St. Baldrick's/Communication class fund raiser.</p> <p>C. ASG successfully partnered with the Library to confirm extended hours during finals week.</p>  |  |
| 2. Educational Master Plan Committee: Melinda Womack |             | Summary reports were sent by e-mail prior to the Council meeting. The information is important for future decisions   |  |

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| <p>3. Planning and Institutional Effectiveness:<br/>Corinna Evett</p> <p>4. Continuing Education: Jose Vargas</p> <p>5. Classified Advisory Group: Zina Edwards</p> <p>6. Technology: Curt Childress</p> <p>7. Budget/Facilities/Safety/Admin Services:<br/>Arleen Satele</p> <p>8. Curriculum and Instruction Committee:<br/>Joyce Wagner</p> <p>9. Academic Affairs: Aracely Mora</p> | <p>and priorities, including funding.</p> <p>No report.</p> <p>No report.</p> <p>A. During the last meeting on November 4, the Wanda Wright Scholarship was discussed and any issues resolved.<br/>B. The group donated \$300 to Buy the Book.<br/>C. Continuing staff development program discussions. John Weispenning recommended talking with the Professional Development Committee.</p> <p>The Vice Chancellor of Technology is implementing transparency for departments/ITS, with full web service. There is now one Help Desk phone number, and a link will be added to the web for help desk requests next semester.</p> <p>Arleen presented and reviewed the SCC General Fund Budget Report @10/31/14.</p> <p>No report.</p> <p>A. The Academic Success Center, Tutoring and Library, are transferring under the Division of Institutional Effectiveness, Library and Learning Support Services.<br/>B. Registration for Intersession is going well. Close to achieving FTES target.<br/>C. Men's and Women's soccer are advancing to conference playoffs.<br/>D. Hope to have the BCTE Dean position filled in spring.<br/>E. Submitting positions for 2015-16 faculty hires.<br/>F. Wishing Tara Kubicka-Miller a speedy and complete recovery.<br/>G. The District provides us with the FTES target, and SCC is</p> |  |
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| <p>10. Student Success Committee/Student Services/ Foundation: John Hernandez</p>                     | <p>less than .5% away from the goal.</p> <p>A. Student Success discussed implementation of the Student Equity Plan, and the challenge of integrating and spending accounts. Identifying major State of California system-wide goals, including Scorecard, Student Equity, ACCJC, BOG and SSSP plan, for group meeting. Aaron Voelcker is creating a matrix of overlaps and distinctions.</p> <p>B. The Student Services SLO web page has been updated.</p> <p>C. The Foundation is working on implementation of the Strategic Plan.</p>  | <p>Resolution to combine Student Success and Student Equity was approved and will be considered at next College Council meeting.</p> |
| <p>11. Academic Senate: Corinna Evett</p>   | <p>A. Attendees at last Plenary Session: E. Matthews, M. Mettler, J. Wagner, M. DeCarbo, C. Rutan, and C. Evett.</p> <p>B. SCC presenters included D. Martino, C. Rutan, and C. Evett.</p> <p>C. Corinna shared two articles by SCC faculty in the "Senate Rostrum."</p> <p>D. Academic Senate passed resolution by acclamation for Steve Kawa Day.</p> <p>E. Corinna thanked everyone for attending the Faculty Excellence speech last week; announced that Craig Rutan has been nominated as Orange County Community College Teacher of the Year; and, applauded everyone involved in the <i>Home for the Holidays</i> performance.</p> <p>F. Regarding community college baccalaureate degrees, the Chancellor is encouraging both colleges to determine subjects to offer the baccalaureate. After questions are answered, the Academic Senates will review and forward possible subjects to the College Council. College Council will recommend to the President, who will take to District Council.</p> <p>John commended the Home for the Holidays performance.</p> |  |
| <p>12. President: John Weispfenning<br/>Next meeting: Tuesday, December 9, 2014, 1:30 p.m., E-107</p> |  |  |

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)