

**Santiago Canyon College - College Council**

**MINUTES**

**November 10, 2015, 1:30 p.m., E-107**

**Administrators: John Hernandez (absent), Aracely Mora, Arleen Satele, Jose Vargas, John Weispfenning**

**Faculty: Corinna Evett, Joe Geissler, Rosa Salazar de la Torre, Mary Mettler, Craig Rutan (absent), Joyce Wagner, Melinda Womack (alt)**

**Classified: Zina Edwards, Sheryl Martin, Karen McCoy, Nadine Selby (absent), Lupe Cervantes (alt)**

**Student: Christopher Barajas for Kevin Pham Technology Curt Childress EMP Rep: Anne Hauscarriague (absent)**

**Approved 11/24/15**

**Guest: Joseph Alonzo**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 10-27-15	Approval	Correction to Update #5: Sheryl welcomed Lupe Cervantes back as a new <i>alternate classified</i> member of the Council.	Motion to approve minutes as presented, with correction, (McCoy/Womack) passed without dissent.
2. Student Equity Plan, 2015-2016: John Hernandez	Second Reading	Joseph Alonzo noted the change of combining the professional development components (F4 and F9) to a single item. He also reviewed the updated budget page in the plan.	Motion to approve (Womack/dela Torre) passed without dissent.
3. Commencement Committee: Corinna Evett	Second Reading	Continued discussion regarding pros and cons of creating this committee as a part of shared governance: A. Viewed as operational committee. B. Structure and communication need to be improved, including scheduling of meetings and minutes. C. Faculty on the committee is a recent change. D. Work group could improve practices without becoming part of shared governance. E. This committee works on the logistics and construction in terms of faculty, and who sits where; there are specific structures in place that determine the faculty speaker, valedictorian, and award winners. F. The resolution does not include noncredit commencement.	Motion to recommend Commencement Committee as part of the shared governance structure (Womack/Martin). Call for vote: Yes – 8, No-4, Abstention-1
4. Updated RSCCD Grant Schedule, 10-23-15: John Weispfenning	Information	John Weispfenning shared the update of grant activity within RSCCD.	
5. Guidelines for Updates: Corinna Evett	Discussion	Council members reviewed the proposed guidelines for update reports. Discussion followed.	No changes to the template. The template will be sent out with the next agenda for reference.

6. College Council – Governance Handbook Description: Corinna Evett	Discussion	Discussion regarding changes to the College Council Shared Governance Handbook description, including rearranging responsibilities bullets and membership changes.	John and Corinna, College Council Co-chairs, will review the suggestions and bring back recommendations to the next meeting.
<b>OLD BUSINESS</b>			
1. Accreditation Update: Aracely Mora	Information	No report.	
2. Budget Update: John Weispfenning	Information	Working toward year-end goal. Should be able to have small surplus at end of year. In process of allocating funding for all new hires for next year. Looking forward to a strong budget for next year.	
<b>PROGRAM UPDATES</b>			
1. Associated Student Government: Christopher Barajas  2. Educational Master Plan Committee: Anne Hauscarriague  3. Planning and Institutional Effectiveness: Corinna Evett  4. Continuing Education: Jose Vargas  5. Classified Advisory Group: Zina Edwards		<ul style="list-style-type: none"> <li>• Movie Night – “Inside Out,” Thursday, November 19.</li> <li>• Campus scholarship program is being established to provide additional funding for department assistance. Fall application deadline is November 30, and spring deadline is February 8.</li> </ul> No report.  Definitions have been established to use for the eight categories of requests. Email has been sent explaining the categories. Thank you to Arleen Satele for assisting with definitions and examples.  No report.  A. Last meeting of Classified Hawks was November 3. B. The Pick a Pocket scholarship fund raiser will be held during the annual potluck on December 2. C. Voted to donate \$250 to SCC golf tournament. D. Recommend professional development activities occur	

<p>6. Technology: Curt Childress</p>	<p>for classified in mid-semester, with one morning, and one afternoon session.</p>	
<p>7. Budget/Facilities/Safety/Admin Services: Arleen Satele</p>	<p>A. Johnny Reyes is the new technician at SCC.  B. The local technology committee is meeting on Thursday to link tech issues from PIE.  C. Student e-mail is moving forward, with 38,000 student names. Portal is a year away.</p>	
<p>8. Curriculum and Instruction Committee: Joyce Wagner</p>	<p>Facilities:  A. A &amp; B building soffits are being inspected and repaired, as needed. This was a scheduled maintenance item for next year, but moved up due to potential weather conditions.  B. Locks are scheduled to be replaced in A &amp; B.  C. D building will be receiving a refresh on the second floor, December 14. AV mediation teacher stations will be installed. Chiller will be replaced during winter break.  D. IELM is full funded for 2015-2016.  E. U buildings will be reroofed on December 19.</p>	
<p>9. Academic Affairs: Aracely Mora</p>	<p>No report.</p>	
<p>10. Student Success and Equity Committee/Student Services/ Foundation: John Hernandez</p>	<p>Fall 2014 FTES was 3114. Fall 2015 FTES is 3082, with the great possibility to match 2014 due to positive attendance numbers being added.</p>	
<p>11. Academic Senate: Corinna Evett</p>	<p>No report.</p>	
	<p>A. Congratulations to Coach Ian Woodhead and the women's soccer team for placing first in the Orange Empire Conference, and to Narges Rabii Rakin and the MUN students for their success in Washington, D.C.</p>	

<p>12. President: John Weispenning</p> <ul style="list-style-type: none"> <li>• Next meeting: Tuesday, November 24, 1:30 p.m., E-107</li> </ul>	<p>B. The Faculty Excellence lecture, given by Michael DeCarbo is set for Thursday, November 19, at 1:30 p.m., in H-106.</p> <p>C. The Celebration of Diversity Showcase is scheduled for Saturday, November 21, at 7:00 p.m., in the gymnasium.</p> <p>D. Student Equity Plan and Unity Middle College agreements were passed by Senate.</p> <p>E. Faculty attended the Fall Senate Plenary session: Mary Mettler, Michael DeCarbo, Corinna Evett, Joyce Wagner, Craig Rutan, and Mike Taylor.</p> <p>A. Craig Rutan is being recognized at the Orange County Department of Ed Teachers of the Year celebration tonight at the Disneyland Hotel.</p> <p>B. Feedback on the Great Shakeout drill is being reviewed.</p> <p>C. In regards to safety and emergency training, Don Maus (Risk Management) has informed us that Wayne Bennett, retired Fire Captain, is available for emergency preparedness training at SCC in December or January. John received feedback on the proposed timing.</p> <p>D. <i>The Register</i> ran an article on textbooks written by the faculty teaching the class. SCC was treated fairly, noting faculty have created customized books from the publishers to include only the sections needed for the class, sometimes cutting the price in half.</p>	
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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)