

**Santiago Canyon College
College Council (Planning and Budget Allocation)
MINUTES – October 26, 2010, 2:00 p.m., E-107**

**Administrators: John Hernandez, Aracely Mora, Steve Kawa (absent), Jose Vargas, Juan Vázquez
Faculty: Morrie Barembaum, Corinna Evett, Joe Geissler, Craig Rutan, Rosa de la Torre, Craig Nance, Rick Adams (absent) (alt)
Classified: Diane Durdella (absent), Zina Edwards, Sheryl Martin, Janell McWilliam, Cecilia Diaz (absent) (alt)**

Approved 11/9/10

Student: Kevin Dilger Technology: Curt Childress EMP Rep: Jim Isbell

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 10/12/10	Approval		Motion to approve minutes as presented (Vargas/Rutan) passed unanimously.
2. Gates Foundation Completion by Design Grant : John Hernandez	Information	John Hernandez distributed a summary and outlined the “Completion by Design” grant opportunity. SCC is part of a cadre made up of SAC, managing partner, Rio Hondo and Cerritos. The deadline for submission is November 19.	
OLD BUSINESS			
1. Budget Update: Juan Vázquez	Information	President Vázquez noted there have been no real changes to the budget at this time.	
2. Reorganization Request - College Assistance Migrant Program (CAMP): John Hernandez	Second Reading	In response to questions raised at the last meeting, John reported the incumbent in the current part-time position would not automatically be hired into the position, he would have to reapply. There is one person on the RIF list with the same title, but it is unknown if they meet the bilingual requirement.	Motion to recommend approval (Barembaum/Rutan) passed unanimously.
3. Reorganization Request: Part-time Instructional Assistant, Business Skills: Jose Vargas	Second Reading	No further questions from the Council.	Motion to recommend approval (Barembaum/Martin) passed unanimously.
4. Accreditation: Aracely Mora	Information	Next meeting of the steering committee is set for Thursday, November 18, 4:00 p.m., in E-107.	
PROGRAM UPDATES			
1. Associated Student Government: Kevin Dilger		<ul style="list-style-type: none"> • The Voter Registration Fair was attended by over 100 students in Strenger Plaza, with 50 students registering to vote. • Twenty-five students participated in last Friday’s campus clean up. • ICC has decided to postpone fall fest to December, for winter fest. 	
2. Educational Master Plan Committee: Jim Isbell		The academic program review model template was forwarded to Curriculum and Instruction Council for approval. Dr. Cari Cannon presented for the Psychology Department. One concern is to make certain computers stay operational, including technician	

<p>3. Continuing Education: Jose Vargas</p> <p>4. Classified Advisory Group: Zina Edwards</p> <p>5. Technology: Curt Childress</p>	<p>support.</p> <p>Over 650 participated in the OEC Job Fair held on Friday, October 22.</p> <p>Next meeting is Tuesday, November 4. Currently editing the cookbook which will have 178 recipes.</p> <p>Curt distributed a list of the computers on campus, including the age factor. Sylvia LeTourneau is working on getting dollars to replace computers every four years.</p> <p>The District Technical Advisory Group has proposed centralizing the Help Desk, moving the staff to a central point, to accommodate faculty, Blackboard, admissions & records, and phone questions.. Curtis asked for input on this suggestion.</p> <ul style="list-style-type: none"> • The help desk tech on campus provides personal assistance, when possible, when techs are busy (benefit to college) • If the role is to assist by phone, why can't they stay on the college campuses? • Would this extend hours of assistance? • What savings and what improvement in service would this cause? <p>Lana Wong will be serving on the District TAG for Narges Rabii.</p> <p>The District TAG did pass the following: The Technology Committee supports the hiring of two IT technicians to be based at SCC – one in FY 2011/2012 and one in FY 2012/2013 – for the purpose of providing localized support.</p>	
<p>6. Budget/Facilities/Safety/Admin Services: Steve Kawa</p> <p>7. Curriculum and Instruction Committee: Craig Rutan</p>	<p>No report.</p> <ul style="list-style-type: none"> • CIC voted to forward the new academic program review model to the Academic Senate for final review. • The CIC accreditation group met yesterday. • Deadline for 2011 curriculum is November 8 to the curriculum office. • CurricUNET is almost done. 	
<p>8. Academic Affairs: Aracely Mora</p>	<ul style="list-style-type: none"> • Title V: Mary McMullin is meeting with the facilitators. Aracely is also working with Human Resources to solidify positions for the Director of Institutional Effectiveness and the Research Specialist. The reorganizations will be coming soon to College Council. • Maureen Roe is taking over the role of facilitator for BSI. • CSUF has re-opened enrollment applications for spring 2011. 	

<p>9. Student Success Committee/Student Services/Foundation: John Hernandez</p> <p>10. Academic Senate: Morrie Barembaum</p> <p>11. President: Juan Vázquez</p> <ul style="list-style-type: none"> Next meeting: Tuesday, November 9, 2:00 p.m., E-107 	<ul style="list-style-type: none"> Student Success: Jennifer Coto gave an overview of the academic probation workshop to the Student Success Committee. Nga Pham provided an overview of the BSI Proficiency Report.- Foundation: Approved \$1500 for the Speakers’ Symposium and \$600 for Community Science Night. <p>Faculty prioritization voting is being tallied. List will be reviewed at next meeting.</p> <p>Budget Committee Discussion:</p> <ul style="list-style-type: none"> Proposed (Rutan and Nance) and current governance framework charts were distributed. The proposed version includes moving Program Review and Planning (PRAP) to receive input from all committees on the chart. Question raised if it is appropriate for the Student Success Committee, a more global group to report to PRAP; what is the link to planning? PRAP would report directly to College Council, and the Budget Committee would report to PRAP, thus linking budget to planning. Budget gives and takes information, and planning drives budget. Assumption that the budget committee would look at unrestricted general funds, not categorical funds. Budget committee would make recommendations to PRAP and PRAP would make recommendations to College Council. All groups would be represented on PRAP. 	<p>Consensus :</p> <p>Program Review and Planning group needs to be expanded. Program and Planning needs to be moved in the framework.</p> <p>Confer for next meeting: Interactions of Planning and Review Committee and Budget Committee. Bring back ideas and comments to proposals.</p> <p>FYI - Next EMP meeting: Thursday, October 28, 1:30 p.m., E-308.</p>
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