

**Santiago Canyon College  
College Council (Planning and Budget Allocation)**

**MINUTES - January 11, 2011, 2:00 p.m., E-107**

**Administrators: John Hernandez, Aracely Mora, Steve Kawa, Jose Vargas, Juan Vázquez**

**Faculty: Morrie Barembaum, Corinna Evett, Joe Geissler (absent), Craig Rutan (absent), Rosa de la Torre, Craig Nance, John Smith, Rick Adams (absent-alt)**

**Classified: Diane Durdella, Zina Edwards (absent), Sheryl Martin, Janell McWilliam (absent), Cecilia Diaz (absent-alt)**

**Approved 1-25-11 Student Kevin Dilger Technology, Curt Childress EMP Rep: Jim Isbell (absent) Communication: John Weispfenning (absent)**

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 12/7/10	Approved		Motion to approve minutes as presented (Martin/Durdella) passed unanimously.
2. CSUF –HSI STEM Collaborative Grant: John Hernandez	Information	<p>CSUF contacted Mary McMullin to schedule a meeting which occurred on 12/16/11, with CSUF’s Interim VP of Academic Affairs, Interim VP of Student Affairs and Director, Office of University Research, Initiatives and Partnerships and SCC’s Craig Rutan, Morrie Barembaum, Aracely Mora, John Hernandez and Mary McMullin. CSUF would like to collaborate with SCC, Cypress and Citrus Colleges on the HSI Stem Grant with a goal of increasing the number of STEM major students, especially Hispanic students. This grant collaboration would be very similar to the UCI National Science Foundation STEM Grant. The RFP has not yet been released; CSUF was requesting a participation agreement with SCC. SCC faculty will participate in applicable disciplines.</p> <p>John Smith asked when summer research projects will begin. John Hernandez thought it might be as soon as the first summer, following the Federal fiscal year start in October.</p>	
OLD BUSINESS			
1. Budget Update: Juan Vázquez	Information	The President reported that Peter Hardash, taking into account Governor Brown’s tentative fiscal plans, projected a best case budget scenario for RSCCD of a \$6-\$8 million loss in funding for the remainder of 2011 into 2012, which the District would be able to cover and a worst case scenario of \$25 million, which would be difficult to cover.	

<p>2. Accreditation: Aracely Mora</p> <p>3. Budget and Planning Review Committees: Juan Vázquez</p>	<p>Information</p> <p>Discussion</p>	<p>The President presented two budget reduction possibilities:</p> <ul style="list-style-type: none"> <li>A. Reduced workload and schedule cuts</li> <li>B. More cuts in categorical funds, special funding and general funds</li> </ul> <p>John Weispfenning was absent from College Council because he was participating in a California Community College League Webinar regarding budget.</p> <p>Aracely reported that the Commission meets this month and will take action on SCC's response to the recommendation that the District integrate planning and budget.</p> <p>Steve Kawa reported that as of 1/31/10, SCC had 38% of its budget available for the rest of the fiscal year, which may increase to 40%, pending a response from the District regarding a \$200,000+ landscape maintenance expense which Steve felt was incorrectly charged to SCC's budget.</p>	
<b>PROGRAM UPDATES</b>			
<p>1. Associated Student Government: Kevin Dilger</p> <p>2. Educational Master Plan Committee: Jim Isbell</p> <p>3. Continuing Education: Jose Vargas</p> <p>4. Classified Advisory Group: Zina Edwards</p> <p>5. Technology: Curt Childress</p>		<p>Kevin reported that the ASG Retreat in San Clemente was going well.</p> <p>No report</p> <p>Classes began 1/10/11 and enrollments are on target.</p> <p>No report. Next meet will be on February 1<sup>st</sup>.</p> <p>The TAG Committee met last week and discussed two issues:</p> <ul style="list-style-type: none"> <li>A. <i>Turnitin</i> – funding for <i>Turnitin</i> is under discussion. SAC TAG members are not supportive of <i>Turnitin</i>. Corinna commented that UCI and CSUF use <i>Turnitin</i> and our students would benefit from the use of the same system.</li> </ul>	

<p>6. Budget/Facilities/Safety/Admin Services: Steve Kawa</p>	<p>B. A sub-group has been formed to review open source online management systems, including <i>Moodle, Sakai</i> and <i>Blackboard</i> with the goal of submitting a recommendation to the Chancellor. Five instructors from each college, with a mix of experience with the various systems—from no experience to experienced-- will be asked to review these three systems. Aracely shared that this effort was initiated by the Chancellor for cost-saving. SCC representatives on the Committee are Scott James, Distance Education Coordinator, and Narges Rabii, Distance Education instructor. John Hernandez will provide a student to serve and the President commented that a student with experience with a few of the systems would be preferred. Kevin Dilger commented that the OUSD high schools use <i>Blackboard</i> and it would be easier for matriculating students to use the same system in college. Morrie cautioned that when deciding on a particular system that the total cost of ownership be considered -- purchase price <i>and</i> maintenance.</p> <p>Curt reported that the 2011-2012 Strategic Technology Plan was approved and will be submitted to BAPR.</p> <p>Steve reported that the rain has delayed the completion date of the gym by 3-4 weeks.</p> <p>The Humanities building large lecture room capacity was expected to be 300 as a result of the design with entrances placed at the back of the room, eliminating the need for front entrance ramps. However, one front entry ramp will be added and the capacity is expected to be reduced to 290 seats.</p>	
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<p>7. Curriculum and Instruction Committee: Craig Rutan</p>	<p>The City of Orange fees for the new entrances to the College at Chapman and Santiago are on the Board Docket for approval, Tuesday, 1/18/11. It is anticipated that the signal lights will be operational in June.</p> <p>All parking will be available for Spring 11 with the completion of striping and installation of wheel stops.</p> <p>Steve reported that BAPR is reviewing allocations line-by-line as to whether it is a District expense or a college expense.</p> <p>Aracely reported that Craig was in CurricUNET training. Twenty faculty from the Curriculum and Instruction Committee would also participate in the training. The CurricUNET trainer said that SCC has the best reports of all of the colleges he had held training.</p> <p>Craig will present information about CurricUNET at Spring 11 Convocation.</p>	
<p>8. Academic Affairs: Aracely Mora</p>	<p>Aracely reported that the Fall 10 FTE was 100 above target, which will be applied to Spring. She will be adjusting the target for Spring 11; enrollment for Spring 11 is ahead of Spring 10. Spring 11 classes with low enrollment will be cancelled and late start 8 week classes will be added to save LHE.</p>	
<p>9. Student Success Committee/Student Services/Foundation: John Hernandez</p>	<p>John reported that Student Services Program Reviews have been posted to the website and include an overview of the process.</p> <p>The SCC Foundation will host their first Board of Directors Retreat on 1/13/11. The Retreat will feature a consultant who will assist the Foundation in setting long and short-term goals and implementing an active committee</p>	

<p>10. Academic Senate: Morrie Barembaum</p> <p>11. President: Juan Vázquez</p> <ul style="list-style-type: none"> <li>• Next meeting: Tuesday, January 25, 2011, 2:00 p.m., E-107</li> </ul>	<p>structure.</p> <p>John spoke about some funding opportunities for scholarships, including the Osher Foundation, which is offering a matching opportunity which ends on 6/30/11.</p> <p>Morrie reported that a State Academic Senate representative will be speaking on 10+1 and Senate union relations at the SCC Academic Senate retreat on 1/19/11.</p> <p>The President shared that he had received approval to hire a permanent Vice President of Academic Affairs and that he would like to see one faculty member on the Committee from each of the three academic divisions and one Division secretary who works with the Office of Instruction serve on the Committee. The President has asked Steve Kawa to chair the Committee.</p>	
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**Santiago Canyon College Mission Statement**

Santiago Canyon College (SCC) is a diverse learning community dedicated to intellectual and personal growth. Our purpose is to foster a learning environment that helps students develop knowledge and understanding, critical thinking, sound decision making, cultural awareness, effective communication skills, and a commitment to local and global citizenship.

Santiago Canyon College offers a comprehensive curriculum that includes university transfer, associate degree and certificate programs. In addition, we provide community services, career education, continuing education, high school diploma program, basic skills development, and a range of support services for full and part-time students, including those with family and career responsibilities. At SCC we encourage students to plan, implement, and evaluate their educational progress through meaningful reflection and interaction with both the college and community. (Approved by College Council 10/23/07)