

Santiago Canyon College - College Council

MINUTES

March 22, 2016, 1:30 p.m., E-107

Administrators: John Hernandez, Aracely Mora, Arleen Satele, Jose Vargas, John Weispfenning

Faculty: Corinna Evett (absent), Joe Geissler, Rosa Salazar de la Torre, Mary Mettler, Craig Rutan (absent), Joyce Wagner, Melinda Womack (alt)

Classified: Zina Edwards (absent), Sheryl Martin (absent), Karen McCoy, Vacant, Lupe Cervantes (alt)

Student: Nathan Underwood Technology: Alfonso Oropeza EMP Rep: Anne Hauscarriague

Approved 4-12-16

Guests: Kari Irwin, Lucy Carr-Rollitt

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 3-8-16	Approval		Motion to approve minutes as presented (Geissler/McCoy) passed with one abstention (Weispfenning).
2. Perkins CTE Funding: Kari Irwin	Information	Kari Irwin, Associate Dean for BCTE, presented a briefing on Perkins funding, including: eligible programs; need for funding CTE projects; and, eligible project ideas.	Joyce Wagner requested a copy of the briefing presentation (sent 3/23/16).
3. Procedures for Providing Academic Adjustments to Students with Disabilities: John Hernandez	Approval	Lucy Carr-Rollitt, DSPS Coordinator, explained the importance of the revised <i>Procedures for Providing Academic Adjustments to Students with Disabilities</i> .	Motion to accept and approve the revised <i>Procedures for Providing Academic Adjustments to Student with Disabilities</i> (Dela Torre/Hernandez) passed without dissent.
4. RSCCD Resource Development Grant Development Schedule: John Weispfenning	Information	John noted the Grant Development Schedule in the agenda packet. Melinda Womack expressed appreciation for the document's coverage.	
OLD BUSINESS			
1. Accreditation Update: Aracely Mora	Information	<ul style="list-style-type: none"> A. The Follow up Report was received by the ACCJC prior to the deadline. B. Annual Fiscal Report to ACCJC has been completed and submitted to the President. C. Annual College Report will be finished on Thursday and sent to President for signature. D. John Weispfenning noted that community college accreditation was a large topic of discussion during the recent state-wide CEO meeting. ACCJC is our accreditation body, and there is no change at this time, although legislators are recommending to proceed with looking for another accreditor. 	

2. Budget Update: John Weispenning	Information	Nothing new at this time. The process begins with the Tentative Budget, which is approved by the Board prior to July 1st each year. The next step is the Adopted Budget, which the Trustees approve in September. The State has a similar process, with a January first look, a May revise, and potential approval in July. The District uses the January proposal to create the budget.	
COMMITTEE AND COUNCIL UPDATES			
1. Educational Master Plan Committee: Anne Hauscarriague 2. Planning and Institutional Effectiveness: Corinna Evett 3. Technology: Alfonso Oropeza 4. Budget/Facilities/Safety: Arleen Satele 5. Curriculum and Instruction Council: Joyce Wagner 6. Student Success and Equity Committee: John Hernandez	A. Received results of mission statement survey. The word “transferrable” is under scrutiny. B. Goals – 8 summary suggestions for primary. Reading to sort trends, sources, findings. Secondary reading, then narrow down at next meeting. No report. Working on redefining goals reflected in Technology Master Plan. Updates will include use of on-line instructional features. Ongoing discussion of \$5 materials fee for on-line classes. A. Office of Civil Rights will be visiting April 11-13. B. Facilities – Phase 2 of D-building refresh is ongoing, and Phase 3 will be done in the summer. C. Specific U buildings will be renovated, June 15-August 19. Affected personnel will be relocated during this time period. A. Draft of 2016-2017 catalog should be out soon for review. B. Discussion at meeting on open-education-resources and required \$5-25 fee. C. Goals for Enrollment Management Plan – second reading is set for April 20. A. Student Success is meeting next week. B. Annual Student Success Conference was attended by ten		

	<p>SCC faculty, staff and administrators. Conference included 48 sessions, including an opportunity to look at past practices.</p>	
PROGRAM UPDATES		
<p>1. Associated Student Government: Nathan Underwood</p>	<p>A. Nathan thanked John Hernandez, Syed Rizvi and Arleen Satele for participating in the Town Hall.</p> <p>B. Helpful Hawk deadline was yesterday.</p> <p>C. Students participated in conference held in Washington, D.C., learning about items/issues on the federal level, and a chance to learn more about advocacy through participation.</p>	
<p>2. Continuing Education: Jose Vargas</p>	<p>A. Adult Ed Block Grant – New Director is Christine Gascon (with Board approval on Monday).</p> <p>B. New site on Main Street will be referred to as College and Workforce Preparation Center. The plan is to open with four classrooms on Monday, April 11.</p>	
<p>3. Classified Advisory Group: Karen McCoy</p>	<p>No report.</p>	
<p>4. Student Services/Foundation: John Hernandez</p>	<p>A. The Foundation will be holding a quarterly meeting in April.</p> <p>B. Michelle Scolaro is a new member of the Foundation Board.</p> <p>C. Annual art acquisition is in process.</p> <p>D. Student Services is looking into the BOG fee waivers; incentives have consequences. Described new parameters for not qualifying. Fall 2016 implementation.</p> <p>E. Marketing Task Force is conducting a strategic branding process, with internal and external interviews conducted by a contracted vendor. The final product should be ready in May.</p>	
<p>5. Administrative Services: Arleen Satele</p>	<p>No report.</p>	
<p>6. Academic Affairs: Aracely Mora</p>	<p>A. FTES is about the same as two weeks ago. Second 8-week classes should bring up numbers.</p> <p>B. A team from the Office of Civil Rights (OCR) will be on</p>	

