



Student Equity Professional Development Request (2015-2016 Allocation)

Spring 2016

Summer 2016

New Project

Continuing Project

Please complete forms and forward to the Office of Student Equity and Success, c/o Joseph Alonzo electronically or as a hard copy.

Student Equity Funding prohibits the use of funds to supplant. Supplanting is the process of redirecting funds from existing resources or programs. Out-of-state travel is not allowable, unless approved by the CCC Chancellor's Office.

PROJECT TITLE:

Funding Amount Requested:

Professional Development
Category: (Select all that apply)

Conference Request

Consultant / Independent Contractor
Fees

Faculty Stipends

Itemized Budget Description (transportation, lodging, conference expenses, etc.):

Brief Description of Professional Development Activity:

Note: An evaluation of all activities will be required with a formative and summative assessment due to the Office of Student Equity and Success immediately following the activity. All funding is tentative pending continued funding from the State Chancellor's Office. Projects will be funded based on availability of funds.

Contact Person:

Department:

Signature:

Date:

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IMPLEMENTATION PLAN – Pg. 1

- 1. Intended Outcome/Participants** - Describe rationale or need and intended outcome and estimated number of equity-identified students served.
- 2. Target Population** - If this is a NEW request, please clearly explain how this project will ensure that students who have been identified as disproportionately impacted will be served. If this is a CONTINUING request, please provide specific evidence of how this additional funding will enhance or expand services to students who have been identified as disproportionately impacted. (See Appendix)
- 3. Link to Activity and or Goals** - Please explain how this project or plan is directly linked to or supports one or more of the Student Equity Goals or Activities. (See Appendix)
- 4. Planning** – How does this professional development activity support the college/department/discipline with future planning (DPP, Program Review, EMP etc.)?
- 5. Institutionalization** - How do you plan to integrate this project with current college/department/discipline structure? Do you plan to “scale up” this project or plan? What sources of funding will be needed to institutionalize these activities? Please explain.

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IMPLEMENTATION PLAN – Pg. 2

Description of Professional Development Activity	Responsible Person(s)	Target Date for Completion	Student Equity Success Indicator (Select one or more for each activity)
			<input type="checkbox"/> Access <input type="checkbox"/> Course Completion <input type="checkbox"/> ESL & BS Completion <input type="checkbox"/> Degrees & Certificates <input type="checkbox"/> Transfer
			<input type="checkbox"/> Access <input type="checkbox"/> Course Completion <input type="checkbox"/> ESL & BS Completion <input type="checkbox"/> Degrees & Certificates <input type="checkbox"/> Transfer
			<input type="checkbox"/> Access <input type="checkbox"/> Course Completion <input type="checkbox"/> ESL & BS Completion <input type="checkbox"/> Degrees & Certificates <input type="checkbox"/> Transfer
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IMPLEMENTATION PLAN – Pg. 3

Formalized Assessment Description

What data and process do you plan to use to evaluate the effectiveness of the activity?

i.e. faculty/student surveys, retention statistics, CI Track or log-in sheets, etc.

Type of Data Collection <i>i.e. Student Experience</i>	Instrument <i>i.e. Survey</i>	Responsible Party <i>i.e. Faculty-driven questions with assistance from Research staff</i>