

FALL 2022 – ENROLLMENT STARTS MAY 8, 2022



PUBLIC ADMINISTRATION AND POLICY

Change your life by serving others.

How will an Associate of Science Degree in Public Administration and Policy help me?

There are many public service jobs that this degree can assist in getting you ready for. Think about when you drive around a city. You may notice that traffic signals monitor the flow of traffic as well as well-groomed parks, beautiful libraries, and the occasional police officer patrolling the area. All are serviced by public employees. These employees are considered government workers. Whether it's a city, county or state job, they all have a public interest role. This degree introduces you to the various employment opportunities in various roles and responsibilities for these agencies.

Why study Public Administration and Policy?

There are so many aspects to public service. From the administrative services to management, all positions have an important role in serving the public. By studying this field you will be taught the many levels available in the various departments. This education will set you above the others. You will not only have a competitive edge for employment but you will enter a field with the direct knowledge and understanding of the business. This degree will help broaden your perspective on what is required and needed to be an above average public service employee. If you enjoy working with the public and want a long term stable career, this is the program for you.

Give back to your community with a rewarding job!

What type of career can I obtain with a Public Administration and Policy education?

Every city, county and state organization is looking for qualified, educated and "out of the box" thinkers to bring efficient and innovative ideas to their organizations. With a Certificate of Proficiency or Associate Degree offered by this program, you will be able to provide knowledgeable and productive service to the community you will serve.

Just a few of the employment opportunities that you will qualify for with this degree are:

- Parks and Recreation staff
- City Planner
- Permit Supervisor
- Policy Analyst
- Water Quality Inspector
- Policy, Parole, Probation, Code Enforcement Officer
- School District Employee

What classes are needed to complete my degree?

CORE CLASSES:

PBLC 150 – Introduction to Public Administration

PBLC 151 – Ethics and Professionalism: The Higher Calling of Public Service

PBLC 152 – Preparing for Supervision in Public Service

PBLC 153 – Public Sector Budgeting Fundamentals

PBLC 154 – Public Sector Human Resource Fundamentals

PBLC 155 – The Art of Politics and Policymaking

PBLC 150, PBLC 153 HR and PBLC 151 will be offered Fall 2022. ENROLL NOW!

For information, contact:

Sergio Verino, MPA | verino_sergio@sccollege.edu



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BUSINESS AND CAREER EDUCATION
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