

# Santiago Canyon College

## English Department Meeting Minutes

October 9, 2019

3:30-5:30 PM, H-206

**Present:** Elizabeth Elchlepp (chair), Will Lennertz, Maureen Roe, Corinna Evett, Lynnette Beers-McCormick, Kate Kosuth-Wood, Nidzara Pecenkovic, Kathy Hall, Sara Gonzalez, Rick Adams, Lisa Dela Cusack (minutes)

**Absent:** Roberta Tragarz, Ryan Murphy

1. Minutes of 9.11.19 approved electronically.
2. Discussion and Approval (10 minutes):

**a. ACE transfer level curriculum: Diana Babayan**

Many ACE students are choosing English 101 instead of ACE. SCC now has a Certificate of Achievement for 16 units in ACE which is helping enrollment. However, many colleges throughout the state are creating an English 101 for ESL students. Diana is wary but is looking into it due to enrollment demand. Email her with questions. In addition, ACE is revising its placement tool in light of AB705.

**b. Online Writing Center Availability: David Uakil**

David asked how we offer Writing Center-style support to SCC students who attend classes entirely online, as accreditation standard 2b requires. Several department members explained that the online tutoring offered through Canvas is sufficient.

**c. Criteria for writing course**

The department generated standards for writing courses throughout the curriculum. If these standards are met, faculty could earn LHE for the higher workload. See attachment for the standards.

Motion: Approve standards for writing courses as determined by the department

Moved: Prof. Lennertz      Seconded: Prof. Roe      Approved unanimously

**d. Program Review**

Program Review is due 11/22. We need to decide whether to complete a separate Program Review for Writing Center or ask to have them combined. Lynnette and Lisa will create the document and send the draft to the department for comments.

**e. Guided Self-Placement revisions**

Maureen proposed three ACE questions to be added to the English Guided Self-Placement tool. See attachment.

Motion: Split question 2 into question 2 and 3, for a total of 4 questions.

Moved: Prof. Evett      Seconded: Prof. Gonzalez      Approved unanimously

f. **Writing Center printing protocol**

The Writing Center printing protocol was discussed. Should we allow students to print without using the center for other work, conferences, etc.? The department decided to keep the policy as is, so students must use the center's services to be allowed to print, for now.

3. **Announcements (5 minutes):**

a. **Handling low-enrolled sections**

From now on, chairs will be informed of low-enrolled sections three weeks before classes start and no classes will be canceled for low enrollment without prior communication. While this is a welcomed policy, it does create an unpaid obligation for chairs.

b. **Prioritizing resources requests**

Trapezoidal desks in English classrooms was ranked third in our division.

c. **Updating two-year course rotations**

The department is reviewing the two-year course rotations and will update as necessary.

d. **Survey questions for English 100 drops**

Students who drop English 100 and 101 will be surveyed via email to discover if the withdrawal was caused by poor course placement.

4. **Reports (5 minutes):**

a. **CIC (Nidzara)**

Chicano Literature will be offered in Spring 2021.

b. **SLOs (Will): no report**

c. **EMPC (Roberta): no report**

d. **Facilities (Rick): no report**

e. **Writing Center (Mo): no Writing Center report, but Family Night will occur on 11/14.**

f. **Senate (Lisa):**

English will be part of a pilot program to distribute classroom keys to professors. The pilot will not begin for a couple years. Also, the RSCCD Board of Trustees will meet at SCC on 10/14 at 4:30. Finally, Joe Geissler's Faculty Excellence Award and memorial will be celebrated at 1:30 on 10/17.

5. **Next meeting 3:30-5:00: 11/13**

6. **Other: none**

Motion to adjourn – Prof. Lennertz; Seconded – Prof. Roe – approved!

10/9/2019

ESL Questions on English GSP - Roe, Maureen



## ESL Questions on English GSP

Escobar, Dora

Fri 10/4/2019 10:31 AM

To: Roe, Maureen <Roe\_Maureen@sccollege.edu>;

Cc: Babayan, Diana <Babayan\_Diana@sccollege.edu>; Babeshoff, Ruth <Babeshoff\_Ruth@sccollege.edu>; Vakil, David <Vakil\_David@sccollege.edu>;

Hi Maureen!

Happy Friday! I wanted to let you know that Diana and SAC ESL faculty have agreed on the questions (see below) that will be added to our OpenCCC application to help us identify students that might benefit from our ESL courses. Diana and I also thought these questions would be perfect for our English GSP as an additional check. Please look them over and let me know if it's OK for me to add these to the English GSP.

1. Is English your first language?
  - a. Yes
  - b. No
  
2. Do you feel comfortable reading textbooks and novels in English?
  - a. Yes, I feel comfortable reading textbooks and novels in English.
  - b. I feel somewhat comfortable reading textbooks and novels in English.
  - c. No, I do not feel comfortable reading textbooks and novels in English.
  
3. Do you feel comfortable writing essays in English?
  - a. Yes, I feel comfortable writing essays in English.
  - b. I feel somewhat comfortable writing essays in English.
  - c. No, I do not feel comfortable writing essays in English.

Best,

*Dora Elena Escobar, M.S., M.F.T*  
*Assistant Professor of Counseling*  
*Appointments: 714.628.4800*

### *SCC Mission Statement*

*Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing the following to our diverse community: courses, certificates*