

Librarians' Meeting Minutes  
February 24, 2016 10:00-11:30

**Present:** Joe Geissler, Alice Ho, Lana Wong, Barbara Sproat, Leah Freidenrich, Linda Martin

AGENDA ITEM	DISCUSSION	ACTION
1. Information	<p>A. <i>SAC Hiring Committee:</i> Luis called and asked if SCC would like to have an SCC Librarian on the SAC Librarian Hiring Committee. The Librarians discussed their campus commitments and our own hiring process. The Librarians decided to decline the invitation.</p> <p>B. <i>Marketing:</i> Linda gave a detailed presentation on her efforts to market the Library and its credit instructional program.</p> <ul style="list-style-type: none"> <li>• Linda and an intern from DSPS created a "cell phone conversation" front-back promotional large format double-sided post card. Linda has met with Eric Harsen who gave feedback. Eric will make final edits before it is produced. Twelve hundred copies will be included in the packets for the Early Welcome program.               <ul style="list-style-type: none"> <li>○ Linda would like to get a section number for the fall 2016 ENGL100 class to add to the Early Welcome flyer.</li> <li>○ She is planning on creating a 30 second commercial to show at the Early Welcome event, if possible.</li> <li>○ Eventually, she would like to create an online library tour that could be used for the LIBI100 class as well as general library information.</li> </ul> </li> <li>• Linda is working on a pop art style poster to</li> </ul>	<p><b>Joe</b> will let <b>Luis</b> know that we are not going to participate in the SAC Librarian hiring process.</p> <p><b>Linda</b> will contact <b>Barbara G.</b> about the section number for the Early Welcome post card.</p>

	<p>promote key library services. Eric likes the concept, but doesn't have the skill set or time to assist with the project.</p> <ul style="list-style-type: none"> <li>• Linda is attending the Learning Community meetings. She thinks to the LIBI 100 class could be paired with any class with a research component. She is currently working with Nidzara Pecenkovic on linking LIBI100 with ENGL102.</li> <li>• Linda thinks that reinvigorating the department liaisons is critical to promoting the credit classes and workshops.</li> <li>• Explore other avenues, i.e. Honors, etc.</li> </ul> <p>C. <i>Department Chair</i>: Joe was reelected Department Chair for 2016-2017 and 2017-2018.</p>	<p><b>Joe</b> will send results of the election to <b>Melody Vaught</b>.</p>
<p>2. Collection Development</p>	<p>A. <i>GOBI</i>: Librarians will share their folders and notify Theresa when a folder is ready for ordering. Once Theresa has ordered the materials from Amazon, or other sources, she will send the Librarian the updated price of the folder. Librarians will be responsible for managing their allocated library material funds.</p> <p>At the end of the purchasing cycle, the Librarians will decide whether to divide and reallocate the remaining funds or relinquish them to the Collection Development Librarian to purchase wish list titles.</p>	
<p>3. Planning</p>	<p>A. <i>Assessment</i>: Lana distributed draft questions for the Technology Survey.</p>	<p>The <b>Librarians</b> will discuss the purpose and</p>

	<p><i>B. Database Subscriptions:</i> Lana distributed a list of database expenditures for July 2016-June 2017. She had planned on a 4% increase in database prices. The actual prices increases were closer to 5%. She believes the price increases can be absorbed in the current budget.</p> <p>The price of the ProQuest National Newspapers increased more than other databases.</p>	<p>focus of the Technology Survey at the next meeting.</p>
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The next Librarians' Meeting will be on Thursday, March 3, 2016 at 2:00 p.m. in the Librarians Conference Room.