



## Career Transitions Articulated Pathways (CTAP)

### Petition for Credit

(for High School /ROP Students)

For student to receive college credit for a ROP course taken in high school, the student needs to do the following:

1. Go to [www.sccollege.edu](http://www.sccollege.edu) and apply to Santiago Canyon College (SCC).
2. Enrolled and be registered in at least one SCC college credit class at the time of petition.
3. Obtain an official sealed hard copy of high school transcripts or have them sent to SCC through Parchment (<https://www.parchment.com/>) and schedule an appointment with Amanda Campbell, CE Counselor, (714) 628-4800.

Once enrolled, and if the student earned a B (3.00 GPA) or higher in both semesters or in a full term of the high school ROP course, then the CE counselor will forward the petition to the Admissions and Records Office and credit for the articulated course will be posted to the student's SCC transcript.

#### Student Information: (Please Print)

\_\_\_\_\_

(Last Name)

\_\_\_\_\_

(First Name)

\_\_\_\_\_

(College Student ID)

\_\_\_\_\_

(Street Address)

\_\_\_\_\_

(Apt#)

( ) \_\_\_\_\_

(Phone Number)

\_\_\_\_\_

(City)

\_\_\_\_\_

(State)

\_\_\_\_\_

(Zip Code)

\_\_\_\_\_

(Date of Birth)

\_\_\_\_\_

(Student's Email Address)

\_\_\_\_\_

(Student's Signature)

\_\_\_\_\_

(Date)

#### The above student has completed the following course: (To be completed by SCC Counselor)

Name of High School \_\_\_\_\_

Title of Course \_\_\_\_\_

High School Course or ROP Course

Approved SCC Course \_\_\_\_\_

Units \_\_\_\_\_

\_\_\_\_\_

Dean of Business and Career Technical Education Signature

\_\_\_\_\_

CE Counselor Signature

**Admissions, Records, & Enrollment Office use:** *Student must be admitted to SCC to receive college credit*

Term \_\_\_\_\_

A& R Clerk \_\_\_\_\_

Date \_\_\_\_\_