



## ASSOCIATE DEGREE REQUIREMENTS • 2019–2020

### Associate Degrees

To earn an associate degree, a student must fulfill the requirements listed under I, II and III below.

#### I. Unit and Residency Requirements

60 UNITS of degree applicable coursework are required, with at least a 2.0 grade point average. At least 12 of the units must be earned at Santiago Canyon College and at least 6 of those units must be in courses required for the major, unless students are earning an Associate Degree for Transfer (ADT).

#### II. General Education Requirements

The general education requirements can be met through the completion of one of the following general education plans.

Plan A: Santiago Canyon College General Education Requirements page 40

Plan B: California State University General Education Breadth page 46

Plan C: Intersegmental General Education Transfer Curriculum (IGETC) page 47

The general education requirements may also be satisfied by submitting an official transcript showing completion of a bachelor's degree from a regionally accredited institution.

Alternatively, the general education requirements may be satisfied by submitting an official transcript showing completion of an associate of arts or associate of science degree from a regionally accredited California institution within a ten-year period. All major requirements must be completed at Santiago Canyon College within ten years of the semester and year the degree was conferred at the regionally accredited California institution.

For coursework completed outside the United States, see International Transcripts section on page 12.

#### III. Major Requirements

Each degree specifies courses required for the major (a minimum of 18 units). Students must complete these courses with a grade of C or better. For programs of study leading to an associate degree, see SCC Academic Programs on pages 59-158.

A course may be used to satisfy a major requirement and meet a general education category requirement. Non degree applicable courses (courses numbered N01-N99) may not be used for graduation requirements.

See Pass/No Pass section on page 19. Courses in the student's major may not be taken under the Pass/No Pass policy except for major courses for Associate Degrees for Transfer courses for which Pass/No Pass is the only grading option, and units earned through credit by examination or assessment.

**IMPORTANT NOTE:** The list of courses will be subject to change year by year, but students are assured that courses taken to meet General Education requirements will be honored if they are approved for the academic year in which they are taken. Courses on this list are approved per academic year beginning Fall 2018 and are valid through Summer 2020.

#### IV. Proficiencies

The required proficiencies listed on page 40 may also be used to meet General Education Requirements in areas A-F where appropriate. Courses taken to meet proficiencies must be completed with a grade of "C" or better

#### Petition For Graduation and Catalog Rights:

Students must submit a Petition to Graduate to earn an associate degree, certificate, CSU Certification and/or IGETC Certification. Petitions for graduation should be filed in the Admissions and Records Office at Santiago

Canyon College when a student has completed at least 30 units or one semester prior to the expected semester to graduate. Students who maintain continuous enrollment have the option to meet the associate degree or certificate requirements as listed in the catalog in effect at the time of first enrollment or any subsequent year.

Continuous enrollment is defined by earning a notation on a transcript (letter grade, W, NP, P or I) for at least one course during any semester, or session, within that academic year. For the purposes of the catalog, an academic year begins with the fall semester and concludes with the summer session. So long as the student remains in attendance in any one semester (fall/spring) or session (summer/intersession) per academic year, the student has the ability to elect to meet the graduation requirements in effect at the time beginning his/her continuous enrollment or in more recent catalog years.

If a student does not earn a note on their transcript during any of the semesters, or sessions, during an academic year, then the student is no longer protected by previous associate degree and/or certificate requirements and will be held to the additional requirements. The student must then reset their catalog rights clock to use the catalog at the time of readmission or subsequent enrollment.

In the event a loss of catalog rights due to extenuating circumstances, a student wishes to waive or substitute a requirement for an associate degree and/or certificate requirements, the student could complete the appropriate form and submit to the Exceptions for Academic Regulations (EAR) Committee for final determination.

#### Commencement

Commencement is held once a year at the end of the spring semester for those students who have completed or petitioned for a degree during the current academic year (Fall 2018, Spring 2019, or Summer 2019). A Petition to Graduate must be submitted to the Admissions and Records Office at Santiago Canyon College to participate in commencement. Exceptions may be made to accommodate students petitioning for Fall 2019.

**NOTE:** Official transcripts from all colleges attended must be on file.