



Santiago Canyon College
8045 East Chapman Avenue, Orange, CA 92869

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, June 3, 2019
1:30pm
B-104

COMMITTEE MEMBERS

Present: L. Aguilera, E. Arteaga, S. Deeley, D. Diaz, M. Flores, A. Freese, A. Garcia, E. Gutierrez, S. Graham, S. James, A. Kato (Student Representative), J. Kramer, J. Kubicka-Miller, R. Lamourelle, R. Miller, C. Malone, L. Martin, S. McLean, N. Pecenkovic, S. Sanchez, N. Shekarabi, A. Voelcker, I. Woodhead

Absent: T. Garbis, C. Gascon, S. Reed, J. Shields, D. Vakil

Guests: None

D. Diaz called the meeting to order at 1:30 p.m.

I. APPROVAL OF MINUTES

The minutes for May 20, 2019 were approved.

Mover: S. McLean

Seconded by: R. Miller

Ayes: L. Aguilera, S. Deeley, D. Diaz, M. Flores, A. Freese, E. Gutierrez, S. Graham, S. James, J. Kramer, J. Kubicka-Miller, R. Lamourelle, R. Miller, C. Malone, L. Martin, S. McLean, N. Pecenkovic, S. Sanchez, N. Shekarabi, I. Woodhead

Nays: None

Abstentions: A. Kato (Student Representative)

II.a. Accreditation Update

No report was provided.

II.b. Articulation Officer Report

L. Aguilera reported that the General Education (CSU-GE) Breadth and Intersegmental General Education Transfer Curriculum (IGETC) approval status for most courses is now posted. L. Aguilera will provide an update to affected disciplines. Members were asked to review a video on the “New ASSIST Public Website Overview”. It is located in the *Tutorials tab* of the assist website, resource.assist.org. Training will be available for counselors in the summer with additional training provided in the fall.

II.c. Chancellor’s Office Update

M. Flores reported that work continues on AB705 implementation for self-guided criteria.

II.d. Enrollment Management Committee (EMC) Report

No report was provided.

II.e. Exceptions to Academic Regulations Committee (EAR) Report

L. Aguilera reported that EAR reviewed three Excused Withdrawal petitions via email. Two were approved and one was denied.

II.f. Guided Pathways

M. Flores reported that the final Guided Pathways leadership team meeting of the spring took place on Friday, May 31, 2019. Fall convocation planning was discussed. The GP leadership team has invited participants who would like to contribute to fall convocation planning to attend. An all-call was announced for faculty to consider participating as next year's Guided Pathways facilitators.

II.g. Planning and Institutional Effectiveness Committee (PIE) Report

A. Voelcker reported that PIE discussed the resource request and prioritization process. Adjustments will be made to the process and workflow, which will be sent to the Academic Senate in fall 2019.

II.h. Shared Curriculum Update

M. Flores reported that Administrative Regulations that pertain to AB705 and Academic Renewal are expected at District Council on July 8, 2019. Additional feedback from SAC is expected regarding Career Transitions Articulated Pathways (CTAP) and the Credit Hour Calculation.

II.i. Student Learning Outcomes and Assessment Update

No report was provided.

III. ANNOUNCEMENTS

III.a. AB 705 Course Impact Requisite Report

D. Diaz commented that any course highlighted on the AB705 Course Impact Requisite should be submitted in eLumen with the appropriate requisite language. The deadline for submission of courses is Friday, June 7, 2019. The AB705 course impact requisite tracking report is available on the CIC website.

III.b. Quinquennials

D. Diaz announced that the submission deadline for quinquennials is Friday, June 7, 2019. The quinquennial list and quinquennial tracking report are available on the CIC website.

III.c. CIC Meeting Dates 2019-20

A. Garcia announced a change to proposal deadlines on the CIC Meeting Dates and Proposal Deadlines document 2019-20. The document will be available online on the CIC website.

III.d. SCC Suggested Standards for Writing Curriculum Taskforce

D. Diaz announced that credit and noncredit areas had been included on the updated Suggested Standards for Writing Curriculum document that is available online.

III.e. Course Deactivations

D. Diaz announced that a workflow is now available in eLumen for completing course deactivations. Members were encouraged to view the impact report for programs and courses affected by course deactivations and to contact any discipline affected. Workflows, including deactivation workflows, will be updated in eLumen this summer.

III.f. Annual Committee Evaluation Survey

D. Diaz announced that the annual committee evaluation survey was due this spring. Members provided input for the survey. A Voelcker explained that committee evaluation surveys are used for accreditation purposes.

III.g. Other

No additional announcements were provided.

IV. CATALOG AND OUTLINE FORM MODIFICATIONS

No items were available for review.

V. ACADEMIC SENATE ITEMS

No items were available for review.

VI. POLICY CHANGES

DISCUSSION ITEMS (1st READINGS)

No items were available for review.

ACTION ITEMS (2nd READINGS)

No items were available for review.

VII. TRAINING

a. eLumen Tidbits

Field headers will be updated in eLumen this summer. Grade options will be changed to Grading Criteria and Equipment to Textbook Rationale. CB codes will be included where applicable. Program training in eLumen will be provided fall 2019.

VIII. CONSENT AGENDA FROM TECHNICAL COMMITTEE

Items 1-4a, 42-43, 48-52iv were pulled.

Items 5-41a, 44-47i and 52v. were approved.

Items 8-8a and 14-14a were pulled after the CIC meeting per department request

Mover: S. Sanchez (pull), A. Kato (Student Representative) (approve)

Seconded by: A. Kato (Student Representative) (pull), S. Deeley (approve)

Ayes: L. Aguilera, S. Deeley, D. Diaz, M. Flores, A. Freese, E. Gutierrez, S. Graham, S. James, A. Kato (Student Representative), J. Kramer, J. Kubicka-Miller, R. Lamourelle, R. Miller, C. Malone, L. Martin, S. McLean, N. Pecenkovic, S. Sanchez, N. Shekarabi, I. Woodhead

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

No courses to review

Revised Courses with Minor Catalog Changes

No courses to review

Course Deactivations

1. ~~*Biology 177, Human Genetics - PULLED~~
2. ~~*Biology 200, Environment of Man - PULLED~~
3. ~~*Biology 212, Animal Diversity and Ecology - PULLED~~
 - a. ~~Prerequisite: Biology 211 - PULLED~~
4. ~~*Biology 214, Plant Diversity and Evolution - PULLED~~
 - a. ~~Prerequisite: Biology 211 - PULLED~~
5. *English N50, Introduction to Written Communication
6. English N57, Sentence Skills Brushup
7. English N58, English Fundamentals ALP
 - a. Co-Requisite: English N59
8. ~~English N59, Fundamentals of Reasoning and Writing – PULLED after CIC meeting per department request~~
 - a. ~~Co-Requisite: English N58 – PULLED after CIC meeting per department request~~
9. *English N60, Basics of Effective Writing –
 - a. Prerequisite: English N50 or qualifying profile from English placement process –
10. English N70, English Foundations ALP
 - a. Co-Requisite: English 101/101H
11. English N90, English Writing Center I
12. English N91, English Writing Center II
13. English N92, Extended Composition Strategies
14. ~~*English 061, Introduction to Composition – PULLED after CIC meeting per department request~~
 - a. ~~Prerequisite: English N60 or qualifying profile from English placement process – PULLED after CIC meeting per department request~~
15. *Mathematics 030, Coping with Math Anxiety
16. Mathematics 030L, Coping with Math Anxiety Math Lab
 - a. Co-Requisite: Mathematics 030
17. Mathematics 070, Geometry
 - a. Mathematics N55 or N60
18. Mathematics 070L, Geometry Math Lab
 - a. Co-Requisite: Mathematics 070

19. Mathematics 080L, Intermediate Algebra Math Lab
 - a. Co-Requisite: Mathematics 080
20. Mathematics 086L, Intermediate Algebra for Statistics and Liberal Arts Math Lab
 - a. Co-Requisite: Mathematics 086
21. Mathematics 105L, Mathematics for Liberal Arts Students Math Lab
 - a. Co-Requisite: Mathematics 105
22. Mathematics 140L, College Algebra Math Lab
 - a. Co-Requisite: Mathematics 140
23. Mathematics 150L, Calculus for Biological, Management and Social Sciences Math Lab
 - a. Co-Requisite: Mathematics 150
24. Mathematics 160, Trigonometry
 - a. Prerequisite: Mathematics 080
25. Mathematics 160L, Trigonometry Math Lab
 - a. Co-Requisite: Mathematics 160
26. Mathematics 170L, Pre-Calculus Mathematics Math Lab
 - a. Co-Requisite: Mathematics 170
27. Mathematics 180L, Single Variable Calculus I Math Lab
 - a. Co-Requisite: Mathematics 180/180H
28. Mathematics 185L, Single Variable Calculus II Math Lab
 - a. Co-Requisite: Mathematics 185
29. Mathematics 203L, Fundamental Concepts of Elementary Mathematics Math Lab
 - a. Co-Requisite: Mathematics 203
30. Mathematics 219L, Statistics and Probability Math Lab
 - a. Co-Requisite: Mathematics 219/219H
31. Mathematics 280L, Intermediate Calculus Math Lab
 - a. Co-Requisite: Mathematics 280
32. Mathematics 287L, Introduction to Linear Algebra and Differential Equations Math Lab
 - a. Co-Requisite: Mathematics 287
33. Mathematics 295L, Differential Equations Math Lab
 - a. Co-Requisite: Mathematics 295
34. *Mathematics N06, Essential Mathematics
35. Mathematics N06L, Essential Mathematics Math Lab
 - a. Co-Requisite: Mathematics N06
36. *Mathematics N48, Pre-Algebra/Algebra Basics
 - a. Prerequisite: Mathematics N06
37. Mathematics N48L, Pre-Algebra/Algebra Basics Math Lab
 - a. Co-Requisite: Mathematics N48
38. Mathematics N55, Beginning Algebra
 - a. Prerequisite: Mathematics N06
39. Mathematics N55L, Beginning Algebra Math Lab
 - a. Co-Requisite: Mathematics N55
40. Mathematics N60, Elementary Algebra
 - a. Prerequisite: Mathematics N48
41. Mathematics N60L, Elementary Algebra Math Lab
 - a. Co-Requisite: Mathematics N60
42. Reading 097, Advanced College Reading - **PULLED**
43. Reading N96, Foundation for College Reading - **PULLED**

Removal of Deactivated Courses from General Education Plans

- 44. Plan A: Area E2: Communication/Analytical Thinking
 - i. Mathematics 160, Trigonometry
- 45. Plan A: Area F1: Lifelong Understanding and Self-Development
 - i. Mathematics 030, Coping with Math Anxiety
- 46. Plan A: Area G1: Mathematics Proficiency
 - i. Mathematics 160, Trigonometry
- 47. Plan B: Area B4: Mathematics/Quantitative Reasoning
 - i. Mathematics 160, Trigonometry

Removal of Deactivated Courses from Programs

- 48. ~~Anthropology Associate of Arts - PULLED~~
 - i. ~~*Biology 177, Human Genetics - PULLED~~
 - ii. ~~*Biology 212, Animal Diversity and Ecology - PULLED~~
- 49. ~~Biology Associate of Science - PULLED~~
 - i. ~~*Biology 212, Animal Diversity and Ecology - PULLED~~
 - ii. ~~*Biology 214, Plant Diversity and Evolution - PULLED~~
- 50. ~~Earth Sciences Associate of Science - PULLED~~
 - i. ~~*Biology 200, Environment of Man - PULLED~~
- 51. ~~General Biotechnology Technician Certificate of Achievement - PULLED~~
 - i. ~~*Biology 177, Human Genetics - PULLED~~
- 52. Liberal Arts: Mathematics and Sciences Associate of Arts
 - i. ~~*Biology 177, Human Genetics - PULLED~~
 - ii. ~~*Biology 200, Environment of Man - PULLED~~
 - iii. ~~*Biology 212, Animal Diversity and Ecology - PULLED~~
 - iv. ~~*Biology 214, Plant Diversity and Evolution - PULLED~~
 - v. Mathematics 160, Trigonometry

Revised Programs with Minor Catalog Changes

No programs to review

Program Deletions

No programs to review

Course SLO Revisions

No courses to review

Program SLO Revisions

No programs to review

IX. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

No items were available for review.

New Courses

No courses to review

Revised Courses

No courses to review

New Programs

No programs to review

Revised Programs

No programs to review

IX. CURRICULUM ITEMS

ACTION ITEMS (2nd READINGS)

Items 1-22 were approved.

Items 12-12b were pulled after the CIC meeting per department request

Mover: A. Kato (Student Representative)

Seconded by: S. McLean

Ayes: L. Aguilera, S. Deeley, D. Diaz, M. Flores, A. Freese, E. Gutierrez, S. Graham, S. James, A. Kato (Student Representative), J. Kramer, J. Kubicka-Miller, R. Lamourelle, R. Miller, C. Malone, L. Martin, S. McLean, N. Pecenkovic, S. Sanchez, N. Shekarabi, I. Woodhead

Nays: None

Abstentions: None

New Courses

1. Vocational: Medical 080, Introduction to the Behavior Technician Program (*Department: Vocational Medical*)
 - a. Distance Education
2. Vocational: Medical 081, Behavior Technician Certification Training (*Department: Vocational Medical*)
 - a. Distance Education
3. Workforce Preparation 016, Applying Math Skills on the Job (*Department: Adults with Special Needs*)
 - a. Distance Education
4. Workforce Preparation 018, Social Media and Online Safety in the Workplace (*Department: Adults with Special Needs*)
 - a. Distance Education
5. Workforce Preparation 102, Understanding Students with Disabilities (*Department: Adults with Special Needs*)
 - a. Distance Education
6. Workforce Preparation 103, Strategies for Instructing Students with Disabilities (*Department: Adults with Special Needs*)
 - a. Distance Education

Revised Courses

7. *American Sign Language 110, American Sign Language I
 - a. Distance Education
8. *American Sign Language 111, American Sign Language II
 - a. Prerequisite: American Sign Language 110
 - b. Distance Education
9. *American Sign Language 210, American Sign Language III
 - a. Prerequisite: American Sign Language 111
 - b. Distance Education
10. *English 213, Creative Writing
 - a. Prerequisite: English 100 or English 101/101H
11. *English 270, Children's Literature
 - a. Prerequisite: English 100 or English 101/101H

12. ~~Mathematics N60, Elementary Algebra – PULLED after CIC meeting per department request~~
 - a. ~~Prerequisite: Mathematics N48 or recommendation from the Mathematics placement process – PULLED after CIC meeting per department request~~
 - b. ~~Distance Education – PULLED after CIC meeting per department request~~
13. Mathematics 086, Intermediate Algebra for Statistics and Liberal Arts
 - a. Prerequisite: Mathematics N60 or qualifying profile from the Mathematics placement process
 - b. Distance Education
14. *Mathematics 105, Mathematics for Liberal Arts Students
 - a. Prerequisite: Mathematics 080, 086 or qualifying profile from math placement process
 - b. Distance Education
15. *Mathematics 219, Statistics and Probability
 - a. Prerequisite: Mathematics 080, 086 or qualifying profile from math placement process
 - b. Distance Education
16. *Mathematics 219H, Honors Statistics and Probability
 - a. Prerequisite: Mathematics 080, 086 or qualifying profile from math placement process
 - b. Entrance Skill: A high school or college GPA of 3.0 or above
17. Older Adults 200, Health and Wellness (*Department: Gerontology**)

New Programs

18. Behavior Technician Certificate of Completion (*Department: Vocational Medical*)
19. Office Technology Certificate of Completion (*Department: Adults with Special Needs*)
20. Working with Students with Disabilities Certificate of Completion (*Department: Adults with Special Needs*)

Revised Programs

21. Biotechnology Associate of Science (32599) (*Department: Biology*)
22. Computer Science Associate of Science (11903)

D. Diaz adjourned the meeting at 2:50pm.