

SANTIAGO CANYON COLLEGE

Arts, Humanities & Social Sciences

Fall 2020
English 100
Sections 84224, 84228

Professor William Lennertz
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Office Hours:
MW 6-7 a.m.
TTH 6:30-8 a.m.

ENGLISH 100, FRESHMAN COMPOSITION WITH INTEGRATED SUPPORT

Course Description

This course is designed for students who want to develop competence in college-level composition through extended instruction and practice. Students read, analyze, discuss, and think critically using various sources in order to compose in a variety of academic, professional, and civic contexts, including digital environments. Additional hours in the Writing Center are required for practice in refining sentence skills, grammar, research, study habits, and reading strategies

Learning Outcomes

After the successful completion of this course, students will be able to:

- Use the writing process to compose essays—including research papers in the MLA format—that contain unity, coherence, development, logic, grammatical precision, and selection of appropriate sources and their correct use.
- Analyze written and visual texts for content, structure, rhetorical strategies, visual and written techniques and grammatical precision.

Assessment Tasks

1. Write four (3-4 page) college-level essays with the advice of fellow students and the instructor. Essays must be in the MLA format.
2. Write a research paper (5-7 page, excluding Works Cited page) using the MLA format.
3. Create a presentation based upon your research paper. You will need to share your research paper findings with the class in an entertaining and enlightening manner.

4. Analyze and evaluate the written and visual works of professionals and fellow students for effectiveness, meaning and clarity.
5. Do homework and in-class activities.
6. Write in-class, timed essays based upon written or visual works.
7. Create a self-study on what writing tools—including syntax, diction and ideas—work the best for you. Analyze your strengths and weaknesses. Develop a plan for improvement.

Learning Resources

Required Texts

Austin, Reading the World, 4th edition (digital version)

[See Reading the World](#)

Ibsen, A Doll's House

[See A Doll's House](#)

Required Materials and Expenses

You may need to rent or purchase videos online. Most of our films stream on *Netflix* or *Amazon Prime*.

You need a gmail account in order to share documents via gdocs.

You need a word-processing program. I recommend Gdocs or LibreOffice. Gdocs is available through your gmail account. LibreOffice is a free word-processing program available online. Microsoft 365 is available for free through the SCC website.

[See LibreOffice](#)

[See Microsoft 365 and other free online tools](#)

All of these programs allow you to read and create PDF files, which you may need to do in this class.

Regular and Effective Contact

An important part of any course is communication between all class members. Having clear expectations on how we communicate will help all of us avoid frustration and confusion.

I will communicate with you via email, Canvas, and Zoom conferences. I may send you class reminders or schedule changes through Canvas Announcements. In addition, I keep office hours via Zoom conferences where you can talk with me live.

Professor Lennertz's Office Hours

Monday and Wednesday 6 a.m.- 7 a.m.

Tuesday and Thursday 6:30 a.m.- 8 a.m.

When communicating with me via email, make it simple for both of us.

Please do the following:

- Include your name, class, section, and meeting day/time.
- Write complete and correct sentences that avoid slang and abbreviations.
- Send your message using Canvas as your first option. Use my SCC email as a secondary option: lennertz_will@sccollege.edu.
- Expect a response within 48 hours.

How will I communicate with you about your work?

When you have homework, it will be graded before the next class. Homework is usually graded with a score and perhaps a comment that lets you know if there is a problem or if your work is excellent. If there is no comment, that means all is well. Timed essays are graded as homework.

When you turn in an essay, it will be graded within a week. Every essay receives comments in the text as well as an end comment. Feel free to talk to me about your essay's comments and grade. If you want to do a revision, you need to explain how a revision will help you learn to write better. I allow students to revise to learn, not to simply get a better grade.

How Should Students Communicate with Each Other and The Professor?

This semester students will be working together. Consider these standards for working and communicating together.

- Be respectful of others. Consider the person receiving your communication and strive to communicate in ways that encourage dignity, respect, truth, and compassion.
- Seek to understand others and their points of view.
- Listen and read with an open, inquisitive mind.
- Help others. Work together to solve problems and answer questions.
- Be forgiving of errors. Everyone—students and professor alike—makes mistakes.
- Participate regularly in collaborative activities. Do your share in discussion boards, breakout groups, and other activities involving others. Respect the time and effort of other students.
- Understand that written communication can be misunderstood more easily than face-to-face communication. Anticipate this problem when writing, and avoid a tone that may create confusion, for example a sarcastic or ironic one.
- Write emails, chat comments, and other messages in complete, grammatically correct sentences that avoid slang and texting abbreviations.
- Understand that technologies can fail. Be flexible when things do not go as planned due to technical issues.
- Have reasonable expectations regarding other people's communication. It may take time to receive responses to emails. It is reasonable to provide 24-48 for a response. Plan accordingly.

If we all use these standards, our class will be a welcoming and flourishing place for everyone.

Attendance and Drop Policy

SCC's Attendance and Drop Policy states:

Students are expected to complete regular and substantive coursework in online classes. In distance education context, coursework will be used to determine student attendance. Simply logging into an online class is not sufficient to demonstrate academic attendance by the student. Examples of coursework for online classes might include, but are not limited to, class discussions, completed assignments, completed quizzes or exams, group work, etc. Students who fail to submit substantive coursework by the due date may be dropped from the class. Completing an assignment on the first day of the class may also be required in order to avoid being dropped from the class. Please refer to the class syllabus and the class section information, found in the class schedule, for the specific attendance (regular and substantive coursework) requirements.

Our class will use the following substantive coursework and attendance policy:

If the assignment given on the first day of class is not completed, you may be dropped. After that, failure to submit substantive coursework by the due date for three consecutive class meetings may be dropped.

Assessment and Grading

1,000 points will be used to determine your grade. They will be distributed as follows:

Timed Writings = 100

Research Paper = 200

Essays = 400

Presentation = 50

Homework/Quizzes = 200

Self Study = 50

At the end of the semester, your letter grade will be determined as follows:

1,000 – 900 = A

899 – 800 = B

799 – 700 = C

699 – 600 = D

599 – 0 = F

Borderline Grades: I deal with borderline grades using a simple mathematical principle – rounding. If you are within 5 points of the next letter grade, I will round up your grade.

Late Work Policy

In our class, we have deadlines for essays and other homework. Turnitin.com and Canvas mark your work as late if it is submitted after the deadline. Sometimes, things happen. Work schedules change. the Internet crashes. You get the stomach flu. For such reasons, I do not penalize work that is submitted up to 24 hours late.

On rare occasions, an extension beyond 24 hours may be needed and is determined on a case-by-case basis. Contact me through Canvas as soon as possible if you have a situation requiring a special extension.

Please note: 24 hours after the deadline, a zero grade is assigned to an assignment unless I have allowed a special extension.

Turnitin.com and Homework

You must upload all of your essay assignments to turnitin.com unless otherwise specified. We will sign up for turnitin.com together during the first week. Homework is submitted on Canvas. Please note homework may not be submitted in Apple's pages format. You must submit homework in doc, docx, pdf, or jpeg formats.

Academic Honesty Policy

Students of Santiago Canyon College are expected to be honest and forthright in their academic endeavors. To falsify the results of one's research, to steal the words or ideas of another, or to cheat on an examination, corrupts the essential process by which knowledge is advanced. Academic dishonesty is seen as an intentional act of fraud, in which a student seeks to claim credit for the work or efforts of another without authorization, or uses unauthorized materials or fabricated information in any academic exercise. As an institution, we also consider academic dishonesty to include forgery of academic documents, intentionally impeding or damaging the academic work of others, assisting other

students in acts of dishonesty or coercing students into acts of dishonesty

Student Conduct

All students are responsible for maintaining appropriate conduct while enrolled in classes through the Rancho Santiago Community College District (RSCCD). Guidelines for student conduct are set forth in the RSCCD “Standards of Student Conduct” policy. Detailed information regarding student discipline and rights within this policy is available in the college catalog and student handbook. Students who violate the Standards of Conduct are subject to disciplinary action which includes, but is not limited to, removal from class, suspension and expulsion.

In the digital classroom, expectations of conduct are essentially the same.

Accommodations for Disabilities

Students with disabilities who want to request academic accommodations are responsible for informing their instructors and Disabled Students Programs and Services (DSPS) as early in the semester as possible, or at least two weeks before the accommodation is needed. To have accommodations authorized, students must provide DSPS with verification of disability and meet with a DSPS professional for an evaluation of needs. Students may schedule a DSPS appointment by coming to the DSPS office in E-105, by phoning us at (714) 628-4860 or by emailing us at DSPS@sccollege.edu.

See [SCC's DSPS Webpage](#)

Title IX

Santiago Canyon College (SCC) faculty are committed to supporting our students and upholding gender equity laws as outlined by Title IX. Therefore, if a student chooses to confide in a member of SCC's faculty regarding an issue of sexual misconduct, that faculty member is obligated to tell SCC's Title IX Coordinator. If a student does not wish to formally report an incident to a faculty member but wishes to speak to someone confidentially about an unwelcome sexual encounter, the student can speak to the College Psychologist who is not legally bound to report the conversation. The College Psychologist is located in the Student Health & Wellness Center in T-102 or call (714) 628-4773.

[See Student Health & Wellness Center](#)