

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)**

**2323 North Broadway, #107**

**Santa Ana, CA 92706**

**Board of Trustees**

**(Regular meeting)**

**Monday, April 29, 2019**

**MINUTES**

**1.0 PROCEDURAL MATTERS**

1.1 Call to Order

The meeting was called to order at 4:37 p.m. by Mr. Phillip Yarbrough. Other members present were Ms. Claudia Alvarez, Ms. Arianna Barrios, Mr. John Hanna, Mr. Zeke Hernandez, Mr. Larry Labrado, Ms. Nelida Mendoza, and Ms. Elizabeth Weber.

Administrators present during the regular meeting were Ms. Tracie Green, Mr. Peter Hardash, Mr. Enrique Perez, Dr. Raúl Rodríguez, and Dr. Linda Rose. Ms. Anita Lucarelli was present as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The Pledge of Allegiance was led by Ms. Ella Mangali, Second Grader at Chapman Hills Elementary School in Orange, California, and daughter of Ms. Colleen Mangali, President, California School Employees Association (CSEA) Chapter 888.

1.3 Approval of Additions or Corrections to Agenda

It was moved by Ms. Barrios and seconded by Ms. Weber to approve an addendum for Item 6.2 (Classified Personnel). The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

1.4 Recognition of Students

The board recognized Ms. Jessica Padilla, student at Santa Ana College, and Mr. Edward Valenzuela, student at Santiago Canyon College, for their scholastic achievements, leadership, and service to the campus community and the Rancho Santiago Community College District.

1.5 Recognition of Community Members

The board recognized Mr. Rudy Diaz and Mr. Jose Rea, community members, for their community contributions and service to the Rancho Santiago Community College District.

1.6 Public Comment

Ms. Catherine Candela, Ms. Colleen Mangali, and Mr. Matt Phutisatayakul spoke regarding equal compensation and benefits for members of CSEA Chapter 888.

Mr. Mark Smith asked if community forums would be conducted by the candidates for chancellor.

1.7 Approval of Minutes

It was moved by Ms. Alvarez and seconded by Ms. Mendoza to approve the minutes of the meeting held April 16, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

1.8 Approval of Consent Calendar

It was moved by Mr. Labrado and seconded by Ms. Alvarez to approve the recommended action on the following items (as indicated by an asterisk on the agenda) on the Consent Calendar. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

3.1 Approval of Proposed Revisions for 2019-2020 Santa Ana College (SAC) Catalog Addendum

The board approved the proposed revisions for the 2019-2020 SAC catalog addendum.

3.2 Confirmation of Santa Ana College Associate Degrees and Certificates for Fall 2018

The board confirmed the list of recipients of SAC associate degrees and certificates for Fall 2018 as presented.

3.3 Confirmation of Santiago Canyon College (SCC) Associate Degrees and Certificates for Fall 2018

The board confirmed the list of recipients of SCC associate degrees and certificates for Fall 2018 as presented.

3.4 Approval of Memorandum of Understanding (MOU) with Foothill-De Anza Community College District

The board approved the MOU with Foothill-De Anza Community College District as presented.

3.5 Approval of Memorandum of Understanding between Rowland Water District and Rancho Santiago Community College District

The board approved the non-binding MOU with the Rowland Water District.

1.8 Approval of Consent Calendar (cont.)

4.1 Approval of Payment of Bills

The board approved payment of bills as submitted.

4.2 Approval of Budget Increases/Decreases and Budget Transfers

The board approved budget increases, decreases and transfers from March 26, 2019, to April 16, 2019.

4.4 Approval of Quarterly Financial Status Report (CCFS-311Q) for Period Ended March 31, 2019

The board approved the CCFS-311Q for the period ended March 31, 2019, as presented.

4.6 Approval of Lease Agreement between RSCCD and Congressman Jose Luis “Lou” Correa at District Office, 2323 N. Broadway, Suite 319, Santa Ana, California

The board approved the lease agreement between RSCCD and Congressman Correa as presented.

4.7 Approval of Agreement with P2S Inc. for Door Access Control System at District Operations Center

The board approved the agreement with P2S Inc. for the door access control system at the District Operations Center as presented.

4.8 Approval of Amendment to Agreement with Cumming Construction Management, Inc. for Planning and Project Management Services

The board approved the amendment to the agreement with Cumming Construction Management, Inc. for planning and project management services as presented.

4.9 Approval of Amendment to Agreement with Morrissey Associates, Inc. for Architectural Services for Emergency Blue Phone and Americans with Disabilities Act (ADA) Path of Travel Upgrade Project at Various Sites

The board approved the amendment to the agreement with Morrissey Associates, Inc. for architectural services for the emergency blue phone and ADA path of travel upgrade project at various sites as presented.

4.10 Approval of Amendment to Agreement with Twining, Inc. for Materials Testing and Special Inspection Services for Science Center at Santa Ana College

The board approved the amendment with Twining, Inc. for materials testing and special inspection services for the Science Center at SAC as presented.

4.11 Approval of Change Order #1 for Patriot Contracting and Engineering, Inc. for Bid #1337 for Building H Window Replacement at Santa Ana College

The board approved change order #1 for Patriot Contracting and Engineering, Inc. for Bid #1337 for Building H window replacement at SAC as presented.

1.8 Approval of Consent Calendar (cont.)

4.12 Acceptance of Completion of Bid #1337 for Building H Window Replacement at Santa Ana College and Approval of Recording a Notice of Completion

The board accepted the project as complete and approved filing a Notice of Completion with the County as presented.

4.13 Approval of Agreement with LSA Associates, Inc. for Traffic/Circulation Analysis for Campus Entrance Improvements at Santiago Canyon College

The board approved the agreement with LSA Associates, Inc. for traffic/circulation analysis for campus entrance improvements at SCC as presented.

4.14 Approval of Amendment to Contract with Class Leasing LLC

The board approved the amendment to the contract with Class Leasing LLC for the purchase and installation of Division of the State Architect (DSA) approved portable building, accessories and related installation supplies as presented.

4.15 Approval of California Multiple Award Schedule (CMAS), Contract #3-12-70-2247E to Carahsoft Technology Corporation

The board approved the use of CMAS Contract #3-12-70-2247E awarded to Carahsoft Technology Corporation, including renewals, future addendums, supplements and extensions as presented.

4.16 Approval of Foundation for California Community Colleges (FCCC) Administrative Services Agreement #CB-278-19 to Utelogy Corporation

The board approved the use of the FCCC Administrative Services Agreement #CB-278-19 and in association with the Los Angeles Community College District Master Agreement #40414 including renewals, supplements and extensions on an as needed basis awarded to Utelogy Corporation as presented.

4.17 Approval of Vendor Name Change

The board approved the name change request from SADA Systems to Core BTS, Inc. as presented.

4.18 Approval of Disposal of Surplus Vehicles

The board approved declaring two District-owned vehicles as surplus property and utilizing Ken Porter Auctions to conduct an auction as presented.

4.19 Approval of Purchase Orders

The board approved the purchase order listing for the period February 24, 2019, through March 23, 2019.

1.8 Approval of Consent Calendar (cont.)

5.1 Approval of Resource Development Items

The board approved budgets, accepted grants, and authorized the Vice Chancellor of Business Operations/Fiscal Services or his designee to enter into related contractual agreements on behalf of the district for the following:

- Early Head Start – Year 5 (District) - *Augmentation* \$32,939
- Veteran Resource Center Ongoing Funding (SAC & SCC) \$77,998

5.2 Approval of Sub-Agreement between RSCCD and Victor Valley Community College District to Award the 2018-2019 Deputy Sector Navigator Grant to Host District in State of California

The board approved of the sub-agreement and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into a related contractual agreement on behalf of the district.

5.3 Approval of Sub-Agreements between RSCCD and Butte-Glenn, Cabrillo, Riverside, Santa Barbara, and State Center Community College Districts and Foundation for Grossmont-Cuyamaca Colleges for K12 Strong Workforce Program Initiative

The board approved the sub-agreements and authorized the Vice Chancellor, Business Operations/Fiscal Services or his designee to sign and enter into related contractual agreements on behalf of the district.

Mr. Hanna asked that future agendas include an item for board members to be able to close the meeting in honor or memory of someone. He asked that the board meeting be adjourned in honor of Ms. Lori Gilbert-Kaye, of Poway, who died while shielding Rabbi Yisroel Goldstein from gunfire during a shooting at Chabad of Poway synagogue on April 27, 2019.

1.9 Public Hearing – Continuing Education Faculty Association (CEFA) Initial Bargaining Proposal to Rancho Santiago Community College District

There were no public comments.

**2.0 INFORMATIONAL ITEMS AND ORAL REPORTS**

2.1 Report from the Chancellor

Dr. Raúl Rodríguez, Chancellor, provided a report to the board.

2.2 Reports from College Presidents

Dr. Linda Rose, President, Santa Ana College, provided a report to the board.

There was no representation from Santiago Canyon College.

NOTE: At the April 24, 2017, board meeting Ms. Barrios asked that the enrollment reports presented by the college presidents be attached to the minutes.

2.3 Report from Student Trustee

Ms. Weber provided a report to the board.

2.4 Reports from Student Presidents

Ms. Brianna Ceja, Student President, Santa Ana College, provided a report to the board.

There was no representation from Santiago Canyon College.

2.5 Report from Classified Representative

There was no representation from classified staff.

2.6 Reports from Academic Senate Presidents

The following academic senate representatives provided reports to the board:

Mr. Michael DeCarbo, Academic Senate President, Santiago Canyon College  
Ms. Monica Zarske, Academic Senate President, Santa Ana College

**3.0 INSTRUCTION**

Items 3.1 through 3.5 were approved as part of Item 1.8 (Consent Calendar).

3.6 Approval of Santa Ana College Vision for Success Local Goals, 2019-2022

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve SAC's Vision for Success local goals for 2019-2022. A presentation for Item 3.6 (SAC) and Item 3.7 (SCC) was made by Ms. Marilyn Flores, Dr. Jeffrey Lamb, Ms. Janice Love, Ms. Nga Pham, and Mr. Aaron Voelcker regarding the background, process, timeline, metrics, and goals. Discussion ensued. Board members received clarification on items related to the Vision for Success local goals for SAC and SCC by the presenters. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

3.7 Approval of Santiago Canyon College Vision for Success Local Goals, 2019-2022

It was moved by Mr. Labrado and seconded by Mr. Hernandez to approve SCC's Vision for Success local goals for 2019-2022. A presentation for Item 3.6 (SAC) and Item 3.7 (SCC) was made by Ms. Marilyn Flores, Dr. Jeffrey Lamb, Ms. Janice Love, Ms. Nga Pham, and Mr. Aaron Voelcker regarding the background, process, timeline, metrics, and goals. Discussion ensued. Board members received clarification on items related to the Vision for Success local goals for SAC and SCC by the presenters. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber's advisory vote was aye.

#### **4.0 BUSINESS OPERATIONS/FISCAL SERVICES**

Items 4.1, 4.2, 4.4, and 4.6 through 4.19 were approved as part of Item 1.8 (Consent Calendar).

##### **4.3 Adoption of Resolution No. 19-07 Regarding Expenditure Transfers to Permit Payment of Obligations**

It was moved by Mr. Labrado and seconded by Mr. Hernandez to adopt Resolution No. 19-07 regarding expenditure transfers as presented. The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

##### **4.5 Quarterly Investment Report as of March 31, 2019**

The quarterly investment report as of March 31, 2019, was presented as information.

#### **5.0 GENERAL**

Items 5.1, 5.2, and 5.3 were approved as part of Item 1.8 (Consent Calendar).

##### **5.4 Approval of Privileges for Student Trustee**

It was moved by Ms. Alvarez and seconded by Ms. Mendoza to approve the following privileges for the student trustee:

- The privilege to make and second motions;
- The privilege to attend closed sessions on matters relating to student discipline;
- The privilege to receive the same compensation for meeting attendance and the amount of that compensation, up to the amount prescribed by Education Code Section 72425;
- The privilege to serve a term commencing on May 15;
- The privilege to serve on board committees.

The motion carried with the following vote: Aye – Ms. Alvarez, Ms. Barrios, Mr. Hanna, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough. Student Trustee Weber’s advisory vote was aye.

##### **5.5 Board Member Comments**

Ms. Weber indicated she has benefitted from the child care services that CSEA Chapter 888 members have provided.

Ms. Weber expressed appreciation for staff that have worked on the Vision for Success local goals and Guided Pathways program.

### 5.5 Board Member Comments (cont.)

Ms. Alvarez indicated she is looking forward to the upcoming commencements and end-of-year activities.

Mr. Hernandez congratulated SCC's Lady Hawks on advancing to the State playoffs and SAC track & field student Octavio Moreno who broke his own personal record to become the first SAC Orange Empire Conference Champion in the 400 meter hurdles since 2006.

### **RECESS TO CLOSED SESSION**

The board convened into closed session at 6:46 p.m. to consider the following items:

1. Public Employment (pursuant to Government Code Section 54957[b][1])
  - a. Full-time Faculty
  - b. Part-time Faculty
  - c. Classified Staff
  - d. Student Workers
  - e. Professional Experts
  - f. Educational Administrator Appointments
    - (1) Dean
2. Conference with Legal Counsel: Anticipated/Potential Litigation (pursuant to Government Code Section 54956.9[b]-[c]) (3 cases)
3. Conference with Labor Negotiator (pursuant to Government Code Section 54957.6)  
Agency Negotiator: Tracie Green, Vice Chancellor, Human Resources  
Employee Organizations: Faculty Association of Rancho Santiago Community College District  
California School Employees Association, Chapter 579  
California School Employees Association, Chapter 888  
Continuing Education Faculty Association  
Unrepresented Management Employees
4. Public Employment: Chancellor (pursuant to Government Code Section 54957)
5. Public Employee Discipline/Dismissal/Release (pursuant to Government Code Section 54957[b][1])

Ms. Barrios and Ms. Weber left the meeting at this time.

### **RECONVENE**

The board reconvened at 8:09 p.m.

Mr. Hanna did not return to the meeting although he was in the building.



### Closed Session Report

Mr. Hernandez reported during closed session the board discussed public employment, anticipated/potential litigation, public employee discipline/dismissal/release, and labor negotiations; and took no reportable action.

### Public Comment

There were no public comments.

## **6.0 HUMAN RESOURCES**

### **6.1 Management/Academic Personnel**

It was moved by Mr. Labrado and seconded by Ms. Mendoza to approve the following action on the management/academic personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve Appointments
- Approve Short-term Assignments
- Approve Changes in Title
- Ratify Resignations/Retirements
- Approve 2019-2020 Sabbatical Leaves
- Approve 2018-2019 Contract Extension Days
- Approve Beyond Contract/Overload Stipends
- Approve Part-time/Hourly New Hires/Rehires
- Approve Non-paid Intern Services

### **6.2 Classified Personnel**

It was moved by Mr. Labrado and seconded by Ms. Mendoza to approve the following action on the classified personnel docket. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

- Approve New Appointments
- Approve Out of Class Assignments
- Approve Changes in Position
- Approve Professional Growth Increments
- Approve Temporary to Hourly Ongoing Assignments
- Approve Additional Hours for Ongoing Assignment
- Approve Substitute Assignments
- Approve Miscellaneous Positions
- Approve Instructional Associates/Associate Assistants
- Approve Student Assistant Lists

6.3 Presentation of Rancho Santiago Community College District Initial Bargaining Proposal to Continuing Education Faculty Association (CEFA) Action

It was moved by Mr. Labrado and seconded by Ms. Mendoza to have the board receive and file the district's initial bargaining proposal to CEFA and schedule a public hearing for May 13, 2019. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

6.4 Adoption of Rancho Santiago Community College District's Initial Bargaining Proposal to Faculty Association of Rancho Santiago Community College District (FARSCCD)

It was moved by Mr. Labrado and seconded by Ms. Mendoza to adopt the district's initial bargaining proposal to FARSCCD. The motion carried with the following vote: Aye – Ms. Alvarez, Mr. Hernandez, Mr. Labrado, Ms. Mendoza, and Mr. Yarbrough.

7.0 ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on May 13, 2019.

There being no further business, Mr. Yarbrough declared the meeting adjourned at 8:10 p.m. in honor of Ms. Lori Gilbert-Kaye, of Poway, who died while shielding Rabbi Yisroel Goldstein from gunfire during a shooting at Chabad of Poway synagogue on April 27, 2019.

Respectfully submitted,

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Raúl Rodríguez, Ph.D.  
Chancellor

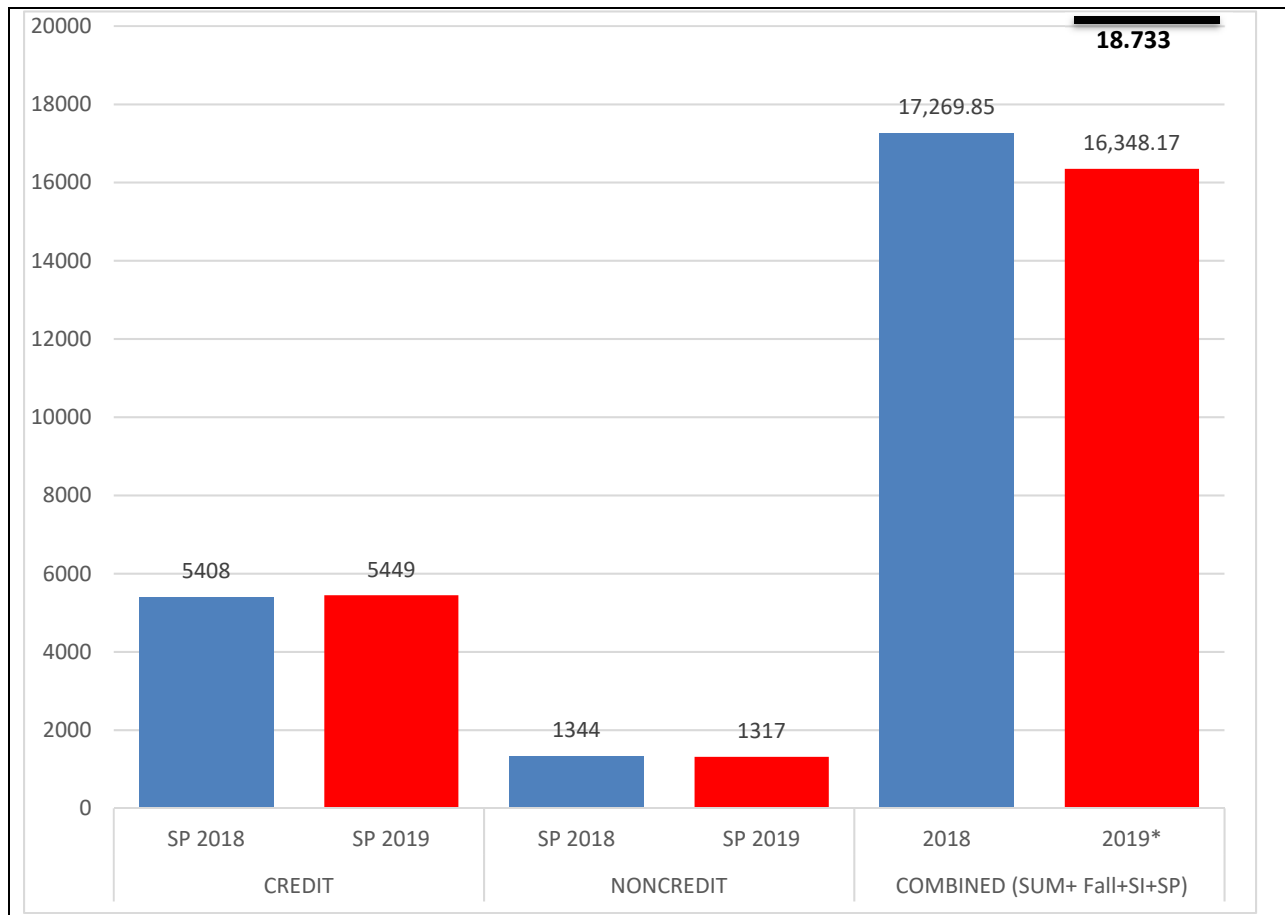
Approved: \_\_\_\_\_  
Clerk of the Board

Minutes approved: May 13, 2019



## SAC 2018/2019 Spring Enrollment Report

Date: 04/25/19



### FTES Target

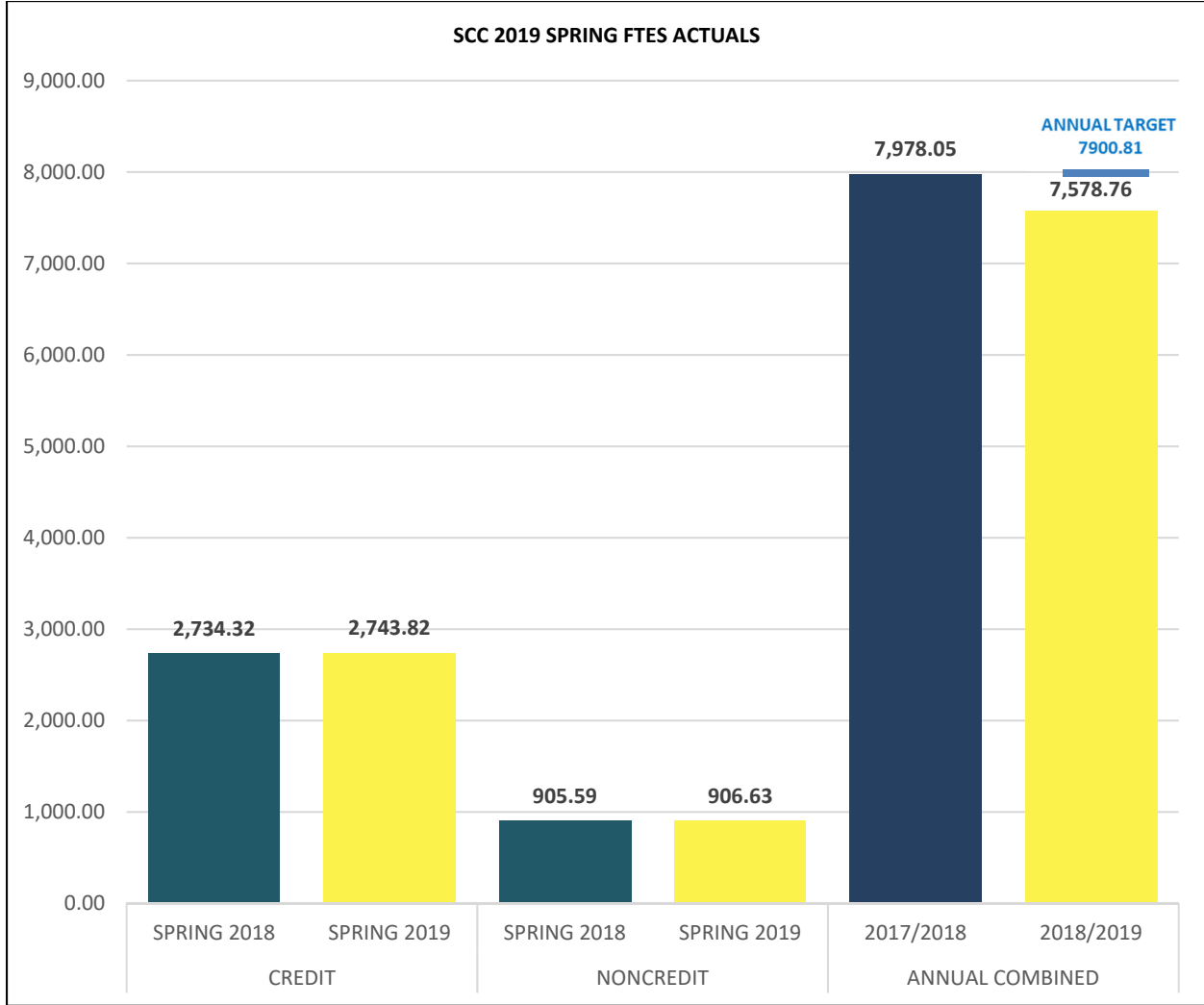
Terms	2018/2019	DIFF	PCT
Credit SP Target	6721.00		
Credit SP Projection	6721.00	0.00	0%
Noncredit SP Target	2221.00		
Noncredit SP Projection	2221.00	0.00	0%
Annual Target*	18773.00		
Annual Projection*	18773.00	0.00	0%

\* Accounts for summer shift of 942.24 FTES to the 17/18 year from 18/19 which reduces the combined total compared to last year



What happens here matters.

**SCC 2018/2019 ENROLLMENT REPORT**  
4/25/19



**FTES TARGETS**

TERMS	2018/2019	DIFF	PCT
Credit Spring Target	2795		
Credit Spring Projection	2810	15	1%
Credit Spring Intersession Target	269.81		
Credit Spring Intersession Projection	297	27.19	10%
Noncredit Spring Target	1152		
Noncredit Spring Projection	1112	-40	-3%
Annual Target*	7900.81		
Annual Projection*	7925.81	25	0%