

Title	1) Outcome to be assessed	2) Means of assessment and criteria of success	3) Summary of data collected	4) Analysis of data	5) Plan of action/what to do next
VBUS-261 Introduction to Databases using MS Access	<ol style="list-style-type: none"> 1. Upon successful completion of this course students will be able to create and edit a basic database and perform database searches and filters. 2. Describe the difference between a database & spreadsheet application, such as MS Excel and the benefits / limitations of each. 3. Upon successful completion of this course students will be able to create and format layouts and reports from a database. 	<ol style="list-style-type: none"> 1. To demonstrate proficiency, the student will: <ol style="list-style-type: none"> I. Develop, from scratch, a database comprising: <ol style="list-style-type: none"> a. Tables b. Queries c. Forms II. Save the database under a file name as directed by instructor to a USB flash drive 2. To demonstrate proficiency, the student will: <ol style="list-style-type: none"> I. Open the database created in the previous assessment (Outcome 1) and revise data as instructed II. Format the database by adding color to specific columns & rows III. Sort list in ascending order as instructed IV. Submit a hardcopy or electronic file (Access) of several records and screen images which demonstrate the proper management of a database and include: <ol style="list-style-type: none"> a. Data entry technique b. Formatting c. Screen design d. Searching & sorting 3. To demonstrate proficiency, the student will: <ol style="list-style-type: none"> I. Modify existing layout II. Revise formatting as directed by instructor III. Save the database under a new file name as directed by instructor to a USB flash drive 	<p>Spring 2013</p> <p>P = Student has passed each SLO with a grade of 70% or better.</p> <p>3 SLOs combined students assessed; passed</p> <p>The department collected the assessment data from scantron assessment sheets in an attempt to measure each SLO with its own assessment. However, the data wasn't consistently formatted for it to be successfully scanned. This resulted in the data being aggregated as indicated above.</p> <p>The department is developing Excel templates to simplify the assessment data gathering process.</p> <p>In addition, the department has developed a Wiki to gather and track all curriculum data, including SLO assessment data.</p>	<p>Spring 2013</p> <p>42% passing rate</p> <p>The previous year no grades were posted for this course for comparison purposes.</p>	<p>The faculty will continue to ensure the student assessments reflect industry standards skills required for employability.</p>