

	A	B	C	D	E	F
1	Spring 2012 SLO Assessments (For Spring 2012 Report)					
2	Title	1) Outcome to be assessed	2) Means of assessment and criteria of success	3) Summary of data collected	4) Analysis of data	5) Plan of action/what to do next
13	VBUS-117 Introduction to Document Processing using Adobe Acrobat	<p>1. The student will be able to create an Adobe Acrobat (PDF) from any printable file.</p> <p>2. The student will be able to create an interactive PDF form with form fields to be filled in by the user of form.</p> <p>3. The student will be able to create an interactive PDF file with multimedia components and hyperlinks.</p> <p>4. The student will be able to properly prepare a PDF file for various target outputs (e.g., web/email, desktop printing, press-ready printing).</p>	<p>•Submit an electronic file (PDF format) of an interactive form created from a source document of the student's choice which should include at least 2 different multimedia components, and 2 hyperlinks.</p>	<p><u>Spring 2012</u></p> <p>4 SLOs combined 34 students assessed; 31 passed</p>	<p>Spring 2012</p> <p>91% passing rate</p>	<p>Performance met/exceeded expectations; we will continue as usual.</p>