

Position**Earth Science/Geology Instructors #AC15-0463**

The Science, Mathematics & Health Sciences Division at Santa Ana College wishes to develop a pool of qualified applicants for part-time and substitute teaching opportunities in this discipline.

**Salary**

Lecture Hourly Rate \$54.08 - \$62.60

Benefits

Paid sick days are earned in accordance with the FARSCCD contract (excludes substitutes).

Starting Date: As needed.

Deadline to Apply: Thursday, September 10, 2015, 5:00 pm

Responsibilities

Teach all assigned classes, which may include evening or off-campus assignments unless excused according to Board Policy provisions. Maintain accurate records of student enrollment, attendance, and academic progress. Assist in maintaining course outline for each assigned course. Be familiar with and observe the administrative regulations as they appear in the Faculty Handbook (flex calendar obligations, course overviews, etc.). Participate in department committees and activities. Opportunity to teach classes across the curriculum.

Requirements

Minimum Qualifications (Applicants must meet one of the following):

- Possess from an accredited institution: A master's degree in geology, geophysics, earth sciences, meteorology, oceanography, or paleontology OR bachelor's degree in geology AND master's degree in geography, physics, or geochemistry, OR
- Possess a valid California Community College credential authorizing service in the discipline, OR
- The equivalent (applicants who do not meet the above minimum qualifications must complete the Equivalencies Section in the application form and provide conclusive evidence of such).

Desirable Qualifications

- Experience in teaching students from diverse ethnic and cultural backgrounds and widely varying levels of proficiency preferred.
- A working knowledge of and experience with student learning outcomes and assessment.

Selection Criteria**Application Screening**

In addition to the requirements and responsibilities listed, the following criteria will be considered in selecting candidates for interviews:

- Educational experience - breadth and depth
- Work experience - breadth and depth
- Demonstrated leadership capabilities
- Curriculum development
- Program development
- Community involvement
- Demonstrated experience in working with a diverse socioeconomic community
- Credentials or minimum qualifications authorizing service in other areas of need
- Demonstrated ability to work cooperatively with others
- Bilingual ability (if needed)

Based upon the information presented on the application materials, a limited number of candidates with qualifications most pertinent to the position will be invited to participate in the selection process, which may include a written test and oral interview.

Interview

Applicants selected for an interview may be required to take additional tests or assessments and will be notified of such prior to the date of the interview. During the oral session, those selected for interviews, in addition to the above, may be evaluated on the following factors:

- Oral communication skills
- Presentation
- Problem solving skills
- Successful teaching, problem solving or performance demonstration
- Writing skills/demonstration

Applicants are requested to provide thorough yet concise information on their related experience to ensure correct evaluation of their qualifications. A predetermined set of questions will be asked during all interviews. Evaluation criteria will be applied consistently to all applicants.

Method of Application

For consideration in the selection process, interested persons must complete the online district academic application by the specified closing date for the position at www.rscgd.edu. All materials must be submitted online. A computer which can only access RSCGD employment website and scanner to upload materials/documents (no USB) are available at the Human Resources Department, 2323 North Broadway, Santa Ana, California, 92706, between the hours of 8:00 a.m. and 5:00 p.m., Monday - Friday.

Please upload the following application materials in the appropriate boxes with your online application by the closing date:

- Resume (Required)
- Unofficial transcripts, showing that the minimum qualifications are met (Required)
- Any additional supplemental materials (Optional)

Pre-Employment Requirements

Candidates selected for employment will be required to provide current verification of a negative TB test or chest x-ray, complete the district's fingerprinting process, and bring proof of their legal right to work in the United States. Cost of TB testing, fingerprinting and the fee for criminal record check will be paid for by the candidates.

The District is an equal opportunity employer and does not discriminate against any employee or applicant for employment because of race, sex, color, age, religion, national origin, disability, marital status, Vietnam-era veteran status or sexual orientation.

The District will make reasonable accommodations for applicants with disabilities. Applicant should contact the Human Resources Office for assistance.

Post: Thursday, August 13, 2015