



Full-time students (Summer) = 6 units
 Part-time students (Summer) = Less than 6 units

Residency

All students are classified as either a resident of the State of California or non-resident when applying for admission. "Residents" are students who have residence in the state for more than one year before the initiation of a semester or term (EC 68017), based on the "Residency Determination Date" which is the day immediately preceding the opening of instruction (applies to U.S. citizens, permanent residents, and persons holding certain visas that allow for residence). "Non-residents" are students who have not established residence in the State of California for one year as of the residency determination date.

- Persons who are 18 years of age or older (adults) establish residency in accordance with EC 68017 above. Adult residency begins after the 18th birthday.
- Persons who are under 18 years of age (minors) establish residence in accordance with above "resident" definition and the following:
 - Married minors may establish their own residence.
 - The residence of the parent with whom an unmarried minor child maintains a place of abode is the residence of the unmarried minor child. When the minor lives with neither parent, residence is that of the parent with whom the minor last resided. The minor may establish residence when both parents are deceased and a legal guardian has not been appointed.
 - The residency of unmarried minors who have a parent living cannot be changed by their own acts, appointment of legal guardians, or relinquishment of a parent's right of control (EC 68062).
- Exceptions apply under certain conditions to active members of the military.
- Specific residency problems will be answered by the Admissions and Records Office.
- Non-Citizen Students: Students with a "permanent resident" visa, refugee status, or amnesty approval may establish residency in accordance with

above discussion. All visas must be examined by the college to determine residency status.

International Student Admissions

SCC now hosts international students who enter the country on F-1 student visas. Foreign students should contact the International Student Office for application forms and instructions. Applications for fall are accepted beginning July 1 and spring applications begin on November 1. A \$25 application fee is required along with the application form. For more information, call 714-628-5050.

Admission Policy of International Students on F-1 Visa Status:

- The international student must submit a complete, official academic transcript of all high school and previous college work attempted. Transcripts must be officially translated into English, bear the school seal, and be signed by the registrar or another appropriate official. Applicants are considered for admission only if their course grades are above average (C+ or higher).
- International students must have sufficient knowledge of English to enable them to profit from instruction at the college level. Adequacy of English proficiency is determined by a satisfactory score (450+) on the Test of English as a Foreign Language (TOEFL), administered worldwide by the Educational Testing Service, Box 899, Princeton, New Jersey 05840.
- International students must be at least 18 years of age unless they are graduates of an accredited United States high school.
- Students on the F-1 Visa must present evidence that they have financial resources to defray costs during the period of attendance at the college. In addition to the regular student fees, approximate annual costs for a student enrolled in 12 units each semester are as follows: non-resident tuition fee – non-resident tuition for the fall 2015 semester is \$240 per unit + \$46 enrollment per unit = \$286 per unit for international students. Health insurance costs \$1,500 per year. For living expenses and other costs, such as books, visit the college website at www.sccollege.edu. All tuition, fees, and expenses are subject to change with new state legislation.
- International student applicants must be in good physical health as certified by a

licensed physician on the form provided by the college. Measles and poliomyelitis immunization must be completed. The physical examination by a physician must include a chest x-ray report and indicate that students have no contagious disease.

- Proof of health insurance is required prior to registration. The college accepts no responsibility for medical expenses incurred by international students.
- Santiago Canyon College does not provide housing for students; however, placement with an American Host Family is available upon request. A listing of apartments will be made available to all new students and assistance with locating housing will be provided.

Fees and Expenses/ Drop for Non-Payment

Drop for Non-payment Policy: Enrollment fees must be paid in full within 3 days of registration (including weekends and holidays) or all classes will be dropped and released to other students. The day you register is counted as day 1.

- All students are required to pay enrollment fees of \$46 per unit within 3 days of registration.

If classes are not paid within that time, the student will be dropped from all classes and will have to re-register.

In addition to the 3-day non-payment drop policy, there is a final outstanding balance drop date. All fees must be paid in full by the Friday before the start of the semester. No balance will be carried over into the start of the semester. It is the student's responsibility to drop by the refund deadline to avoid any fees for late adds.

- A health fee of \$19 per semester (\$15 for summer session) is charged to all students whether or not they choose to use health services. Health Fee Exemptions (Education Code 76355): (1) Any student who depends exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization, provided that the student presents documentary evidence of an affiliation with such a bona fide religious sect, denomination, or organization. (2) Any student enrolled in an approved Apprenticeship Program. A request for an exemption



may be filed at the Admissions & Records Office.

3. Parking Permits are \$20 for fee waiver students and \$30 for all other students. All mandatory fees must be paid in order to purchase parking. A permit is required to park on campus at SAC and SCC only. Only one permit is necessary for students who attend both colleges. Motorcycles are exempt in designated parking areas.
4. A Student Service fee of \$7.50 is payable at registration for classes. The fee includes \$2.50 for a Photo ID for college services: (1) Library, Student and Instructional Services; and (2) \$5 for college activities. Photo ID and semester validation is available at Santiago Canyon College. These services and fees are optional.
5. The Santiago Canyon College Student Representation Fee of \$1 is charged per semester. The \$1 mandatory fee (Education Code 76060.5) is used by the Associated Student Government to represent the view of students with governmental agencies.

Non-Resident Tuition

Non-resident Tuition: \$240 per unit in addition to the per enrollment fee for out-of-state residents and for students who are a citizen of a foreign country. Refer residency questions to the Admissions Office.

Visa, MasterCard, Discover and American Express are accepted for all fees.

All tuition, fees, and expenses are subject to change with new state legislation.

Refund of Tuition and Enrollment Fees

Students are eligible for full refunds of fees provided they have officially dropped from classes prior to the refund deadline or their classes have been cancelled by the college. There is no refund for classes added after the refund deadline date. (See current WebAdvisor schedule for refund deadline)

Refunds are based upon the date the student withdraws from the course online.

No refund will be processed until assurance has been given that any check in payment for tuition has been cleared.

Enrollment Fee refunds are granted in accordance with established provisions of the community college education code. Contact the Cashier's Office or refer to the current class schedule for details of the refund policy and procedures.

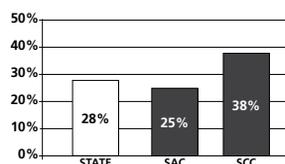
There is no refund for variable units not completed.

RSCCD Rates of Student Progress Student Right-To-Know Act

The rates below are placed here in accordance with the federally mandated Student Right-To-Know Act.

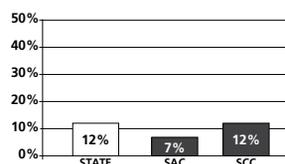
Of the degree, certificate or transfer seeking first-time, full-time freshmen who entered RSCCD colleges in Fall 2011, the "completion rate" represents those students who earned an Associates Degree, Certificate of Achievement, or 60 UC/CSU transferable credits within three years.

2011 COHORT COMPLETION RATE



The "transfer rate" represents non-completer students who transferred to any other two- or four-year institution within three years.

2011 COHORT TRANSFER RATE



These rates do not represent the success rates of the entire student population at RSCCD colleges nor do they account for student outcomes occurring after this three-year tracking period.

Registered Sex Offender Information

Current information concerning registered sex offenders can be obtained by going to: www.meganslaw.com.

"Sex offenders are required to register with the police in the jurisdiction in which they reside and if attending institutions of higher learning in a different jurisdiction, they must register with local police for that area. Sex offenders who may be required to register should do so at the Orange Police Department if attending Santiago Canyon College."

Right To File a Complaint Regarding the Student Success and Support Program (SSSP)

Any student who feels that she/he has experienced discrimination in any SSSP core service (assessment, orientation, or counseling/advisement) may file a complaint with the SSSP Coordinator by calling 714-628-4775.

Right To Review and Challenge Records

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 30 days of the day the college receives a request for access.

Students should submit to the Registrar, or Associate Dean of Admissions, written requests that identify the record(s) they wish to inspect. The College official will make arrangements for access and notify the student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the student believes is inaccurate.

Students may ask the college to amend a record that they believe is inaccurate. They should write the college official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate.

If the college decides not to amend the record as requested by the student, the college will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person