



RANCHO SANTIAGO
Community College District

*Building the Future through
Quality Education*


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Fiscal Services Department

Fiscal Services

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BUSINESS OPERATIONS

DEPARTMENTS

- **Accounts Payable**
- **Business Operations**
- **Budget**
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- **Purchasing**
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RESOURCES

- **Committees**
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The primary mission of the Fiscal Services Department is to efficiently and effectively serve as the financial center for the District's fiscal operations while providing excellent service to our various "customers". Our main functions include budgeting, accounting, accounts payable, payroll, and Datatel project management. In conjunction with the colleges, the Fiscal Services Department coordinates the annual budgetary process which establishes the expenditure levels for the expected revenues, manages general fund and other special funds, properly records actual revenues and expenditures, assures the timely payment of district obligations for the payment of wages and salaries to staff and outside contractors and vendors, provides reports for monitoring budget and expense performance, and complies with external reporting requirements.

Key Contacts

Name	Position	Phone No.	Email
Adam O'Connor	Asst. Vice Chancellor Fiscal Services	(714) 480-7321	✉
Richard Kudlik	Manager, Fiscal Services	(714) 480-7349	✉
Gina Huegli	Budget Analyst	(714) 480-7324	✉
Thao Nguyen	Budget Analyst	(714) 480-7323	✉
Ruby Morillos	Accounting Manager / Accounts Payable	(714) 480-7352	✉
Diane Kincheloe	Accounting Manager / Payroll	(714) 480-7520	✉

Sheena Tran	Internal Audit Manager	(714) 480-7588	
Esmeralda Torres	Account Clerk	(714) 480-7321	

The following audit reports are currently available:

- [2013-14 Rancho Santiago Community College District](#)
- [2013-14 Rancho Santiago Community College District Foundation](#)
- [2013-14 Santa Ana College Foundation](#)
- [2013-14 Santiago Canyon College Foundation](#)

[Prior Year Audit Reports](#)

Other reports currently available:

- [2014-15 Annual Financial & Budget Report \(CCFS-311\)](#)
- [2013-14 Annual Financial & Budget Report \(CCFS-311\)](#)

[Prior Year Annual Financial & Budget Reports](#)

- [2014-15 Apportionment Attendance Report \(CCFS-320 & 321\)](#)
- [2013-14 Revised Apportionment Attendance Report \(CCFS-320\)](#)
- [2013-14 Apportionment Attendance Report \(CCFS-320&321\)](#)

[Prior Year Apportionment Attendance Reports](#)

[Actuarial Studies of Retiree Health Liabilities](#)