

DISTANCE EDUCATION PROGRAM COMMITTEE (DEPC)

Approved by College Council 7-14-15

Mission

The mission of the Santiago Canyon College Distance Education Program Committee (DEPC) is to steer the Distance Education Program and work with the Distance Education Coordinator to establish standards, procedures, and policies that contribute to the quality and growth of the program.

Responsibilities

- Assist the Coordinator in reviewing, creating, and revising distance education standards, procedures, and policies.
- Assist the Coordinator in reviewing and setting program goals/objectives
- Assist the Coordinator in promoting and publicizing the Distance Education Program
- Evaluate evolving trends in distance education and construct recommendations for integrating effective practices into standards, policies, and/or procedures.
- Review and make recommendations for program pathways (degrees, certificates, course offerings) as compiled by academic divisions
- Review, make recommendations, and approve Distance Education Addendums before submission to the Curriculum and Instruction Council for approval
- Review and revise expected learning outcomes for the online teaching certificate program
- Assist with Distance Education website content and design
- Create and maintain an online teaching community

Co-chairs

The Distance Education Coordinator and Vice President, Academic Affairs or designee will serve as co-chairs.

Membership

Faculty DEPC members will be selected to adequately represent the faculty at large. Members will have one live or online synchronous meeting per semester and asynchronous conversations/meetings throughout the year.

Membership will include the following members:

- Distance Education Program Coordinator (Co-Chair)
- Vice President, Academic Affairs or designee (Co-Chair)
- 1 Faculty member from each Division. (5)
- 1 At-large Faculty member
- 1 Student Services Project Manager
- 1 Classified representative (Student Services)
- 1 Student representative