

Santiago Canyon College - College Council

MINUTES

September 27, 2016, 1:30 p.m., E-107

Administrators: John Hernandez, Ruth Babeshoff, Marilyn Flores, Arleen Satele (absent), Jose Vargas (absent), Vacant Faculty: Michael DeCarbo, Corinna Evett, Joe Geissler, Rudy Frias (absent), Denise Salcido (substituting Rudy Frias)

Mary Mettler, Joyce Wagner, Melinda Womack (alt)

Classified: Zina Edwards (absent), Sheryl Martin, Karen McCoy, Vacant, Student: Esther Chian

Technology: Alfonso Oropeza EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 8-23-16	Approval		Motion to approve minutes as presented (Geissler/Womack) passed without dissent.
2. Educational Master Plan Goals: Roberta Tragarz and Aaron Voelcker	First Reading	The 2016-2022 Educational Master Plan goals were presented; the goals are a product of an internal scan of all program reviews and an environmental scan. All constituent groups have participated in the creation of the EMP.	Motion to move forward (Evett/Flores) passed without dissent.
3. Instructional Design Center (IDC) : Scott James	Information	<p>Scott discussed IDC is embedded in the educational masterplan. Involved looking for a collaborative and welcoming space where faculty can have a place for further growth in developing a rich curriculum. Scott wants an exciting marketing campaign.</p> <p>The proposed sight, the Academic Success Center, is underutilized and staff can be converted to serve in the IDC capacity. Scott asked if the constituent groups could be involved in IDC conversation.</p> <p>Mary expressed concerned for future coordinators of IDC and using faculty to manage center.</p> <p>Alfonso expressed IT needing information to be involved with obtaining computers and getting drop lines ready.</p>	Scott will present the IDC plan to various constituent groups impacted by the plan. Deadline: Purchasing needs to be completed by Dec. 2016.
OLD BUSINESS			
1. Annual Committee Evaluation	Michael DeCarbo	Discussion on three themes of evaluations: 1. Communication 2. Resources 3. Management of Committees. Sub-categories supporting themes: more faculty on committee, classify the members, update memberships, communications, communicate timely, develop process of communication, limited resources,	Send survey back to committees to solve problems and identify deficiency in the system. College Council members to come up with one question for survey and email to Michael.

		explore categorical funding, knowledge of budgetary item, committee overlap, different plans & initiatives at state level.	
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Marilyn Flores		Expecting accreditation letter in October for midterm report.	Review recommendations made by team.
2. Educational Master Plan Committee: Aaron Voelcker		A recommendation for the TIE (Technology for Institutional Effectiveness) Task Force to assist the IEPI Partnership Resource Team in spring 2017 has been approved by the EMPC and has been submitted to College Council Co-chairs for review. Additionally, the EMPC developed a recommendation for the PIE Committee to consider regarding the assessment of progress toward achieving stated institutional goals.	No further action.
3. Planning and Institutional Effectiveness: Michael DeCarbo		No report.	
4. Technology: Alfonso Oropeza		New task force created to implement canvas.	No further action.
5. Budget/Facilities/Safety: Arleen Satele		Absent.	
6. Curriculum and Instruction Council: Joyce Wagner		Discussed curriculum revisions. Will be reviewing pre-requisites; meeting with community services to discuss overlapping courses; enrollment management is discussing the impact of spring start dates of the instructional calendar. Departments will be asked to identify when courses needed for degrees will be offered.	No further action.
7. Student Success and Equity Committee: Ruth Babeshoff		Ruth discussed SCC and SAC working together for the future implementation of Common Assessment. A Student Equity website has been developed and will soon be available for viewing on the SCC website.	No further action.

PROGRAM UPDATES		
1. Associated Student Government: Esther Chian	Club rush was well attended. ASG leadership skills training will be on 9/30/16 and 10/7/16.	No further action.
2. Continuing Education: Jose Vargas	Absent.	
3. Classified Advisory Group: Zina Edwards	Sheryl mentioned Classified Hawks Advisory Group meeting on 10/6/16.	No further action.
4. Student Services: Ruth Babeshoff	Ruth reported Jennifer Coto and Joseph Alonzo are attending a coordinator and director training for SSSP & Student Equity. State is looking to integrate plans with BSI. Outreach teams are out recruiting at high schools, and actively promoting late start classes.	No further action.
5. Administrative Services: Arleen Satele	Absent.	
6. Academic Affairs: Marilyn Flores	Enrollment is approximately 144 FTES short of target. Late start classes are doing well. Recent bio-tech tour in U-84 has state of the art technology, which will meet industry standards. Integrated Learning Group kicked off with <i>V for Vendetta</i> film.	No further action.
7. Academic Senate: Michael DeCarbo	Michael talked about upcoming events: Professional Design Calendar, converting to Canvas, reviewing instructional calendar, Faculty excellence award winner Barry Resnick on Oct. 20.	No further action.
8. Interim President: John Hernandez	John provided a brief overview of last night's BOT meeting. Tiffany Gause was selected as new Equity Co-Coordinator.	No further action.

Next meeting: Tuesday, October 11, 2016, 1:30 p.m., E-107		
--	--	--

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)