

Santiago Canyon College - College Council

MINUTES

November 22, 2016, 1:30 p.m., E-107

Administrators: John Hernandez, Ruth Babeshoff, Marilyn Flores (absent), Arleen Satele, Jose Vargas, Vacant Faculty: Michael DeCarbo, Corinna Evett, Joe Geissler (absent), Rudy Frias, Mary Mettler, Joyce Wagner, Melinda Womack (absent) (alt)

Classified: Zina Edwards (absent), Sheryl Martin (absent), Karen McCoy (absent), Vacant, Student: Esther Chian

Technology: Alfonso Oropeza, EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 11-08-16	Approval		Motion to approve (Satele/Vargas)
2. District Technology Plan	First Reading	Michael discussed process for approval. Mentioned he likes plan; the senate resolution allows for SCC to make modifications to the plan as needed. Alfonso described the plan is made to be fluid. Michael suggested the need for future timelines so as to allow for approval throughout the process. John discussed having an electronic vote on December 6.	Motion to move to second (Mettler/Evett). Esther will send out an electronic vote to be cast no later than December 6, 2016. Results of the electronic-vote: <ul style="list-style-type: none"> • 9 yes • 1 abstain Motion to pass.
3. Recommendation for the Adoption of Canvas as Santiago Canyon College's Learning Management System	Second Reading	No discussions.	Motion to approve. Passed without dissent
4. Creation of a Joint Learning Management System Transition Task Force with Santa Ana College for the Blackboard to Canvas Conversion Process Handbook Description	Second Reading	No discussions.	Motion to approve. Passed without dissent
5. Affirmation of Merging the Facilities and Safety/Emergency Committees and Subsequent Changes to the Collegial Governance Handbook Description	Second Reading	Facilities and Safety.	Passed without dissent.

6. Affirmation of the Revisions to the Budget Committee Collegial Governance Handbook Description	Second Reading	No discussions.	Passed without dissent.
7. 2016 Student Success Scorecard Report	Information	The mandatory IEPI Goal Framework requires that each institution use, in part, Scorecard data to establish aspirational short and long-term goals. Aaron will continue the conversation with the PIE Committee and the Academic Senate to ensure IEPI goals are established by June 30, 2017.	No action.
8. Professional Development Calendar – Spring 2017	Information	Michael asked for consideration to move the calendar forward.	Motion to approve (Evet/Babeshoff). Passed without dissent.
OLD BUSINESS			
1. Annual Committee Evaluation		February 24, 2017 is the extension date for committees to complete surveys.	No further action.
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Marilyn Flores		Marilyn absent. Mary Mettler discussed the accreditation meeting held on Friday. Timelines, and deadlines were presented; the meeting was well attended.	No further action.
2. Educational Master Plan Committee: Aaron Voelcker		Aaron mentioned the responsible parties are working on completing the goal assessment draft in spring 2017.	No further action.

<p>3. Enrollment Management Committee/Curriculum and Instruction Council: Joyce Wagner</p> <p>4. Planning and Institutional Effectiveness: Michael DeCarbo</p> <p>5. Technology: Alfonso Oropeza</p> <p>6. Budget/Facilities/Safety: Arleen Satele</p> <p>7. Student Success and Equity Committee: Ruth Babeshoff</p>	<p>Committee looked at 330 courses and programs over the semester. Apprenticeship has about half the courses but no support staff. Pilot group for inventory at the state level; more information to come. No report for EMC.</p> <p>Continue to modify the rubric. Allocated the additional funds (approx. \$19,000) identified by the budget committee to the next ranked eligible items.</p> <p>Tech Committee went through resource lists; noting that many were computer replacements and will forward the recommendations to PIE. Alfonso met with the librarians to gather feedback on student wireless access issues; librarians will be able to report issues to helpdesk.</p> <p>Facilities committee prioritized lists and will forward recommendations to PIE. Arleen reviewed budget report, and construction on the parking lots.</p> <p>No report.</p>	<p>No further action.</p> <p>No further action.</p> <p>No further action.</p> <p>No further action.</p>
PROGRAM UPDATES		
<p>1. Associated Student Government: Esther Chian</p> <p>2. Continuing Education: Jose Vargas</p>	<p>1) Esther and five students attended Senate for California Community Colleges conference. 2) Treat for treat food drive concluded last week. 3) Esther mentioned she was sworn in last BOT meeting. 4) ASG Community Services Fundraiser was a success.</p> <p>Morning classes are a little flat at the Chapman site. Analysis on breakeven point for class size has been determined and will be used to inform future scheduling choices when cutting courses.</p>	<p>No further action.</p> <p>No further action.</p>

3. Classified Advisory Group: Zina Edwards	No report.	
4. Student Services: Ruth Babeshoff	1) Ruth acknowledges Esther Chian for her amazing work as ASG President and Student Trustee. 2) SS will hold high school counselor breakfast on 12/2. To date 120 counselors have registered. During the breakfast the art gallery will be open. 3) First Year Support Center is in place for distressed students from election. Counselors and staff will be available in a support center. AB540 website has been updated.	No further action.
5. Administrative Services: Arleen Satele	No report.	
6. Academic Affairs: Marilyn Flores	As reported by Interim President Hernandez, enrollment update is 4.37% below target. Spring intersession registration is looking good.	No further action (since Marilyn was absent).
7. Academic Senate: Michael DeCarbo	Dates: Dec 4, 5, 9, and 10 is Bah, Humbug! musical. IEPI task force – Continuing Ed faculty membership was amended to include or designee. Professor McClean from Water utility was at senate to discuss water program. Resolutions have come forth for approval. The tech plan will be in review.	No further action.
8. Interim President: John Hernandez	Women’s soccer is in 2 nd round of state playoffs. Congratulations to Dr. Binh Vu for a successful Season of Hope Holiday performance.	No further action.
Next meeting: Tuesday, February 14, 2017, 1:30 p.m., E-107	Motion to adjourn.	

Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)