Resolution F2016.6

Affirmation of Merging the Facilities and Safety/Emergency Committees and Subsequent Changes to the Collegial Governance Handbook Description

Moved: Professor Kubicka-Miller

Seconded: Professor Quimzon

Whereas, Both the Facilities and Safety/Emergency Committee have reviewed their roles and responsibilities; and

Whereas, Both committees recommend merging and changing the name to the Facilities, Safety & Emergency Committee; and

Whereas, The Academic Senate of Santiago Canyon College passed resolution S2016.1 Support for Merging the Facilities & Safety/Emergency Committees;

Resolved, That the Academic Senate of Santiago Canyon College Affirm the merging of the Facilities and Safety/Emergency Committees; and

Resolved, That the Academic Senate of Santiago Canyon College affirm the proposed revisions to the Facilities and Safety/Emergency Committee Governance Handbook Descriptions.

Date Presented: October 18, 2016
Date Passed: November 1, 2016
Mission

The Facilities & Safety Committee reviews and recommends safety issues, capital outlay projects and facility modifications, revises the college’s five-year facility plan for the district in context with the current Educational Master Plan, and makes recommendations on new facilities and facility modifications to the College Council.

Responsibilities

- Review the scheduling of safety drills, staff training, and provision of required safety/emergency equipment
- Review requests from departments for facilities space and make recommendations to the College Council for approval and implementation
- Review and update the five-year Facilities Master Plan annually and forward any recommendations for changes to College Council for approval
- Review the annual State Scheduled Maintenance Program and recommend changes if necessary
- Address general issues related to safety, emergency, custodial service, building maintenance, and utility usage.

Chairs

One faculty and Vice President of Administrative Services or designee will serve as co-chairs

Membership

6 Faculty

Vice President of Administrative Services or designee

4 Classified (appointed by CSEA)

2 Students

Vice President of Administrative Services (co-chair)

Faculty (co-chair)

1 Administrator

5 Faculty (one from Continuing Education)

4 classified (appointed by CSEA)

2 students (one non-voting member)
SAFETY/EMERGENCY COMMITTEE

Updated and approved by College Council 6-11-13

Mission

The Safety/Emergency Committee develops and maintains the College Safety Plan and Emergency Plan that coordinates with district, state, and federal mandates.

Responsibilities

- Coordinate with local, state, and federal agencies and keep current with city and county regulations
- Formulate and coordinate emergency responses and oversee the scheduling of safety drills, staff training, and provision of required safety/emergency equipment

Chair

Co-Chairs: One committee member and one faculty member

Membership

2 Administrators
4 Faculty
4 Classified
1 Student