**Enrollment Management Committee Meeting**  
**MINUTES**  
**October 21, 2015**  
**3:00-4:30 pm / H-209-5**

**Attendance:** Marilyn Flores, Leonor Aguilera, Debra Brooks, Lucy Carr-Rollitt, Esther Chain, Estella Cuellar, Rosi Enriquez, Corinna Evett, Barbara Garrahy, Von Lawson, Tuyen Nguyen, Frank Rivera, Andy Salcido, Barbara Sproat, Martin Stringer, Alex Taber, Aaron Voelcker, Robert Waldren, Joyce Wagner  
**Absent:** Joseph Alonzo, Ruth Babeshoff, Rudy Carrion, Lori Fasbinder, Kari Irwin, Regina Lamourelle, Sergio Rodriguez, Randy Scott

### OLD BUSINESS

### DISCUSSIONS/COMMENTS

### OUTCOME/FOLLOW UP

<table>
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<tr>
<th>NEW BUSINESS</th>
<th>DISCUSSIONS/COMMENTS</th>
<th>OUTCOME/FOLLOW UP</th>
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<tr>
<td>I. Introduction of ASG Student Representative – Esther Chain</td>
<td>The committee members welcomed Esther Chain who is a Business Major.</td>
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<td>II. Approval of Minutes – 9/16/15</td>
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<td>Motion to approve the minutes as presented (R. Enriquez / L. Aguilera) was passed unanimously.</td>
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<td>III. Report from PIE Committee – Joyce Wagner</td>
<td>The PIE meeting was two weeks ago. They are working on the Grant process.</td>
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| IV. Fall 2016 Early Registration Updates  
   a. July 11th vs. June 30th  
   b. EW Registration on April 22nd – two semester priority | Tuyen presented information on Early Registration. SCC and SAC originally planned to start registration on July 11 for the fall semester. SAC has changed their registration date to June 30th. This will allow the Department Chairs and the Deans to look at enrollment earlier in order to decide if additional classes are needed and to align with the earlier registration for Early Welcome students. To be competitive with SAC and the region, it might be necessary to change SCC registration date. The Deans were notified of the SAC date change and they shared it with their Dept Chairs. As a result, scheduling will be handled earlier and avoid interruptions in scheduling by Dept Chairs during off time.  
EW registration and first orientation has been moved to April 22nd. DSPS students would be allowed to register the following week. There will be two make-up dates. | |
| Task Force Update | Students with priority for fall, who stay with us, will get priority for spring too. 
EW students are a different type of student compared to regular students. Do success rates differ depending on the class composition? 

Aaron provided data on student success rates for different modalities of delivery (weekends, online/hybrid, day/until 5pm, evening/after 5pm, short term.4wk/8wk/12wk) over 3 years. More information will be needed. 

Proposed having a group work on the plan by looking at the grammar, task force reports and bring it to the committee for the 1st reading. The final reading is due early spring. The plan needs to be flexible. |
|---|---|
| First Reading of “Vision & Planning Assumptions” | How do we respond during times of growth, times of decreased enrollment or flat enrollment? Need to look at the data and make recommendations. 

Will need to continue to work on these steps. The principles are driven by the goals, the activities are how we need to improve, who is responsible, and how we want to measure the outcomes. |
| Revisiting EMC Goals/Alignment with guiding Principles | Tuyen can bring back results on the success rates. 

Aaron will research and provide additional information such as the number of students, number of sections. 

The following volunteered to be part of the group: C. Evett, M. Flores, J. Wagner, T. Nguyen, A. Salcido, R. Enriquez (B. Sproat will proof) |
| Next Steps: Guiding Principles → Goals → Activities → Measurable Outcomes | Questions for EMC | Need clarification because there are too many variables. We need Data for Intersession/Summer for 2015/2015, 2013/2014, 2012/2013 – how many FTES for Summer & Intersession – average per section, # of students. |
| a. Did Intersession effect Summer? 

b. Change in Instructional Calendar | Question was asked by the Senate Task Force. The committee discussed the need to look at the data comparing summer FTES without intersession and Summer with Intersession. We need the FTES, # student, are they SCC students or outside. 
If we didn’t have Intersession, would Summer grow? Are we serving different students? If we are serving different |
SUGGESTED FUTURE AGENDA
ITEMS

ANNOUNCEMENTS

Next Meeting

November 19, 2015, 3:00-4:30pm, Room H-209-5

Santiago Canyon College

**Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community. (Approved by College Council 4/12/11)