

**Minutes of the Planning & Institutional Effectiveness (PIE) Committee Meeting  
October 7, 2015**

**Aaron Voelcker and Corinna Evett, Co-Chairs**

Attendees: Aaron Voelcker, Joyce Wagner, Joe Geissler, Alice Ho, Elizabeth Elchlepp, Mary Walker, Lucy Carr-Rollitt, Rosalba Hernandez, Steven Deeley, Rudy Tjiptahadi, John Hernandez, Roberta Tragarz, Aracely Mora, Amber Wagstaff, Maureen Roe  
 Guests: Von Lawson, Denise Foley

Santiago Canyon College  
**Mission Statement**

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP
1. Welcome		
2. Announcements	None	
3. Reports from Governance Committees	EMPC: program review deadline might be extended to November 6 <sup>th</sup> .	
4. Approve 2 September 2015 Minutes	Change DDP to DPP and change "intention" to "intentional"	A motion to approve the minutes was passed without dissent (Moved by Elchlepp; seconded by Geissler).
5. Define PIE Eight Prioritization Groupings: Instructional Supplies, Non-instructional Supplies, Instructional Equipment, Non-instructional Equipment,	Tabled	

<p>Personnel, Instructional Technology, Non-instructional Technology, and Contract Services</p>		
<p>6. Discuss and Make Any PIE Grant Process Changes For Immediate Implementation: Includes possible call for face---to---face meetings on Wednesdays, Thursday, and/or Fridays</p>	<p>Discussion of waiving second reading          John Hernandez: Today is face to face first reading. How do we handle second reading? Waive second reading or do electronic second reading. Should base on merits of grant.          Denise Foley: The process does not work. Six to eight weeks is too long and it is hard for people to present at two meetings.          John Hernandez: Often we have a short timeframe and have to move fast.          Aracely Mora: Why is it important to do this? Intention and practicality. Why create obstacles for faculty writing the grants? Are we as streamlined as we can be?</p>	<p>Motion: To have second reading before College Council, should it not be waived.          Motion amended to allow an electronic second reading.          Motion Passed without dissent.</p>
<p>7. First Reading Of Request For Authorization To Apply For a Grant: Juvenile Justice Reentry Education: Opening Doors To College Through Career And Technical Education (JJ Reentry CTE Prog)</p>	<p>Von presented on grant. OC J-CATE From US dept. of education that serves juveniles who are part of system Want to offer credit CTE courses to juveniles who come from a variety of settings. Not to be institutionalized-Only through apprenticeship and CTE          Joe Geissler: Full time coordinator classified position?- no.          Von Lawson: 66% of funding direct to services for students          John Hernandez: explained process of positions and funding. They become permanent members and future is based on seniority.          Liability doesn't stay with college but they could bump someone else.          Mary Walker: complimented endeavor.          John Hernandez: explained three primary concerns at council          1. Institutionalized?          2. Permanent position?          3. Impact on facilities and needs?</p>	<p>Motion: Waive second reading and recommend approval of application to apply for grant to College Council. (Geissler, Tjiptahadi).          Motion passed without dissent.</p>
<p>8. First Reading Of Request For Authorization To Apply For a Grant: Project Based Learning For Biotech Students At Collaborating</p>	<p>Denise Foley presented on Biotech grant. Study of gluten in foods. Has a volunteer grant writer. Already committed to run this program but this will support additional equipment. The grant will pay for everything for three years. Strengthen collaboration between colleges. IVC already on board. SAC and Fullerton in approval process.          John Hernandez: difficult to receive NSF grants.          Grant writer has already been in touch with grant office.</p>	

<p>Community Colleges</p>	<p>(Part 6 not filled out- she will complete that.)</p> <p>Aaron will check with Lynn on deadline for October 13 College Council material deadline.</p> <p>Can move forward if one college doesn't receive approval or want to participate. She said that there is no reason they wouldn't want to collaborate on this grant.</p> <p>Grant will cover peer mentor and lab assistant.</p> <p>John Hernandez: discussion of partnerships in grants. It's the way to go nowadays.</p> <p>Denise Foley will complete Part 6 and will get it out tonight. Denise would prefer it going to council next Tuesday.</p>	<p>Motion: Waive second reading and recommend approval of application to apply for grant to College Council. (Mora, Walker).</p> <p>Motion failed with 8,8,0 vote.</p> <p>Motion: Conduct electronic second reading and vote to meet the needs of grant applicant (Hernandez, Tragarz).</p> <p>Motion Passed without dissent.</p>
<p>9. Begin Discussion of Possible Revision to PIE Grant Process</p>	<p>Tabled</p>	
<p><b>Next meeting</b></p>	<p>The meeting was adjourned at 4:30 p.m.</p> <p>Next time:</p> <ol style="list-style-type: none"> <li>1. Institutional Level goals that we might propose as a committee for inclusion in the EMP</li> <li>2. Review Previous Prioritization Lists to inform goal setting</li> <li>3. Review goals from all college plans</li> </ol> <p><b>Next meeting: Wednesday, November 4, 2015, 3:00 – 4:30 p.m., E-206</b></p>	