**Original Letter of Interest**

Area of Focus

Identification and implementation of technology that can assist in the management of the institution’s integrated planning processes from the assessment and disaggregation of student learning outcome data through resource allocation and master planning efforts.

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<thead>
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<th>More Detailed Treatment of Area of Focus</th>
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<tbody>
<tr>
<td>1. The institution is in need of an outcomes assessment management solution that can:</td>
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<tr>
<td>• Assist with the documentation and mapping of student learning outcomes</td>
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<td>• Assist with the reporting of student learning outcome and service area outcome assessment results</td>
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<td>• Provides analytical capabilities for the disaggregation of student learning outcome data by identified student groups</td>
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<td>• Provides analytical capabilities for longitudinal evaluation of student learning outcome assessment results</td>
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<tr>
<td>• Connects directly with SIS (Datatel) and curriculum management software (Curricunet) reducing the need for manual entry of information</td>
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2. The institution is in need of a solution to manage the many planning processes of the college and has the following functionality:
   • Connects to or imports outcomes assessment information to inform annual plans, program review, and long-term plans
   • Connects to or imports student achievement data from multiple sources to inform annual plans, program review, and long-term plans
   • Connects to or imports data from external source to inform annual plans, program review, and long-term plans
   • Workflow management for the completion of planning documents
   • Workflow management for the communication of critical milestones in short, near and long-term planning activities
   • Workflow management for signatures and approvals as well as tracking progress
   • Capable of building custom templates to replicate current planning documents
   • Capable of building custom rubrics for the purpose of scoring and ranking resource requests
   • Capable of building custom surveys
   • Provides analytical reporting capabilities that can connect to custom templates, rubrics, surveys and workflows built within the system
   • Allows for local management of content and user access

3. The institution is in need of a solution that can replicate current practices rather than adopting a solution requiring modification of well thought out and intentional processes.

4. Once solution(s), either commercially available or locally developed, have been identified, the institution will then need to implement, deploy, and train end-users institution-wide.
   • The institution needs to develop an implementation and deployment plan
   • The institution needs to develop end-user and system administrator training modules