

Minutes of the Education Master Plan Committee Meeting

September 22, 2016

Roberta Tragarz and Aaron Voelcker, Co-Chairs

Attendance: **Debbie Brooks, Maria Chaldez, Marilyn Flores, Anne Hauscarriague, Alex Tabor, Roberta Tragarz, Aaron Voelcker, Lana Wong**

Absent: **Linda Armbruster, Sylvia Lopez**

Santiago Canyon College Mission Statement

Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, act, communicate and think critically. We are committed to maintaining standards of excellence and providing an accessible, a transferable, and an engaging education to a diverse community.

AGENDA ITEM	DISCUSSION	TASKS/FOLLOW-UP
1. Approval of Minutes 5/26/16 9/8/16	Item moved by Aaron Voelcker, second by Debbie Brooks – passed. Item moved by Lana Wong, second by Maria Chaldez– passed.	
2. Governance Committee reports	Aaron reported to College Council that we have covered everything required and that goals are forthcoming. Aaron & Roberta reported that there was one question from a senator at Senate; the second reading of the goals will be done at the next Senate meeting. A change in action item 8B language was made for the Senate meeting. Debbie moved to approve, second by Maria – passed.	
3. Action Item Evaluation Process Recommendation	Discussion on how we should track progress made towards our institutional goals. Should it be done through the DPP or a similar reporting form? The recommendation that will be put to PIE for assessing progress toward achieving stated institutional goals is: “Identified responsible parties will be required to document progress in achieving institutional goals. The process for assessing progress toward achieving institutional goals should be incorporated into an existing annual reporting form like the DPP.” Anne moved to approve, second by Debbie – passed.	Aaron will take the recommendation to PIE.
4. TIE (Technology for Institutional Effectiveness) Task Force Recommendation	Discussion on who would be best to be on the TIE Task Force. The recommendation to College Council for Task Force Composition to assist in the facilitation of the IEPI Partnership Resource Team Process - Technology for Institutional Effectiveness (TIE) Task Force	Aaron and Roberta will take the recommendation to College Council

	<p>Michael DeCarbo or Designee (AS President) Alex Taber (Taskstream, DPP) Roberta Tragarz (EMPC Co-Chair, AHSS Division) Joyce Wagner/Craig Rutan (CIC and EMC) Steven Deeley (Budget Committee, BCTE Division, Dept Chair: small dept) Biology or Chemistry Dept Chair (MS Division, large department)</p> <p>Aaron Voelcker (EMPC, PIE, IE&R) Sergio Rodriguez (Datatel Expert) Tuyen Nguyen (A&R Expert) Marilyn Flores or Designee (Academic Affairs and Resource Allocation) Jennifer Coto (Hybrid Area: Academic and Student Services)</p> <p>Lee Krichmar (District IT) Larry Hsieh (Classified, SCC IT)</p> <p>Debbie moved to approve the recommendation for composition for TIE, second by Lana – passed.</p>	
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Meeting adjourned at 4:50 pm – Roberta moved, Marilyn seconded.