



Santiago Canyon College

8045 East Chapman Avenue, Orange, CA 92869

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, March 6, 2017
1:30 pm
B-104

COMMITTEE MEMBERS

Present: L. Aguilera, S. Deeley, L. Fasbinder, T. Garbis, S. Graham, A. Isira, J. Kubicka-Miller, S. James, R. V. Lawson, C. Malone, L. Martin, S. McLean, J. McWilliam, R. Miller, K. Narcisco, M. Roe, N. Shekarabi, J. Shields, A. Voelcker, J. Wagner, I. Woodhead, L. Wright

Absent: D. Babayan, L. Camarco, D. Diaz (Sabbatical), M. Flores, R. Lamourelle, M. Smith

Guests: K. Irwin, A. Joaquin, N. Pecenkovic

The meeting was called to order at 1:33 p.m. by J. Wagner.

J. Wagner reported that J. McWilliam has accepted the full time position of Instructional Coordinator. A hiring committee will meet later today to find a permanent replacement for Tiffany Garbis.

I. APPROVAL OF MINUTES

The minutes for November 21, 2016 were approved.

Mover: S. Deeley

Seconded by: N. Shekarabi

Ayes: L. Aguilera, S. Deeley, S. Graham, J. Kubicka-Miller, S. James, C. Malone, L. Martin, S. McLean, R. Miller, K. Narcisco, M. Roe, N. Shekarabi, J. Shields, J. Wagner, I. Woodhead, L. Wright

Nays: None

Abstentions: None

II.a. Accreditation Update

A. Voelcker reported that the Accreditation Taskforce/Workgroup met and went over work compiled since the last meeting in November. They have a bulleted list and each group will work on putting each task in a narrative form. There will be a rough draft in place by the next meeting.

II.b. Articulation Officer Report

L. Aguilera reported.

The following SCC courses were submitted for CSU General Education Breadth and/or IGETC approval December 2016. Results of general education approval are expected to be out by the first week of April.

SCC Course	CSU GE-B	IGETC
ASL 111	-----	6A
ASL 110	-----	6A
BIOL 109HL	B3	5C
BIOL 115	B2 + B3	5B + 5C
BIOL 149	-----	5B + 5C
BIOL 190	B2	5B
BIOL 190L	B3	5C
BUS 130	E	-----
CHNS 101	C2	6A
CHNS 102	C2	3B + 6A
ERTH 130	B1	5A
ERTH 200	B1	5A
KIN 257	E2	-----
NUTR 120	E1	-----
POLT 110	D8	4H
PSYC 180	D9	4J
SOC 115	D10	4J
SOC 130	-----	4J

The C-ID System reports 155 SCC courses as C-ID approved, 10 are marked as conditional, 3 as in-progress, and 8 as submitted. Below is the recent C-ID approved courses.

C-ID Approvals/Denial Updates

Course Identification Number	Santiago Canyon College Course	C-ID Status
ENGL 120	ENGL 102	Approved – 02/24/17
ENGL 120	ENGL 102H	Approved – 02/24/17

Course-to-Course Articulation Updates:

CSU Chico approved articulation of PSYC 157 as a result of C-ID qualifications, retroactive to fall 2016.
 SCC PSYC 157 = CSU Chico CHILD 252

Cal Poly Pomona approved articulation of CDEV 110 and NUTR 120, retroactive to fall 2016.
 SCC CDEV 110 = CPP ECS 110
 SCC NUTR 120 = CPP FN 228

UC Santa Barbara approved articulation of CMPR 129, retroactive to fall 2016
 SCC CMPR 129 = UC SB CMPSC 64

Exceptions to Academic Regulations Report:

The Exceptions to Academic Regulation (EAR) committee met February 22, 2017, since November 21, 2016 sixteen (16) EAR petitions were submitted by Santiago Canyon College (SCC) students; seven were approved and 9 denied. All but two petitions were petitioning for re-instatement of priority registration for Spring '17 registration due to academic probation or exceeding 100+ semester units. The remaining two petitions were for exceptions to academic regulations.

PLAN D Update:

Per the MATH and Science meeting fall 2016, Dora and I are developing 2 sets of survey questions for STEM students who have transferred and for STEM students who are currently attending SCC

II.c. Chancellor's Office Update

T. Garbis reported that the dates for migration to the new Chancellor's Office Curriculum Inventory (COCI) have been moved back.

II.d. CurricUNET Update

No report was provided.

II.e. Enrollment Management Committee Report

J. Wagner reported that the Enrollment Management Committee (EMC) met two weeks ago. The committee reviewed the student survey results and an overview of the marketing taskforce strategies. J. Vargas and M. Flores will report on the EMP plan at the next meeting.

II.f. Exceptions to Academic Regulations Report

L. Aguilera reported that the Exceptions to Academic Regulations Committee (EAR) reviewed, discussed, and approved 16 EAR petitions. The majority were for reinstatement of priority registration.

II.g. Planning and Institutional Effectiveness Committee Report

A. Voelcker reported that the Planning and Institutional Effectiveness Committee met and discussed how governance committees make requests. Rubrics are due to A. Voelcker by 3/15/17 and then go to the Budget Committee.

II.h. Shared Curriculum Update

SAC and SCC Curriculum Offices met to discuss shared curriculum issues. A spreadsheet showing shared curriculum discrepancies will be posted on the CIC website. J. Wagner will contact CIC members whose curricula require revision. She also reminded members to share changes with their counterparts at SAC.

II.i. Student Learning Outcomes and Assessment Update

A. Voelcker reported we are currently showing only 45% compliance instead of the 100% required by ACCJC. The number should go up to about 57% when we include data submitted after the deadline. As well, some areas still need to submit maps. Aaron asked faculty to communicate to their colleagues that the due date for entering data in Taskstream is March 17.

There were only 32 responses to the Liberal Arts degree student surveys, which makes it hard to make any assumptions. Possible incentives such as free transcripts or priority registration were discussed.

III.a. Interdisciplinary Degrees

J. Wagner announced that the quadrennial list for 2017 was available. The quadrennial list was distributed and included the *last date each course was offered*. Departments were encouraged to consider deactivating courses not offered in the last four years.

III.b. Joint CIC Meeting

J. Wagner reported that CIC Chairs, articulation officers and representatives from SAC's A & R department discussed changes to Academic Renewal without Course Repetition. SCC made minor wording revisions and SAC added a restriction that it may only be granted once. (See attached)

III.c. Plan D Update

No update

III.d. Prerequisite Waivers

There was initial discussion of prerequisite waivers. J. Wagner stressed that faculty should never waive prerequisites, but approve an equivalent course with appropriate documentation attached. L. Aguilera suggested faculty send an email to counselors when they have waived a prerequisite. The possibility of creating a form was discussed and will be revisited.

III.e. Streamlining Curriculum Processes

J. Wagner reported that in order to speed up the approval process, the California Chancellor's Office has allowed courses submitted to be approved with only a cursory review. The CIC Chair and Vice President were required to sign a letter stating that courses would be checked for correct hours, etc., before submission.

III.f. Other

No update

IV.a. Catalog Task Force Report

J. McWilliam reminded faculty that the first deadline is March 8. The task force decided on a shaded OR to better display the options for programs.

V. ACADEMIC SENATE ITEMS

No update

VI. POLICY CHANGES

No items to review

VII. TRAINING

No items to review

VIII. CONSENT AGENDA FROM TECHNICAL COMMITTEE

Item 1 was approved.

Mover: L. Wright

Seconded by: R. Miller

Ayes: L. Aguilera, S. Deeley, S. Graham, J. Kubicka-Miller, S. James, C. Malone, L. Martin, S. McLean, R. Miller, K. Narcisco, M. Roe, N. Shekarabi, J. Shields, J. Wagner, I. Woodhead, L. Wright

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

No courses to review

Revised Courses with Minor Catalog Changes

No courses to review

Course Deactivations

No courses to review

Removal of Deactivated Courses from General Education Plans

No courses to review

Removal of Deactivated Courses from Programs

No programs to review

Revised Programs with Minor Catalog Changes

No programs to review

Program Deletions

1. Associate of Science degree in Science (11953)

Course SLO Revisions

No courses to review

Program SLO Revisions

No programs to review

IX. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

New Courses

No courses to review

Revised Courses

1. English 243, The Modern American Novel
 - a. Prerequisite: English 101/101H
 - b. CSU GE (Plan B): Area C2: Humanities
 - c. IGETC (Plan C): Area 3B: Humanities

New Programs

No programs to review

Revised Programs

2. Associate in Arts in English for Transfer (31366)
3. Associate of Science in Cosmetology (11948)
4. Certificate of Achievement in Cosmetology (21674)
5. Certificate of Achievement in Apprenticeship Carpentry, Plastering (31706)
6. Certificate of Achievement in Esthetician

IX. CURRICULUM ITEMS

ACTION ITEMS (2nd READINGS)

New Courses

No courses to review

Revised Courses

No courses to review

New Programs

No programs to review

Revised Programs

No programs to review

The meeting was adjourned at 2:55 p.m. by J. Wagner.