

Santiago Canyon College - College Council

MINUTES

March 28, 2017, 1:30 p.m., E-107

Administrators: John Hernandez, Ruth Babeshoff, Marilyn Flores, Arleen Satele, Jose Vargas, Vacant Faculty: Michael DeCarbo, Corinna Evett (absent), Joe Geissler, Rudy Frias (absent), Mary Mettler, Joyce Wagner, Melinda Womack (alt)

Classified: Zina Edwards , Sheryl Martin, Karen McCoy , Vacant, Student: Esther Chian

Technology: Alfonso Oropeza, EMPC rep: Aaron Voelcker (non-voting member)

NEW BUSINESS	ACTION	DISCUSSION/COMMENTS	OUTCOME/FOLLOW UP
1. Approval of Minutes, 03-14-17	Approval		Motion to approve (Geissler/Babeshoff).
2. Reorganization Request Enrollment and Support Services /DSPS: Ruth Babeshoff	Second Reading	No further questions.	All in favor to move forward.
3. Reorganization Request Enrollment and Support Services/High School & Community Outreach: Ruth Babeshoff	Second Reading	Discussion to leave the Counseling Assistant on org chart as vacant.	All in favor. Caveat: Ruth will follow up with HR to see if vacant position can be left on org chart.
4. Enhancing SCC's Website: Kari Irwin	First Reading	Marketing Task Force representative Kari presented proposal to make content changes to website (Website Enhancement Proposal). Activated new brand message internally and externally. Next is to enhance SCC home page content; the micro-quilt to be included on the homepage must be representative of noteworthy SCC personnel, programs, and facilities.	Motion to waive second reading (Flores/Womack); all in favor.
OLD BUSINESS			
1. Annual Committee Evaluation: Michael DeCarbo	Information	Reviewed the template for possible revisions as follows: 1) Add "Have all minutes and agendas been posted?" 2) How does your committee's mission align with college and district mission. 3) Specify that recommendations are for the committee and for improving governance structure overall. 4) Remove evidence. 5) Add "Will you be submitting a resource request?" 6) Add, "Who are your	Will look at using Survey Monkey for new template.

		committee members and what is their role?	
COMMITTEE AND COUNCIL UPDATES			
1. Accreditation Update: Marilyn Flores		On March 24, reviewed drafts of mid-term reports; narratives are due April 17. On March 27, ACCJC approved the Substantive Change Application for new Biotechnology programs..	No further action.
2. Educational Master Plan Committee: Aaron Voelcker		Committee met on March 26 and will submit edits for EMP.	No further action.
3. Enrollment Management Committee/Curriculum and Instruction Council: Joyce Wagner		Curriculum will have a new curriculum specialist starting soon.	No further action.
4. Planning and Institutional Effectiveness: Michael DeCarbo		Committee has not met.	No further action.
5. Technology: Alfonso Oropeza		Canvas basic training will occur in summer 2017.	No further action.
6. Budget/Facilities/Safety: Arleen Satele		Currently we are on track with budget.	No further action.
7. Student Success and Equity Committee: Ruth Babeshoff		SS& Equity Committee met on March 27, and reviewed ASG Town Hall Survey results. Reviewed Initiative Integrated Plan and we are ahead of schedule.	No further action.
PROGRAM UPDATES			
1. Associated Student Government: Esther Chian		ASG leaders attended national conference in Washington D.C. last week. ASG had a productive time with various workshops and meeting political leaders. On March 29, there will be Women's History Events.	No further action.
2. Continuing Education: Jose Vargas		Enrollment flat to last year.	No further action.

<p>3. Classified Advisory Group: Zina Edwards</p>	<p>SCC Hawks Advisory Group meeting is on April 19.</p>	<p>No further action.</p>
<p>4. Student Services: Ruth Babeshoff</p>	<p>On March 23 – 24, Ruth Babeshoff attended the CCC Chief Student Services Administrators Association conference in Los Angeles. Gayle Sapek will be new Executive Secretary and starts on April 6, 2017.</p>	<p>No further action.</p>
<p>5. Administrative Services: Arleen Satele</p>	<p>Facilities manager will post at the end of the March. Earth Day is April 20.</p>	<p>No further action.</p>
<p>6. Academic Affairs: Marilyn Flores</p>	<p>On March 29, 2017 is First Woman exhibit, and Mujer de Maiz speaker. FTES as of March 28 is 2762; target is 2896.</p>	<p>No further action.</p>
<p>7. Academic Senate: Michael DeCarbo</p>	<p>CSN was a huge success. Spring Spectacular was also a success. The Academic Freedom and The Tenure Process Taskforce have started. Miguel Luna, Transfer Success Center Coordinator spoke at Senate on Signature Programs. Secretary/Treasurer Mike Taylor and Michael attended the region D meeting in Barstow, March 24</p>	<p>No further action.</p>
<p>8. Interim President: John Hernandez</p>	<p>John mentioned Tri-Cabinet meeting met on March 27 to review enrollment scenarios. At BOT meeting, the Board approved budget assumptions. On March 29, the Institutional Effectiveness Partnership Initiative team will be on campus. Follow up visit on May 31, 2017.</p>	<p>No further action. Esther will disseminate tentative budget information from March 27, 2017 BOT meeting.</p>
<p>Next meeting: Tuesday, April 25, 1:30 p.m., E-107</p>		

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Mission Statement: Santiago Canyon College is an innovative learning community dedicated to intellectual and personal growth. Our purpose is to foster student success and to help students achieve these core outcomes: to learn, to act, to communicate and to think critically. We are committed to maintaining standards of excellence and providing accessible, transferable, and engaging education to a diverse community. (Approved by RSCCD Board of Trustees, 9-23-13)