

Math & Sciences Division

Department Chair & Coordinators

MINUTES

February 9, 2017

1:30 p.m.

Present: Liz Alluis, Denise Bailey, Morrie Barembaum, Alicia Frost, Ashley Jensen, Kristi Hale, Eric Hovanitz, Danny Martino, Scott Sakamoto, Mark Smith, Cindy Swift, Martin Stringer, Mike Taylor, Reyes Vazquez, Jeff Wada, Ian Woodhead, Laney Wright

Absent: None

Guest: Joyce Wagner

1. Welcome

Martin greeted all present. Liz Alluis was introduced to all present and introductions were made prior to commencing the meeting.

2. Science Degree – Joyce Wagner

Associate of Science Degree on page 192 of the current catalog has not been assessed. A task force that systematically reviews the certificate needs to be created in order to maintain the degree. Joyce shared that in the past 5 years, 63 students have received this degree. After brief discussion, consensus to delete the Science Degree was given with one abstention.

3. Reference Checks

Informational item to ensure credible reference checks are performed during the hiring of adjunct faculty.

4. Stats from 2017 Intersession

Intersession was a success. 249.84 FTES were achieved.

5. Resource Requests

Item will be discussed after Joint Chairs Meeting in March.

Chairs will also wait until PIE has determined which items will be funded before they begin their process.

6. Enrollment Update

The college is currently 10% down on its Spring 2017 targets. The reason for the decline is unknown; however, research continues to determine the possible cause.

The Mathematics and Sciences Division is 60 FTES from the projected target. Our division is comprised of 41% of FTES for the college; 38% of college instructional budget and 33% of college sections. Martin encouraged faculty to add students to their classes, if possible, to assist in achieving our target.

7. **Hiring Committee**

Committees for Math and Biology have been set and dates for possible interviews have been scheduled for Biology. Math committee will meet on Friday to determine timeline.

8. **Committee Responsibilities**

Responsibility of faculty to serve in college committees as part of their contractual agreement was brought up. Chairs were asked to communicate this at their department meetings.

9. **Other**

Community Science Night is scheduled for Friday, March 24th.

Meeting adjourned at 3:58 p.m.

Next meeting: Wednesday, March 8, 2017